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December 24, 2007

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Attn: Sandy Salaber

Enclosed please find a copy of the Contra Costa County EMS System Plan annual update for 2006. The Timeline and Actions to be Addressed, and Specific Objectives sections are slate for approval by the Emergency Medical Care Committee on March 12, 2008. Any changes to the objectives will be submitted following the EMCC meeting.

Thank you for your clarifications of grandfathering and exclusivity in your December 20, 2006 letter. Moraga Orinda Fire Protection District meets both the grandfathering provisions of H & SC Section 1797.201 as well as the exclusivity provisions of H & SC Section 1797.224.

If you have any questions or require further information, please do not hesitate to call me at the Contra Costa EMS Agency. I am happy to report that we are well on our way in developing our EMS Plan update for 2007.

Sincerely,



Lauren Kovaleff  
EMS Asst. Director

cc: Art Lathrop, EMS Director  
William B. Waker, MD, Health Services Director





CONTRA COSTA  

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HEALTH SERVICES

Emergency Medical Services Agency

**EMS Plan Annual Update**  
2006/2007

November 2007

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## SECTION I: SUMMARY OF CHANGES TO EMS PLAN

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In 2004 the EMS Agency implemented a comprehensive EMS system redesign, major objectives being to increase paramedic first responder staffing levels in fire services at no additional cost to the County, and to integrate new standards for rapidly providing ALS level care to patients. Projects designed to support full implementation of the EMS system redesign continue to be a major focus. The number of fire first responder paramedic units planned is 48 throughout the county. This number has increased from 38 to 41 fire first responder paramedic units during the past year. The EMS Agency has added additional staff to support an expanded quality improvement program and to support the Fire EMS Training Consortium, which develops and coordinates standardized high-quality training modules for use countywide.

A revised multicasualty incident plan, developed by a multidisciplinary ad hoc committee of experts and approved by the Emergency Medical Care Committee was implemented in July 2007. Training modules for all levels of participants were developed and made available. Triage tags were purchased for ambulance and fire first responder agencies to provide standardization.

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## MAJOR SYSTEM CHANGES

### EMS SYSTEM MANAGEMENT AND ORGANIZATION

EMS Agency staff functions and assignments have been evaluated and consolidated in light of Plan priorities and goals. Additional staff has been recruited to support Agency activities specific to EMS system Quality Improvement activities.

Integration of paramedic first responder and ambulance services continues to be a major priority in implementing a comprehensive plan approved by the Board of Supervisors in May 2004, for the integration of paramedic first responder and ambulance services in those areas of the county covered by private ambulance services. The standard set for EMS responses within Contra Costa County is a paramedic on scene within 10 minutes, either on the fire first responder unit, a paramedic-staffed "Quick Response Vehicle" (QRV), or the transport ambulance.

- All ambulance crews include at least 1 paramedic.
- The number of fire paramedic first responder units has increased from 38 to 41 of 48 planned fire first responder paramedic units during the past year.
- Four QRVs are located in areas throughout the county to provide or enhance a paramedic response.

### STAFFING AND TRAINING

At the request of the EMS chiefs, an EMS Training Consortium that includes representatives from each of the fire first responder agencies, emergency ambulance providers and EMS has been developed and implemented. The goal of the Consortium is to standardize EMS training throughout the county by working together on developing training plans, providing training aids, and encouraging participation by both public and private personnel working together. Fire providers have taken responsibility for further program development, although EMS Agency continues to provide staff support. A number of training modules are being developed and are or will be available to all fire and ambulance agencies. Two human patient simulators, one an adult (MetiMan) and the other, a child, along with related components have been purchased for use on a rotating basis by fire agencies countywide.

### COMMUNICATIONS

Initiated construction of interoperable communications within the local health care system by adding hospitals and community clinics to the County's new 440 mhz trunked radio system.

### RESPONSE AND TRANSPORTATION

Significant time and effort has been spent reviewing and re-evaluating the model used for response to emergency medical requests. In cooperation with the EMS Agency, local fire first-responder agencies continue to expand first responder advanced life support programs. Changes in ambulance staffing configuration and response time standards have been implemented in areas with fire paramedic first responder services.

Local EMS aircraft policies and procedures for classification, authorization, request for, transport criteria and field operations have been implemented. Two currently classified and accredited air medical providers are based within County.

### FACILITIES AND CRITICAL CARE

Nine acute care hospitals currently provide Basic Emergency Medical Services. The ninth facility, Kaiser Medical Center, Antioch, opened in November 2007.

### DATA COLLECTION AND SYSTEM EVALUATION

American Medical Response, the County's largest contract emergency ambulance provider, uses an electronic patient care reporting system that is linked to their dispatch data. The patient care report (PCR) is printed at the patient's receiving hospital and specified data points are entered into a database. This information is used for a variety of functions including quality improvement activities by designated EMS staff.

Fire agencies providing paramedic ambulance and first responder services have implemented to varying degrees a similar electronic PCR system to replace existing electronic and paper systems. This software was purchased by the EMS Agency for all fire agencies, and work was completed to tailor the system to meet local needs. This system was

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implemented in early 2007 by most agencies, however work continues to fully integrate this system within some agencies and within the EMS system as a whole.

**PUBLIC INFORMATION AND EDUCATION**

EMS Agency staff has initiated plans to increase awareness of its Public Access Defibrillation (PAD) program and encourage expansion of the program. American Medical Response, through its contract with the county provides certain public information and education activities on an annual basis. These activities include placement of 25 public access defibrillators, 25 CPR class for the public, and an EMS research project to improve care for citizens of the county.

**DISASTER MEDICAL RESPONSE**

Disaster planning continues to be a high local priority. EMS Agency staff members participate on the Health Services Bioterrorism Response Planning Committee that provides education and training on biological threats for emergency responders, clinicians, and the public.

County and other organizations have been involved in the preparation of several grant applications related to bioterrorism and homeland security. Hospitals in the county will receive funding to purchase personal protective equipment for treatment teams and decontamination units through a grant administered by the federal Health Resources and Services Administration (HRSA) through the State EMS Authority. A federal Homeland Security grant administered through State OES will continue to provide funding to Contra Costa fire, law enforcement, and health services for equipment purchases, planning, and exercises. EMS staff has successfully completed NIMS courses IS-00100, IS-00200, IS-00700.

## SPECIFIC OBJECTIVES

### Progress From Last Reporting Period

	Standard	Meets Standard	Objective	Progress
1.01	LEMSA Structure	Yes	Recruit additional staff to work with the expanding 1st responder paramedic program and data management.	<u>Objective met.</u> Prehospital Care Coordinator hired to be responsible for EMS system Quality Improvement Program.
1.15	Compliance With System Policies	Yes	Review and update local ambulance ordinance.	<u>Objective not met.</u> 3 – 5 year project.
1.18	QA/QI	Yes	Expand current QI committee to include representatives from all EMS and dispatch providers.	<u>Objective partially met.</u> QI Committee continues to meet, and anticipates that data from all prehospital providers should be available by early 2007, providing a major enhancement for Committee capabilities. Planned membership expansion has not yet occurred.
			Further implement electronic capture of patient care data within all first responder fire agencies.	<u>Objective partially met.</u> Electronic PCR and data collection system implemented by most fire first responder agencies. Full implementation planned by mid 2008.
			Further integrate electronic data to provide expanded capability for EMS system evaluation.	<u>Objective partially met.</u> Groundwork to provide individual provider data linkage continues to be developed. Generally response time data is available, but the addition of patient care data is being addressed.
1.27	Pediatric System Plan	Yes	Evaluate current pediatric system plan and make changes if indicated.	<u>Objective partially met.</u> EMS staff is working with staff in nearby counties to explore ways to regionalize some services. Update of EMSC Plan will be undertaken as new State Plan Guidelines become available.
2.01	Assessment of Needs	Yes	Further develop and implement fire/EMS Training Consortium projects.	<u>Objective met.</u> Fire EMS Training Consortium structure in place. Fire providers have taken responsibility for further program development. EMS Agency provides staff support.
2.05	First Responder Training	Yes	Further develop and implement fire/EMS Training Consortium projects to help standardize training activities.	<u>Objective met.</u> EMS staff is supporting a Fire EMS Training Consortium that is establishing EMS training standards and capabilities for use in fire agencies throughout the County. Two human simulators have been purchased (1 adult/1 child) to enhance the training capabilities.
2.06	Response	Yes	Work with interested fire first responder agencies to increase numbers of paramedics on first-response units.	<u>Objective largely met.</u> The number of fire first responder paramedic units planned is 48 throughout the county. This number has increased from 38 to 41 fire first responder paramedic units during the past year.
5.05	Mass Casualty Management	Yes	Complete work on surge capacities for hospitals.	<u>Objective met.</u> Surge Plan submitted to EMSA.
5.10	Pediatric System Design	Yes	Participate in addressing regional planning efforts.	<u>Objective met.</u> EMS Agency staff actively participates in regional planning efforts.

6.01	QA/QI Program	Yes	Request EMS provider agencies to submit QI Plans for approval by the local EMS Agency pursuant to Title 22, Chapter 12. (Directed by EMSA as part of it's review of CCC EMS System Plan)	<u>Objective partially met.</u> Written QI Plans have been requested of EMS provider agencies. EMS Agency staff in conjunction with the EMS QI Committee has developed a number of tools/templates for provider agencies to use to develop or enhance written QI plans, and is actively working with all providers to provide assistance.
6.02	Prehospital Records	Yes	Implement an electronic record and data collection system in fire services countywide.	<u>Objective partially met.</u> An electronic patient care documentation and data collection system was purchased for each fire first responder agency within the county. Initial implementation of the system occurred in January 2007. Some agencies are further along than others with full implementation. The EMS Agency has contracted with an individual to work with the first responder agencies and EMS staff to further integrate use and accessibility.
6.03	Prehospital Care Audits	Yes	Complete a plan for routine and special audits	<u>Objective partially met.</u> Work continues on an expanded data management system that should provide greatly enhanced capability in this area. Individual ambulance and some paramedic first responder agencies perform both routine and special audits of prehospital care provided. EMS Agency staff routinely performs special audits of response time and emergency care provided on data available.
6.05	Data Management System	Yes	Continue to work on implementation of an integrated data management system.	<u>Objective partially met.</u> Prehospital patient care data is currently available for approximately 95% of ambulance responses, and all critical trauma patients. With the implementation of an electronic patient care data system by early 2007, this number should reach 100%. A new system, FirstWatch, has been implemented in each of fire medical dispatch center, and work is being done to have the system installed in the private ambulance provider system that can integrate response times and key clinical data. The plan is to add the patient care data and the trauma registry data to this system that will provide a major linkage.
6.09	ALS Audit	Yes	Continue to work on integrating first responder and receiving hospital data.	Objective partially met. See Objective 6.5 for update.
8.02	Response Plans	Yes	Complete the review and revision of the current local MCI plan to assure that the broadest possible scope of response possibilities is covered.	<u>Objective met.</u> A revised MCI plan has been implemented countywide on July 1, 2007. Training programs for fire, ambulance, police, hospitals and EMS were developed and provided to all system participants.
8.01	Disaster Medical Training	Yes	EMS Agency staff is required to successfully complete the National Incident Management system (NIMS) Training courses IS-00100, IS-00200, IS-00700.	<u>Objective met.</u> EMS Agency staff has successfully complete the National Incident Management system (NIMS) Training courses IS-00100, IS-00200, IS-00700.
8.15	Inter-hospital Communications	Yes	Develop a local ReddiNet polling and status drill procedure with the hospitals.	<u>Objective partially met.</u> Updated ReddiNet system implemented countywide. Polling and status drill procedure with hospitals in the planning stages.

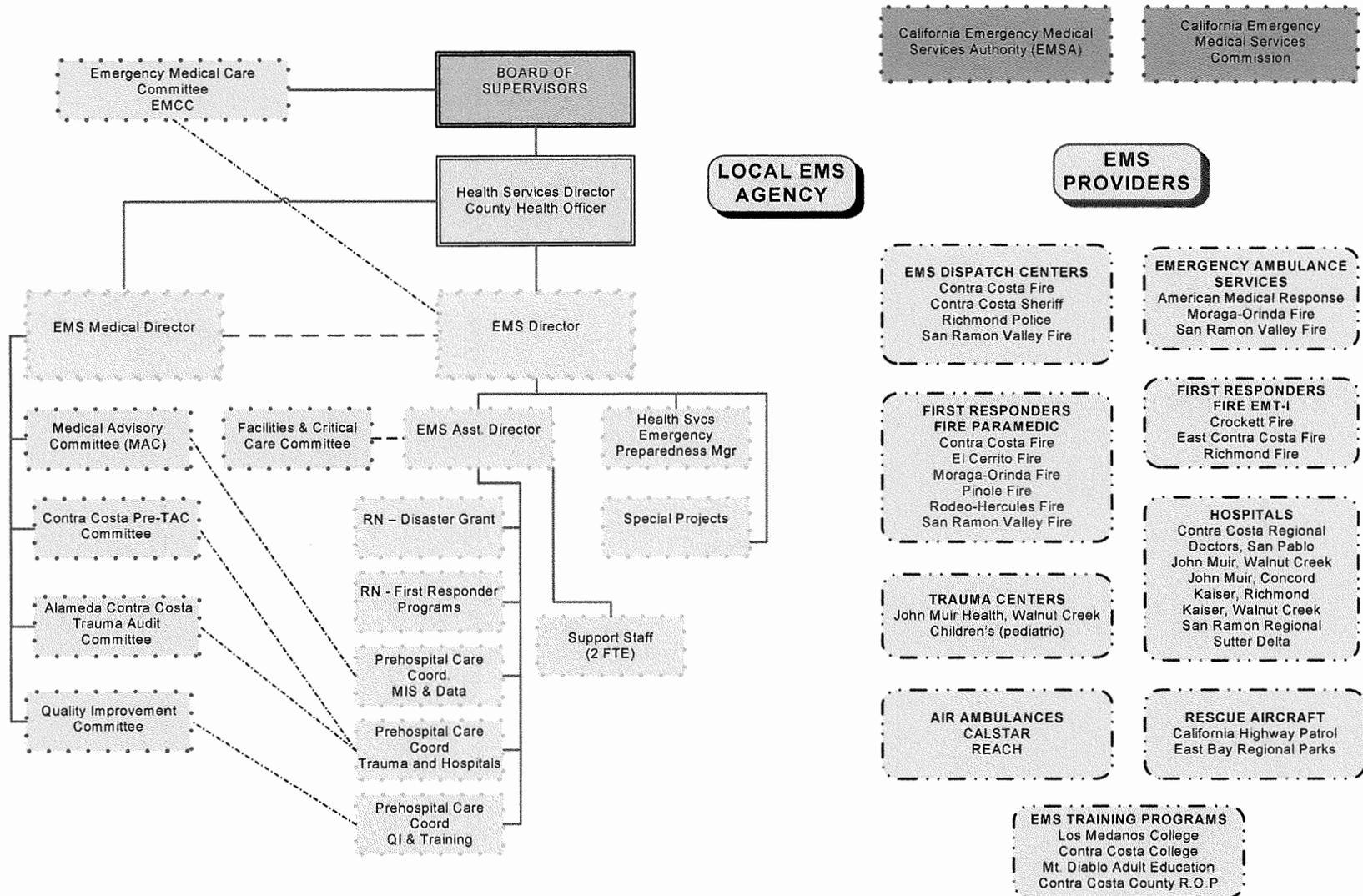
## TIMELINE/ACTIONS TO BE ADDRESSED

All State standards have been met. We plan to address or reassess the following objectives.

	Standard	Meets State Standard	Objective	Time Frame
1.15	Compliance With System Policies	Yes	Review and update local ambulance ordinance.	3 – 5 years
1.18	QA/QI	Yes	1) Expand QI committee to include representatives from all EMS providers. 2) Further implement electronic patient care data capture within the fire agencies. 3) Further integrate electronic data to expand system evaluation capability.	1 – 2 years
1.27	Pediatric System Plan	Yes	Evaluate current pediatric system plan and make changes if indicated based on new State standards when available.	2 – 3 years
2.06	Response	Yes	Continue to work with interested fire first responder agencies to increase numbers of paramedics on first-response units.	2 – 3 years
3.01	Communications Plan	Yes	Continue to build interoperable communications within the health care system by adding hospitals and community clinics to the County's new 440 mhz trunked radio system.	1 – 2 years
3.05	Hospitals	Yes	Develop and implement monthly drill program to assure that emergency department, dispatch and EMS staff are proficient in using the ReddiNet system including the multicasualty and hospital polling processes.	1 Year
5.06	Hospital Evacuation Plan	Yes	Review hospital evacuation plans and participate in at least one tabletop exercise involving a hospital evacuation.	1 – 2 years
5.08	Trauma Planning	Yes	Address supplemental issues raised by EMSA based on its review of the local Trauma System Plan. The Trauma Plan was approved by EMSA in 2003.	1 year
5.10	Pediatric System Design	Yes	Participate in addressing regional planning efforts.	Ongoing
5.13	Specialty System Design	Yes	Develop a STEMI system for Contra Costa	1 – 2 years
5.14	Public Input	Yes	Assure public input on the STEMI system design	1 – 2 years
6.01	QA/QI Program	Yes	Request EMS provider agencies to submit QI Plans for approval by the local EMS Agency pursuant to Title 22, Chapter 12. (Directed by EMSA as part of it's review of CCC EMS System Plan)	1 – 2 years
6.02	Prehospital Records	Yes	Implement and fully integrate an electronic record and data collection system in fire services countywide.	1 – 2 years
6.03	Prehospital Care Audits	Yes	Complete a plan for routine and special audits	2 - 3 year
6.05	Data Management System	Yes	Continue to work on implementation of an integrated data management system.	1 - 2 years
6.09	ALS Audit	Yes	Continue to work on integrating first responder and receiving hospital data.	2 - 3 years
7.01	Public Education	Yes	Enhance awareness and expand PAD program	2 – 3 years
8.14	Hospital Plans	Yes	Assure that hospital fatality management plans are integrated into the County's plan for handling mass fatalities and conduct a tabletop exercise involving hospitals and appropriate local officials.	1 – 2 years
8.15	Inter-hospital Communications	Yes	Develop a local ReddiNet polling and status drill procedure with the hospitals.	1 year

# ORGANIZATIONAL CHART

## Contra Costa Health Services, Emergency Medical Services



## SECTION III: PROGRESS FROM PREVIOUS YEAR

### EMSA TABLE 1: SUMMARY OF SYSTEM STATUS

#### A. System Organization And Management

	Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
<b>Agency Administration</b>					
1.01 LEMSA Structure		X	n/a		
1.02 LEMSA Mission		X	n/a		
1.03 Public Input		X	n/a		
1.04 Medical Director		X	X		
<b>Planning Activities</b>					
1.05 System Plan		X	n/a		
1.06 Annual Plan Update		X	n/a		
1.07 Trauma Planning		X	X		
1.08 ALS Planning		X	n/a		
1.09 Inventory of Resources		X	n/a		
1.10 Special Populations		X	X		
1.11 System Participants		X	X		
<b>Regulatory Activities</b>					
1.12 Review & Monitoring		X	n/a		
1.13 Coordination		X	n/a		
1.14 Policy/Procedures Manual		X	n/a		
1.15 Compliance w/Polices		X	n/a		X
<b>System Finances</b>					
1.16 Funding Mechanism		X	n/a		
<b>Medical Direction</b>					
1.17 Medical Direction		X	n/a		
1.18 QA/QI		X	Being addressed.	X	
1.19 Policies, Procedures, Protocols		X	X		
1.20 DNR		X	X		
1.21 Determination of Death		X	X		
1.22 Reporting of Abuse		X	X		
1.23 Interfacility Transfer		X	X		
<b>Enhanced Level: Advanced Life Support</b>					
1.24 ALS System		X	X		
1.25 On-Line Medical Direction		X	X		
<b>Enhanced Level: Trauma Care System</b>					
1.26 Trauma System Plan		X	n/a		
<b>Enhanced Level: Pediatric Emergency Medical and Critical Care System</b>					
1.27 Pediatric System Plan		X	n/a	X	
<b>Enhanced Level: Exclusive Operating Areas</b>					
1.28 EOA Plan		X	n/a		

## B. Staffing/Training

	Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
<b>Local EMS Agency</b>					
2.01 Assessment of Needs		X	n/a		
2.02 Approval of Training		X	n/a		
2.03 Personnel		X	n/a		
<b>Dispatchers</b>					
2.04 Dispatch Training		X	n/a		
<b>First Responder (non-transporting)</b>					
2.05 First Responder Training		X	X		
2.06 Response		X	n/a	X	
2.07 Medical Control		X	n/a		
<b>Transporting Personnel</b>					
2.08 EMT-1 Training		X	X		
<b>Hospital</b>					
2.09 CPR Training		X	n/a		
2.10 Advanced Life Support		X	Not planned.		
<b>Enhanced Level: Advanced Life Support</b>					
2.11 Accreditation Process		X	n/a		
2.12 Early Defibrillation		X	n/a		
2.13 Base Hospital Personnel		X	n/a		

## C. Communications

	Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
<b>Communications Equipment</b>					
3.01 Communications Plan		X	X		
3.02 Radios		X	X		
3.03 Interfacility Transfer		X	n/a		
3.04 Dispatch Center		X	n/a		
3.05 Hospitals		X	X		
3.06 MCI/Disasters		X	n/a		
<b>Public Access</b>					
3.07 9-1-1 Planning/Coordination		X	X		
3.08 9-1-1 Public Education		X	n/a		
<b>Resource Management</b>					
3.09 Dispatch Triage		X	X		
3.10 Integrated Dispatch		X	X		

## D. Response/Transportation

Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
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### Universal Level

4.01 Service Area Boundaries		X	X	
4.02 Monitoring		X	X	
4.03 Classifying Medical Requests		X	n/a	
4.04 Pre-scheduled Responses		X	n/a	
4.05 Response Time Standards		X	Being addressed.	
4.06 Staffing		X	n/a	
4.07 First Responder Agencies		X	n/a	
4.08 Medical & Rescue Aircraft		X	n/a	
4.09 Air Dispatch Center		X	n/a	
4.10 Aircraft Availability		X	n/a	
4.11 Specialty Vehicles		X	n/a	
4.12 Disaster Response		X	n/a	
4.13 Intercounty Response		X	X	
4.14 Incident Command System		X	n/a	
4.15 MCI Plans		X	n/a	

### Enhanced Level: Advanced Life Support

4.16 ALS Staffing		X	X	
4.17 ALS Equipment		X	n/a	

### Enhanced Level: Ambulance Regulation

4.18 Compliance		X	n/a	
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### Enhanced Level: Exclusive Operating Permits

4.19 Transport Plan		X	n/a	
4.20 "Grand fathering"		X	n/a	
4.21 Compliance		X	n/a	
4.22 Evaluation		X	n/a	

## E. Facilities/Critical Care

	Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
<b>Universal Level</b>					
5.01	Assessment of Capabilities	X	Being addressed.		
5.02	Triage & Transfer Protocols	X	n/a		
5.03	Transfer Guidelines	X	n/a		
5.04	Specialty Care Facilities	X	n/a		
5.05	Mass Casualty Management	X	X	Ongoing	
5.06	Hospital Evacuation	X	n/a		
<b>Enhanced Level: Advanced Life Support</b>					
5.07	Base Hospital Designation	X	n/a		
<b>Enhanced Level: Trauma Care System</b>					
5.08	Trauma System Design	X	n/a	X	
5.09	Public Input	X	n/a		
<b>Enhanced Level: Pediatric Emergency Medical and Critical Care System</b>					
5.10	Pediatric System Design	X	X	Ongoing	
5.11	Emergency Departments	X	n/a		
5.12	Public Inputs	X	n/a		
<b>Enhanced Level: Other Specialty Care Systems</b>					
5.13	Specialty System Design	X	n/a		
5.14	Public Input	X	n/a		

## F. Data Collection/System Evaluation

	Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
<b>Universal Level</b>					
6.01	QA/QI Program	X	X		
6.02	Prehospital Records	X	n/a		
6.03	Prehospital Care Audits	X	n/a.	X	
6.04	Medical Dispatch	X	n/a		
6.05	Data Management System	X	Being addressed.	X	
6.06	System Design Evaluation	X	n/a		
6.07	Provider Participation	X	n/a		
6.08	Reporting	X	n/a		
<b>Enhanced Level: Advanced Life Support</b>					
6.09	ALS Audit	X	Being addressed.	X	
<b>Enhanced Level: Trauma Care System</b>					
6.10	Trauma System Evaluation	X	n/a		
6.11	Trauma Center Data	X	X		

## G. Public Information And Education

Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
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### Universal Level

7.01	Public Information Materials		X	n/a	
7.02	Injury Control		X	X	Ongoing
7.03	Disaster Preparedness		X	X	
7.04	First Aid & CPR Training		X	No plan	Ongoing

## H. Disaster Medical Response

Doesn't meet standard	Meets minimum standard	Meets guidelines recommended	Short-range Plan	Long-range Plan
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### Universal Level

8.01	Disaster Medical Planning		X	n/a	
8.02	Response Plans		X	X	
8.03	HAZMAT Training		X	n/a	
8.04	Incident Command System		X	X	
8.05	Distribution of Casualties		X	No plan.	
8.06	Needs Assessment		X	X	
8.07	Disaster Communication		X	n/a	
8.08	Inventory of Resources		X	No plan.	
8.09	DMAT Teams		X	X	
8.10	Mutual Aid Agreements		X	n/a	
8.11	CCP Designation		X	n/a	
8.12	Establishment of CCP's		X	n/a	
8.13	Disaster Medical Training		X	X	
8.14	Hospital Plans		X	X	
8.15	Inter-hospital Communications		X	n/a	X
8.16	Prehospital Agency Plans		X	n/a	

### Enhanced Level: Advanced Life Support

8.17	ALS Policies		X	n/a	
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### Enhanced Level: Specialty Care Systems

8.18	Specialty Center Roles		X	n/a	
8.19	Waiving exclusivity.		X	n/a	

# System Organization and Management

## COMPLETED ASSESSMENT FORMS

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Assessment forms have been updated for all standards to simplify and standardize the annual assessment process.

### A. System Organization and Management

#### Agency Administration

##### 1.01 LEMSA Structure.

*Each local EMS agency shall have a formal organizational structure which includes both agency staff and non-agency resources and which includes appropriate technical and clinical expertise.*

**CURRENT STATUS: STANDARD MET.**

The Contra Costa County Board of Supervisors has designated Contra Costa Health Services as the local EMS Agency. Currently, the EMS Agency has 11 staff positions including an EMS Director, EMS Medical Director, EMS Assistant Director, Health Services Emergency Preparedness Manager, 3 Prehospital Coordinators (Trauma Nurse Coordinator, IS/Data, Quality Improvement), Training Coordinator, Regional Disaster Medical/Health Specialist, and two clerical staff.. Revised 9/06

##### 1.02 LEMSA Mission.

*Each local EMS agency shall plan, implement, and evaluate the EMS system. The agency shall use its quality/evaluation process to identify needed system changes.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency's stated mission is to plan, implement, and evaluate the EMS System. Local data is used to identify necessary system changes, and/or to evaluate the need/effect of recommended changes.

##### 1.03 Public Input.

*Each local EMS agency shall actively seek and shall have a mechanism (including the Emergency Medical Care Committee and other sources) to receive appropriate consumer and health care provider input regarding the development of plans, policies, and procedures, as described throughout this document.*

**CURRENT STATUS: STANDARD MET.**

A system of advisory and other EMS related committees including the Emergency Medical Care Committee (EMCC), EMS Facilities and Critical Care Committee, Medical Advisory Committee, and Quality Improvement Committee has developed over the years to provide for EMS system related input and recommendations to the Board of Supervisors, the Health Services Department and/or the EMS Agency. Revised 11/07

##### 1.04 Medical Director.

*Each local EMS agency shall appoint a medical director who is a licensed physician who has substantial experience in the practice of emergency medicine.*

**RECOMMENDED GUIDELINES:**

**Administrative Experience.** The local EMS agency medical director should have administrative experience in emergency medical services systems. **Advisory Groups.** Each local EMS agency medical director should establish clinical specialty advisory groups composed of physicians with appropriate specialties and non-physician providers, including nurses and prehospital providers.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

The EMS Agency has a full time, well prepared EMS Medical Director who is actively involved in local and statewide EMS related activities. The EMS Medical Director reports directly to the County Health Officer on medical matters, and to the EMS Director on operational issues. Specialty resources, including advisory groups or specialty medical consultants, are in place or are developed to provide input into specialized system issues. Revised 10/05

## 1.05 System Plan.

*Each local EMS agency shall develop an EMS system plan based on community need and utilization of proper resources, and shall submit it to the EMS Authority. The plan shall:*

- a) *Assess how the current system meets guidelines,*
- b) *Identify system needs for patients within each of the clinical target groups, and*
- c) *Provide a methodology and time line for meeting these needs.*

### **CURRENT STATUS: STANDARD MET.**

The EMS Plan is the foundation for a process of ongoing planning and implementation for Contra Costa County EMS. Many of the activities directed by this plan focus on target issues and evaluation of the system's performance outcomes.

## 1.06 Annual Plan Update.

*Each local EMS agency shall develop an annual update to its EMS system Plan and shall submit it to the EMS Authority. The update shall identify progress made in plan implementation and changes to planned system design.*

### **CURRENT STATUS: STANDARD MET.**

An approved EMS system plan in the required format has been in place since 11/95. Materials have been updated and have been submitted to EMSA as required. 11/07

## 1.07 Trauma Planning.

*The local EMS agency shall plan for trauma care and shall determine optimal system design for trauma care in its jurisdiction.*

### **RECOMMENDED GUIDELINE:**

**Trauma Center Agreements.** The local EMS agency should designate appropriate facilities or execute agreements with trauma facilities in other jurisdictions.

### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

There is a trauma system and a designated/contract Level II trauma center in Contra Costa County. All essential components of the EMSA approved trauma system plan, that was updated to meet new State requirements in 2001, are in place, including criteria for hospital designation, medical control, and data collection. Trauma triage policies have been approved and are periodically reviewed. Integration of all the existing EMS system components into a functional trauma system has been fully completed.

### **COORDINATION WITH OTHER EMS AGENCIES:**

Contra Costa County works closely with neighboring Alameda County with respect to care provided critical trauma patients. Each county recognizes the other's trauma centers, and local critical pediatric trauma is transported/transferred to Children's Hospital Trauma Center in Oakland. There is also an extensive bi-county (Alameda and Contra Costa County) medical review process of trauma patient care. Revised 10/05

## 1.08 ALS Planning.

*Each local EMS agency shall plan for advanced life support services throughout its jurisdiction.*

### **CURRENT STATUS: STANDARD MET.**

Advanced life support services are provided countywide. All emergency ambulance services are required to respond ALS resources to emergency medical requests. As a result of a successful RFP process, the County has entered into a no-subsidy emergency ambulance contract with a private provider, American Medical Response. Subsidy savings are being passed on to fire districts that have elected to provide ALS programs.

The EMS Agency has developed and implemented a plan to support fire first response agencies in developing and expanding paramedic first-responder programs throughout the county. This EMS system reconfiguration assures a more rapid paramedic response to emergency medical requests. Four fire districts and 2 city fire departments, Moraga-Orinda Fire Protection District, San Ramon Valley Fire Protection District, Contra Costa County Fire Protection District, El Cerrito Fire Department, Rodeo-Hercules Fire District, and Pinole Fire Department have established ALS first response units. Innovative rural ALS first response units respond to the identified needs in 4 rural areas (Byron/Discovery Bay, Oakley, Bethel Island and Crockett)

### **COORDINATION WITH OTHER EMS AGENCIES:**

Paramedic reciprocity agreements are in place with surrounding counties where paramedics may be dispatched across county lines. Revised 10/05

## 1.09 Inventory of Resources.

*Each local EMS agency shall develop a detailed inventory of EMS resources (e.g., personnel, vehicles, and facilities) within its area and, at least annually, shall update this inventory.*

### **CURRENT STATUS: STANDARD MET.**

Inventories exist for personnel, vehicles (air and ground), facilities, and agencies within the County's jurisdiction.

## 1.10 Special Populations.

*Each local EMS agency shall identify population groups served by the EMS system that require specialized service (e.g., elderly, handicapped, children, non-English speakers).*

### **RECOMMENDED GUIDELINES:**

**Special Services.** Each local EMS agency should develop services, as appropriate, for special population groups requiring specialized EMS services as appropriate. (e.g., elderly, handicapped, children, non-English speakers).

### **CURRENT STATUS: STANDARD MET/RECOMMENDED GUIDELINE BEING ADDRESSED.**

Groups served by the EMS system that may require specialized services have been identified. Some targeted specialty population planning has occurred to date particularly in trauma, and in pediatrics.

## 1.11 System Participants.

*Each local EMS agency shall identify the optimal roles and responsibilities of system participants.*

### **RECOMMENDED GUIDELINES:**

**Formalized EMS System Participation.** The local EMS agency should ensure that system participants conform to their assigned EMS system roles and responsibilities, through mechanisms such as written agreements, facility designations, and exclusive operating areas.

### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

EMS Agency has contracts or letters of understanding with EMS providers that reflect identified roles, responsibilities and performance standards. EMS providers with agreements include emergency ambulance providers, trauma center, medical dispatch centers, fire paramedic first responder agencies, and emergency helicopter providers. The EMS Medical Director may serve as Medical Director of the fire paramedic program, and EMS staff is involved in program implementation and quality improvement activities. Revised 09/06

## 1.12 Review & Monitoring.

*Each local EMS agency shall provide for review and monitoring of EMS system operations.*

### **CURRENT STATUS: STANDARD MET.**

The Board of Supervisors appoints the local Emergency Medical Care Committee. The EMCC provides advice and recommendations on ambulance services and emergency medical care to County Board of Supervisors, Health Services Department and EMS Agency. EMS system operations are monitored and evaluated using data. Written agreements are in place that identify minimum EMS performance standards for system participants. Contra Costa County EMS system's operational performance is evaluated, documented, and reported on a regular basis.

## 1.13 Coordination.

*Each local EMS agency shall coordinate EMS system operations.*

### **CURRENT STATUS: STANDARD MET.**

Substantial coordination exists between the EMS Agency and the system providers. System coordination is provided through the Emergency Medical Care Committee and local and multi-county advisory committees. These committees operate with varying missions and meeting schedules based on needs.

## 1.14 Policy & Procedures Manual.

*Each local EMS agency shall develop a policy and procedures manual that includes all EMS agency policies and procedures. The agency shall ensure that the manual is available to all EMS system providers (including public safety agencies, transport services, and hospitals) within the system.*

**CURRENT STATUS: STANDARD MET.**

Comprehensive EMS Agency policies/procedures and prehospital care manuals are available to all EMS system providers on the Contra Costa County EMS website or at the EMS Agency Office. Each EMS Policy is reviewed every three years at a minimum to assure that EMS policies and prehospital care manual are current. Revised 10/05

**1.15 Compliance with Policies.**

*Each local EMS agency shall have a mechanism to review, monitor, and enforce compliance with system policies.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency has contracts, written agreements or letters of understanding with EMS providers, which include emergency ambulance providers, trauma center, medical dispatch centers, fire paramedic first responder agencies, and emergency helicopter provider agencies. These agreements provide mechanisms to monitor, evaluate and enforce compliance with system policies and regulations with respect to emergency medical services. There is an ambulance ordinance in place that provides limited support to the monitoring and enforcement issues. Revised 10/05

**NEED(S):**

The current local ambulance ordinance has been in place for a number of years and should be amended or replaced with a new comprehensive ambulance ordinance, as system needs change.

**1.16 Funding Mechanism.**

*Each local EMS agency shall have a funding mechanism that is sufficient to ensure its continued operation and shall maximize use of the Emergency Medical Services Fund.*

**CURRENT STATUS: STANDARD MET.**

EMS Agency and support program funding is derived from several sources: the County Special Benefit Assessment (Measure H), the County general fund, grant funds, certification fees, funds derived from Senate Bill 612, and other fees from EMS system participants. The existing funding sources appear adequate.

**1.17 Medical Direction.**

*Each local EMS agency shall plan for medical direction within the EMS system. The plan shall identify the optimal number and role of base hospitals and alternative base hospitals and the roles, responsibilities, and relationships of prehospital and hospital providers.*

**CURRENT STATUS: STANDARD MET.**

County has designated one base hospital to provide medical consultation to prehospital personnel. Base hospital and base hospital personnel roles and responsibilities are identified in the County's policies, procedures and protocols manual. ALS Providers, as well as fire first responder agencies participating in Fire Paramedic First Responder Programs and/or First Responder Defibrillation Programs are under medical direction of the EMS Medical Director.

**1.18 QA/QI.**

*Each local EMS agency shall establish a quality assurance (QA)/quality improvement (QI) program to ensure adherence to medical direction policies and procedures, including mechanism for compliance review. Provider-based programs approved by the EMS agency and coordinated with other system participants may be included.*

**RECOMMENDED GUIDELINE:**

**Provider QA/QI In-house.** Prehospital care providers should be encouraged to establish in-house procedures that identify methods of improving the quality of care provided.

**CURRENT STATUS: STANDARD MET/RECOMMENDED MET.**

A formal system-wide QI plan which integrates/interfaces with prehospital care provider CQI programs is in place. All ALS providers and ALS support providers, have active CQI programs that include data evaluation to the extent possible, case review, and identification of training needs and problem solving. A common data collection set has been established and patient care data from the field is collected electronically, allowing for enhanced CQI processes. An EMS QI committee provides system data review, problem-solving discussion, identification of countywide training needs, and educational case review. A comprehensive, bi-county trauma care review process is also in place. Revised 10/05

**NEED(S):**

- a. Further expansion of current QI committee to include representatives from all EMS and dispatch providers.
- b. Full implementation of electronic capture of patient care data within the fire agencies. Revised 09/06
- c. Further integration and interface of electronic data to provide expanded capability for EMS system evaluation.

**1.19 Policies, Procedures, Protocols.**

*Each local EMS agency shall develop written policies, procedure, and/or protocols including:*

- a. Triage
- b. Treatment
- c. Medical dispatch protocols
- d. Transport
- e. On-scene treatment times
- f. Transfer of emergency patients
- g. Standing orders
- h. Base hospital contact
- i. On scene physicians and other medical personnel
- j. Local scope of practice for prehospital personnel.

**RECOMMENDED GUIDELINES:**

Each local EMS agency should develop (or encourage the development of) pre-arrival/post dispatch instructions.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Detailed policies, procedures and protocol exist for clinical and operational prehospital situations. County transfer guidelines and a procedure for on-scene physicians and other medical personnel are in place. A Countywide system of emergency medical dispatching that includes pre-arrival instructions is fully implemented. Revised 10/05

**1.20 DNR.**

*Each local EMS agency shall have a policy regarding "Do Not Resuscitate" (DNR) situations, in accordance with the EMS Authority's DNR guidelines.*

**CURRENT STATUS: STANDARD MET.**

An EMS "Do-Not-Resuscitate" policy, developed in accordance with EMSA's DNR guidelines is in place for prehospital personnel. DNA forms are available in English and Spanish.

**1.21 Determination of Death.**

*Each local EMS agency, in conjunction with the County coroner(s) shall develop a policy regarding determination of death, including deaths at the scene of apparent crimes.*

**CURRENT STATUS: STANDARD MET.**

An EMS policy is in place regarding determination of death.

**1.22 Reporting of Abuse.**

*Each local EMS agency, shall ensure that providers have a mechanism for reporting child abuse, elder abuse, and suspected SIDS deaths.*

**CURRENT STATUS: STANDARD MET.**

An EMS Policy is in place for reporting child and elder abuse, and suspected SIDS deaths. Revised 09/06

**1.23 Interfacility Transfer.**

*The local EMS medical director shall establish policies and protocols for scopes of practice of all prehospital medical personnel during interfacility transfers.*

**CURRENT STATUS: STANDARD MET.**

Policies/procedures are in place identifying scope of practice for prehospital medical personnel during interfacility transfers. A paramedic interfacility transfer program including detailed policies, procedures and QI activities has been developed.

**1.24 ALS System.**

*Advanced life support services shall be provided only as an approved part of a local EMS system and all ALS providers shall have written agreements with the local EMS agency.*

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Written agreements exist between the EMS Agency and all ALS providers, both transport and first response.

## 1.25 On-line Medical Direction.

*Each EMS system shall have on-line medical direction, provided by a base hospital (or alternative base station) physician or authorized registered nurse.*

### **RECOMMENDED GUIDELINE:**

**Medical Control Plan.** An EMS system should develop a medical control plan that determines:

- a) Base hospital configuration for the system;
- b) Base hospital selection/designation processes that allow eligible facilities to apply;
- c) Process for determining when prehospital providers should appoint an in-house medical director.

### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

One base hospital has been designated by/for the County, providing on-line medical control by physicians or authorized registered nurses. There is a base station application and selection process for designation should more than one hospital be interested in being designated as a base hospital. Prehospital providers that furnish paramedic services are required to have an EMS Medical Director. The EMS Agency Medical Director serves in this capacity for fire agency providers.

## **Trauma Care System**

## 1.26 Trauma System Plan.

*The local EMS agency shall develop a trauma care system plan, which determines:*

- a) *The optimal system design for trauma care in the EMS area, and*
- b) *The process for assigning roles to system participants, including a process that allows all eligible facilities to apply.*

### **CURRENT STATUS: STANDARD MET.**

A trauma care system plan was developed and successfully implemented in 1985. One trauma center is optimal for the County, and, following a competitive process. John Muir Medical Center was been designated as the local level II trauma center. The trauma system plan was updated in 2001 to meet new State planning guidelines. Revised 10/05

## **Pediatric Emergency Medical and Critical Care System**

## 1.27 Pediatric System Plan.

*The local EMS agency shall develop a pediatric emergency medical and critical care system plan that determines:*

- a) *Optimal system design for pediatric emergency medical and critical care in EMS area, and*
- b) *Process for assigning roles to system participants, including a process that allows all eligible facilities to apply.*

### **CURRENT STATUS: STANDARD MET.**

A comprehensive pediatric emergency medical and critical care system plan is in place that includes triage protocols, criteria for designation of pediatric facilities, and the drafting and execution of agreements between the EMS Agency and the designated receiving and specialty care facilities. Most seriously injured children are transported or interfacility transferred to Children's Hospital Oakland. Pediatric treatment, advanced airway and other prehospital procedures for children have been implemented in the County.

### **NEED(S):**

A review, and if necessary an update, to the Pediatric System Plan. Although not reasonably downloadable as a whole, "Development and Implementation of EMSC, A Step by Step Approach" is a helpful reference. New EMSA EMSC Plan Guidelines are to be published in the near future. New guidelines will be used to upgrade the current EMSC Plan.

## **Exclusive Operating Area**

## 1.28 EOA Plan.

*The local EMS agency shall develop, and submit for state approval, a plan based on community needs and utilization of available resources for granting of exclusive operating areas which determines:*

- a) *The optimal system design for ambulance service and advanced life support services in the EMS area, and*
- b) *The process for assigning roles to system participants, including a competitive process for implementation of exclusive operating areas.*

**CURRENT STATUS: STANDARD MET.**

All residents and visitors of Contra Costa County have access to ALS services. The Moraga Fire District is "grandfathered" as an exclusive operating area (EOA) under 1797.201 of the H&S code. Following a highly competitive process for emergency ambulance services in the three EOA's (approximately 90% of the county), which were covered by American Medical Response, the County Board of Supervisors approved a new five year performance based emergency ambulance agreement with American Medical Response. Revised 10/05

**B. Staffing and Training**  
**Local EMS Agency**

**2.01 Assessment of Needs.**

*The local EMS Agency shall routinely assess personnel and training needs.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency sets standards for training and requires EMS providers to assure that their personnel meet these standards. The local Quality Improvement process is designed to identify areas where training is indicated. EMS routinely assesses training needs when new skills or programs are added to the EMS system. The Fire EMS Training Consortium offers a forum for addressing training needs identified in the EMS system QI process. Revised 11/07

**2.02 Approval of Training.**

*The EMS Authority and/or local EMS agencies shall have a mechanism to approve an emergency medical services education programs that require approval (according to regulations) and shall monitor them to ensure that they comply with State regulations.*

**CURRENT STATUS: STANDARD MET.**

Procedures and mechanisms are in place to approve EMS education programs.

**2.03 Personnel.**

*The local EMS Agency shall have mechanisms to accredit, authorize, and certify prehospital medical personnel and conduct certification reviews in accordance with State regulations. This shall include a process for prehospital providers to identify and notify the local EMS Agency of unusual occurrences that could impact EMS personnel certification.*

**CURRENT STATUS: STANDARD MET.**

Procedures, policies and requirements are in place to credential first responder defibrillator personnel, EMT-I's, EMT-P's, and MICN's. Provisions are included for the Agency to be notified in the event of unusual occurrences that could impact local EMS Agency credentialing. A fingerprint background check process through the California Department of Justice is required of applicants for EMT-I certification.

**Dispatchers**

**2.04 Dispatch Training.**

*Public safety answering point (PSAP) operators with medical responsibility shall have emergency medical orientation and all medical dispatch personnel (public and private) shall receive emergency medical dispatch training in accordance with the EMS Authority's Emergency Medical Dispatch Guidelines.*

**RECOMMENDED GUIDELINE:**

**Training/Certification According to State Standards.** Public safety answering point (PSAP) operators with medical dispatch responsibilities and all medical dispatch personnel (both public and private) should be trained and tested in accordance with the EMS Authority's Emergency Medical Dispatch Guidelines.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Dispatch training standard adopted countywide. Dispatch agency personnel are trained and tested in accordance with EMSA Emergency Medical Dispatch Guidelines.

## First Responders (non-transporting)

### 2.05 First Responder Training.

*At least one person on each non-transporting EMS first response unit shall have been trained to administer first aid and CPR within the previous three years.*

#### **RECOMMENDED GUIDELINE:**

**Defibrillation.** At least one person on each non-transporting EMS first response unit should be currently certified to provide defibrillation and have available equipment commensurate with such scope of practice, when such a program is justified by response times for other ALS providers.

**EMT-I.** At least one person on each non-transporting EMS first response unit should be currently certified at the EMT-I level and have available equipment commensurate with such scope of practice.

#### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

A first responder master plan which is coordinated by the EMS Agency and which includes policies, procedures and treatment guidelines is in place for the county. First response units are staffed paramedics and EMTs with defibrillation training. Defibrillation programs for first responders receive ongoing support. Under American Medical Response's (AMR's) new contract with the county, AMR has made training resources available to fire service employees. Fire services countywide have formed a EMS Training Consortium that includes representatives of each of the fire providers with the support of AMR and the EMS Agency, to coordinate and standardize available and new training to meet county requirements and to enhance patient care provided in both the public and private sectors. Revised 11/07

### 2.06 Response.

*Public safety agencies and industrial first aid teams shall be encouraged to respond to medical emergencies and shall be utilized in accordance with local EMS Agency policies.*

#### **CURRENT STATUS: STANDARD MET.**

All fire services provide first responder services. There are also law enforcement and industrial teams that may respond. A plan for providing increased numbers of fire paramedics on first-response units is underway. Staff is working with Concord Police Department in developing a SWAT paramedic program. 09/06

### 2.07 Medical Control.

*Non-transporting EMS first responders shall operate under medical direction policies, as specified by the local EMS agency medical director.*

#### **CURRENT STATUS: STANDARD MET.**

The EMS Agency policies and procedures manual provides medical protocols for EMS first responders. Monitoring and evaluation of first responder efforts have been incorporated within the County system. Fire first responders complete patient care report forms. The EMS Medical Director is the medical oversight for first responder paramedic services.

## Transport Personnel

### 2.08 EMT-I Training.

*All emergency medical transport vehicle personnel shall be currently certified at least at the EMT-I level.*

#### **RECOMMENDED GUIDELINES:**

**Defibrillation.** If advanced life support personnel are not available, at least one person on each emergency medical transport vehicle should be trained to provide defibrillation.

#### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

All emergency medical transport vehicles are staffed at the EMT-P level. "One and one" staffing (one paramedic and one EMT-I) on ambulances in service areas that are covered by fire first-response paramedics is permitted. All fire first responder units are staffed and equipped to provide defibrillation, and the majority are staffed with paramedics. Revised 11/07

## Hospital

### 2.09 CPR Training.

*All allied health personnel who provide direct emergency patient care shall be trained in CPR.*

**CURRENT STATUS: STANDARD MET.**

All first responders, ambulance personnel and hospital personnel who provide direct emergency patient care are trained in CPR.

### 2.10 Advanced Life Support.

*All emergency department physicians and registered nurses that provide direct emergency patient care shall be trained in advanced life support.*

**RECOMMENDED GUIDELINE:**

**Board Certification.** All emergency department physicians should be certified by the American Board of Emergency Medicine (ABEM).

**CURRENT STATUS: STANDARD MET.**

All emergency department physicians and registered nurses that provide direct emergency patient care are trained in advanced life support. Most receiving hospitals do require that emergency physician staff be ABEM certified.

## Advanced Life Support

### 2.11 Accreditation Process.

*The local EMS Agency shall establish a procedure for accreditation of advanced life support personnel, which includes orientation to system policies and procedures, orientation to the roles, and responsibilities of providers within the local EMS system, testing in any optional scope of practice, and enrollment into the local EMS Agency's quality improvement process.*

**CURRENT STATUS: STANDARD MET.**

Procedures are in place for accrediting advanced life support personnel that include orientation to system policies and procedures, orientation to roles and responsibilities of providers within the local EMS system, and testing for optional scopes of practice. Provider CQI programs must interface with the county process.

### 2.12 Early Defibrillation.

*The local EMS Agency shall establish policies for local accreditation of public safety and other basic life support personnel in early defibrillation.*

**CURRENT STATUS: STANDARD MET.**

Policies and procedures for first responder defibrillation programs are in place.

### 2.13 Base Hospital Personnel.

*All base hospital/alternative base station personnel who provide medical direction to prehospital personnel shall be knowledgeable about local EMS agency policies/procedures and have training in radio communications techniques.*

**CURRENT STATUS: STANDARD MET.**

Base hospital personnel are prepared to provide consultation to prehospital personnel and are familiar with radio communications techniques.

## C. Communications

### Communications Equipment

### 3.01 Communications Plan.

*The local EMS agency shall plan for EMS communications. The plan shall specify the medical communications capabilities of emergency medical transport vehicles, non-transporting advanced life support responders, and acute care facilities and shall coordinate the use of frequencies with other users.*

**RECOMMENDED GUIDELINE:**

**Use of Technology.** The local EMS agency's communications plan should consider the availability and use of satellite and cellular telephones.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

The EMS communications plan includes common radio frequencies for use by ambulances and hospitals, the use of cell phones by paramedics, fire/ambulance radio communications, and CAD linkages among ambulance, fire and Sheriff's Dispatch centers. All elements of this plan are implemented except for final CAD linkages to one fire dispatch center, which is in progress.

All acute care hospitals, fire medical dispatch centers, ambulance dispatch center, Sheriff's Communications and EMS Agency have installed ReddiNet communications systems allowing for communications among those agencies.

**NEED:**

Continue to build interoperable communications within the health care system by adding hospitals and community clinics to the County's new 440 mhz trunked radio system. Revised 12/07

**3.02 Radios.**

*Emergency medical transport vehicles and non-transporting advanced life support responders shall have two-way radio communications equipment which complies with the local EMS communications plan and which provides for dispatch and ambulance-to-hospital communication.*

**RECOMMENDED GUIDELINE:**

**Enhanced Radio Capability.** Emergency medical transport vehicles should have two-way radio communications equipment that complies with the local EMS communications plan and which provides for vehicle-to-vehicle (including both ambulances and non-transporting first responder units) communications.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Medical transport vehicles are required to have radio capability to communicate with dispatch, with fire agencies, and for ambulance to hospital communication.

**3.03 Interfacility Transfer.**

*Emergency medical transport vehicles used for interfacility transfers shall have the ability to access both sending and receiving facilities. This could be accomplished by cellular telephone.*

**CURRENT STATUS: STANDARD MET.**

Permitted ambulances providing emergency interfacility transfer services have communications capability with sending and receiving facilities through the MEDARS system (T-Band) frequencies and/or by cellular telephone.

**3.04 Dispatch Center.**

*All emergency medical transport vehicles where physically possible (based on geography and technology), shall have the capability of communicating with a single dispatch center or disaster communications command post.*

**CURRENT STATUS: STANDARD MET.**

All ambulances are capable of communicating on the MEDARS radio system.

**3.05 Hospitals.**

*All EMS system hospitals shall (where physically possible) be able to communicate with each other by two-way radio.*

**RECOMMENDED GUIDELINE:**

**Access to Services.** All hospitals should have direct communications access to relevant services in other hospitals within the system (e.g., poison information, pediatric and trauma consultation).

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

All hospitals, Sheriff's Communications, ambulance dispatch agencies and EMS Agency are part of the ReddiNet computerized communications system. Hospitals use this system on a daily basis to report midnight patient census and to communicate ambulance diversion status. Although the MEDARS system is designed to permit radio

communications between hospitals, ambulances and the County, design requires that hospitals communicate via the County Sheriff's Communications Center. The ReddiNet system has been upgraded and users trained.

**NEED:**

Continue to build interoperable communications within the health care system by adding hospitals and community clinics to the County's new 440 mhz trunked radio system. Revised 12/07

**3.06 MCI/Disasters.**

*The local EMS agency shall review communication linkages among providers (prehospital and hospital) in its jurisdiction for their capability to provide service in the event of multi-casualty incidents and disasters.*

**CURRENT STATUS: STANDARD MET.**

Emergency communications procedures are in place to provide system coordination during a multi-casualty or disaster event. The disaster plan, including the communication component, has been integrated with other agencies within the County. The ReddiNet computer system allows for hospital polling and patient tracking, as well as intra-agency communications.

**Public Access**

**3.07 9-1-1 Planning/Coordination.**

*The local EMS agency shall participate in on-going planning and coordination of the 9-1-1 telephone service.*

**RECOMMENDED GUIDELINE:**

**9-1-1 Promotion.** The local EMS agency should promote the development of enhanced 9-1-1- systems.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Enhanced 9-1-1 has been implemented in Contra Costa County, and is functional throughout the County.

**3.08 9-1-1 Public Education.**

*The local EMS agency shall be involved in public education regarding 911-telephone service, as it impacts system access.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency, along with the EMCC developed and distributes a 911-access brochure to assist with 911 education.

**3.09 Dispatch Triage.**

*The local EMS agency shall establish guidelines for proper dispatch triage, identifying appropriate medical response.*

**RECOMMENDED GUIDELINE:**

**Priority Reference System.** The local EMS agency should establish an emergency medical dispatch priority reference system, including systemized caller interrogation, dispatch triage policies, and pre-arrival instructions.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

A comprehensive Emergency Medical Dispatch program has been implemented Countywide, and is evaluated on an ongoing basis.

**3.10 Integrated Dispatch.**

*The local EMS system shall have functionally integrated dispatch with system-wide emergency services coordination, using standardized communications frequencies.*

**RECOMMENDED GUIDELINE:**

**System Status Management.** The local EMS agency should develop a mechanism to ensure appropriate system-wide ambulance coverage during periods of peak demand.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

County Sheriff acts in a radio communication/resource coordination role for emergency ambulances. Fire, ambulance, Sheriff's Dispatch CAD linkages assure coordinated response enabling Sheriff's Dispatch to maintain ambulance unit status.

## D. Response and Transportation

### Universal Level

#### 4.01 Service Area Boundaries.

*The local EMS agency shall determine the boundaries of emergency medical transportation service areas.*

##### RECOMMENDED GUIDELINES:

**Formalized EOA's.** The local EMS agency should secure a county ordinance or similar mechanism for establishing emergency medical exclusive operating areas (e.g., ambulance response zones).

##### CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.

The Board of Supervisors has defined exclusive operating areas for EMS ground ambulance providers. These zones remain intact but have been informally restructured for purposes of data reporting.

##### COORDINATION WITH OTHER EMS AGENCIES.

No impact on other EMS Agencies.

#### 4.02 Monitoring.

*The local EMS agency shall monitor emergency medical transportation services to ensure compliance with appropriate statutes, regulations, policies, and procedures.*

##### RECOMMENDED GUIDELINE:

**Licensing Mechanism.** The EMS agency should secure a county ordinance or similar mechanism for licensure of emergency medical transport services. These should be intended to promote compliance with overall system management and, wherever possible, replace any other local ambulance regulatory programs within the EMS area.

##### CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.

A County ambulance ordinance and County contracts with emergency ground ambulance providers provide mechanisms for local EMS Agency to permit and monitor medical transportation services. Contracts with emergency ambulance providers include requirements for rigorous evaluation of services provided.

#### 4.03 Classifying Medical Requests.

*The local EMS agency shall determine criteria for classifying medical requests (e.g., emergent, urgent, and non-emergent) and shall determine appropriate level of medical response to each.*

##### CURRENT STATUS: STANDARD MET.

Criteria for determining the appropriate level of emergency medical response have been established. Fire/medical dispatchers are trained as emergency medical dispatchers in the Medical Priority system.

#### 4.04 Pre-scheduled responses.

*Service by emergency medical transport vehicles, which can be pre-scheduled without negative medical impact, shall be provided only at levels that permit compliance with EMS agency policy.*

##### CURRENT STATUS: STANDARD MET.

Existing ALS provider system status plans do not allow for use of emergency resources for pre-scheduled non-emergency use. Policies/procedures are in place for interested paramedic providers to establish paramedic interfacility transfer programs. Paramedics staffing these units are required to have additional medical training.

#### 4.05 Response Time Standards.

*Each local EMS agency shall develop response time standards for medical responses. These standards shall take into account the total time from receipt of the call at the primary public safety answering point (PSAP) to arrival of the responding unit at the scene, including all dispatch intervals and driving time.*

##### RECOMMENDED GUIDELINE:

**Minimum Response Time Standards.** Emergency medical service areas designated so that, for 90% of emergent responses, the response time for each of the following does not exceed:

- |   |   |
|---|---|
| a) BLS/CPR provider                                       | Metro/urban--5 minutes<br>Suburban/rural--15 minutes<br>Wilderness--as quickly as possible              |
| b) First responder defibrillation provider                | Metro/urban--5 minutes<br>Suburban/rural-- as quickly as possible<br>Wilderness--as quickly as possible |
| c) ALS provider (not functioning as first responder)      | Metro/urban--8 minutes<br>Suburban/rural--20 minutes<br>Wilderness--as quickly as possible              |
| d) BLS/ALS transport (not functioning as first responder) | Metro/urban--8 minutes<br>suburban/rural--20 minutes<br>Wilderness--as quickly as possible              |

**CURRENT STATUS: STANDARD MET/RECOMMENDED GUIDELINES BEING ADDRESSED.**

Emergency ambulance provider contracts and enhanced first responder agreements established by the EMS Agency specify response time standards. Response times are measured from receipt of call at secondary PSAP to arrival on scene. Standards are met for all transport and enhanced first responder providers.

**COORDINATION WITH OTHER EMS AGENCIES.**

No impact on other EMS Agencies.

**4.06 Staffing.**

*All emergency medical transport vehicles shall be staffed and equipped according to current State and local EMS Agency regulations.*

**CURRENT STATUS: STANDARD MET.**

Adequate regulations, policies and procedures exist to assure that ambulances are staffed and equipped according to current State and local standards.

**4.07 First Responder Agencies.**

*The local EMS agency shall integrate qualified EMS first responder agencies (including public safety agencies and industrial first aid teams) into the system.*

**CURRENT STATUS: STANDARD MET.**

A first responder master plan is in place that includes standards for enhanced first responder programs. Most fire agencies have elected to provide paramedic first responder services and have entered into written agreements with the EMS Agency. Such agreements include standards for quality improvement processes and data collection. The EMS Agency provides some funding to offset the cost of providing paramedic fire first responder services. Revised 11/07

**4.08 Medical & Rescue Aircraft.**

*The local EMS agency shall have a process for categorizing medical/rescue aircraft and shall develop policies/procedures for:*

- a) *Authorizing aircraft to be utilized in prehospital care.*
- b) *Requesting of EMS aircraft.*
- c) *Dispatching of EMS aircraft.*
- d) *Determining EMS aircraft patient destination.*
- e) *Orientation of pilots/flight crews to local EMS system.*
- f) *Addressing and resolving formal complaints regarding EMS aircraft.*

**CURRENT STATUS: STANDARD MET.**

Helicopter guidelines provide a mechanism for emergency helicopter access. Policies and procedures are in place for helicopter classification, authorization, request for, transport criteria and field operations.

**COORDINATION WITH OTHER EMS AGENCIES.**

No formal coordination with other local EMS agencies.

#### 4.09 Air Dispatch Center.

*The local EMS agency shall designate a dispatch center to coordinate the use of air ambulances or rescue aircraft.*

**CURRENT STATUS: STANDARD MET.**

Air medical and air rescue requests are made by the appropriate fire/medical dispatch agency.

#### 4.10 Aircraft Availability.

*The local EMS agency shall identify the availability of medical and rescue aircraft for emergency patient transportation and shall maintain written agreements with aeromedical services operating within the EMS system.*

**CURRENT STATUS: STANDARD MET.**

Two air ambulance helicopter services provide emergency helicopter coverage on a daily rotation. Medical helicopters are requested through fire/medical dispatch centers. Procedures to classify and to authorize air medical programs to respond within the County have been developed and implemented. Written agreements are in draft.

**COORDINATION WITH OTHER EMS AGENCIES.**

No formal coordination with other EMS agencies. Revised 09/06

#### 4.11 Specialty Vehicles.

*Where applicable, the local EMS agency shall identify the availability and staffing of all terrain vehicles, snow mobiles, and water rescue and other transportation vehicles.*

**RECOMMENDED GUIDELINES:**

**Planning for Response.** EMS agency should plan for response by and use of all terrain vehicles, snowmobiles, and water rescue vehicles in areas where applicable, which considers existing EMS resources, population density, environmental factors, dispatch procedures and catchment area.

**CURRENT STATUS: STANDARD MET.**

Fire and police agencies within the County have rescue capabilities relevant to local areas.

**COORDINATION WITH OTHER EMS AGENCIES.**

Not applicable.

#### 4.12 Disaster Response.

*The local EMS agency, in cooperation with the local office of emergency services (OES) shall plan for mobilizing response and transport vehicles for disaster.*

**CURRENT STATUS: STANDARD MET.**

A comprehensive medical disaster plan following SEMS is in place for the County.

#### 4.13 Inter-County Response.

*The local EMS agency shall develop agreements permitting inter-county response of emergency medical transport vehicles and EMS personnel.*

**RECOMMENDED GUIDELINE:**

**Formal Agreements.** Mutual aid agreements and automatic aid agreements that identify the optimal configuration and responsibility for EMS responses are encouraged and coordinated by the county.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Mutual aid responsibilities met through the California Master Mutual Aid Agreement.

**COORDINATION WITH OTHER EMS AGENCIES.**

Coordinated through State and Region II medical disaster plans.

#### 4.14 Incident Command System (ICS).

*The local EMS agency shall develop multi-casualty response plans and procedures that include provisions for on-scene medical management, using the Incident Command System.*

**CURRENT STATUS: STANDARD MET.**

A comprehensive multi-casualty response plan is in place for EMS incidents within the County. ICS is utilized for multi-casualty incidents. Hospitals have adopted and trained in the Hospital Emergency Incident Command System. 11/07

**4.15 MCI Plans.**

*Multi-casualty response plans and procedures shall utilize State standards and guidelines.*

**CURRENT STATUS: STANDARD MET.**

Existing State and federal guidelines are used as a basis for the county's multi-casualty plans.

**Advanced Life Support**

**4.16 ALS Staffing.**

*All ALS ambulances shall be staffed with at least one person certified at the advanced life support level and one person staffed at the EMT-I level.*

**RECOMMENDED GUIDELINES:**

**Crew Composition.** The local EMS agency should determine whether advanced life support units should be staffed with two ALS crewmembers or with one ALS and one BLS crewmembers.

**Defibrillation Capability.** On any emergency ALS unit that is not staffed with two ALS crewmembers, the second crewmember should be trained to provide defibrillation, using available defibrillators.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Ambulances and first responder units are optimally staffed to provide a minimum of two paramedics on scene to provide care for critically ill and injured patients. First responder units are staffed with a paramedic or at least one crewmember trained and equipped to provide defibrillation. Revised 10/05

**4.17 ALS Equipment.**

*All emergency ALS ambulances shall be appropriately equipped for the scope of practice of level of staffing.*

**CURRENT STATUS: STANDARD MET.**

Adequate regulations, policies and procedures exist to assure that ALS ambulances are appropriately equipped for the scope of practice of its level of staffing.

**Ambulance Regulation**

**4.18 Compliance.**

*The local EMS agency shall have a mechanism (e.g., an ordinance and/or written provider agreements) to ensure that EMS transportation agencies comply with applicable policies and procedures regarding system operations and clinical care.*

**CURRENT STATUS: STANDARD MET.**

The county has an ambulance permit process in place which pertains to ground ambulances. The county has written agreements with EMS ground providers that define and require compliance with EMS policies and procedures. The EMS agency has policies and procedures in place for classification and authorization of EMS Aircraft. Written agreements are in draft.

**Exclusive Operating Permits**

**4.19 Transportation Plan.**

*Any local EMS agency, which desires to implement exclusive operating areas, pursuant to Section 1797.224, H&SC, shall develop an EMS transportation plan which addresses:*

- a) *Minimum standards for transportation services,*
- b) *Optimal transportation system efficiency and effectiveness, and*
- c) *Use of a competitive process to ensure system optimization.*

**CURRENT STATUS: STANDARD MET.**

Contra Costa County Board of Supervisors has approved an EMS ground transportation plan.

#### 4.20 "Grandfathering".

*Any local EMS agency which desires to grant an exclusive operating permit without use of a competitive process shall document in its EMS transportation plan that its existing provider meets all of the requirements for "grandfathering" under Section 1797.224, H&SC.*

**CURRENT STATUS: STANDARD MET.**

Exclusive operating areas that have been granted comply with the H&S Code.

#### 4.21 Compliance.

*The local EMS agency shall have a mechanism to ensure that EMS transportation and/or advanced life support agencies to whom exclusive operating permits have been granted, pursuant to Section 1797.224, H&SC, comply with applicable policies and procedures regarding system operations and patient care.*

**CURRENT STATUS: STANDARD MET.**

County ordinance, contracts and EMS Agency policies and procedures require compliance of ambulance providers.

#### 4.22 Evaluation.

*The local EMS agency shall periodically evaluate the design of exclusive operating areas.*

**CURRENT STATUS: STANDARD MET.**

Exclusive operating areas are periodically reviewed.

### E. Facilities and Critical Care

#### 5.01 Assessment of Capabilities.

*Local EMS agency shall assess and periodically reassess EMS-related capabilities of acute care facilities in its service area.*

**RECOMMENDED GUIDELINE:**

**Written Agreements.** Local EMS agency should have written agreements with acute care facilities in its services area.

**CURRENT STATUS: STANDARD MET/RECOMMENDED GUIDELINE BEING CONSIDERED.**

The EMS Agency, in conjunction with the Facilities & Critical Care standing committee, has developed and conducts an assessment of receiving hospital capabilities annually.

#### 5.02 Triage & Transfer Protocols.

*Local EMS agency shall establish prehospital triage protocols and assist hospitals with establishment of transfer agreements.*

**CURRENT STATUS: STANDARD MET.**

The local EMS Agency has prehospital triage and transfer protocols.

**COORDINATION WITH OTHER EMS AGENCIES.**

There is coordination with Alameda County on trauma triage.

#### 5.03 Transfer Guidelines.

*The local EMS agency, with the participation of acute care hospital administrators, physicians and nurses, shall establish guidelines to identify patients who should be considered for transfer to facilities of right capability and shall work with acute care hospitals to establish transfer agreements with such facilities.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency has developed criteria to help identify patients who should be considered for transport or transfer to facilities with specialized or limited capabilities and has assisted in developing transfer agreements among these facilities.

**COORDINATION WITH OTHER EMS AGENCIES.**

There is no formal coordination with other EMS Agencies.

#### 5.04 Specialty Care Facilities.

*The local EMS agency shall designate and monitor receiving hospitals and, when appropriate, specialty care facilities for specified groups of emergency patients.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency designates and monitors ambulance-receiving facilities, including a specialty care facility for trauma patients. Children are transported to receiving hospitals staffed and equipped to care for pediatric patients.

**COORDINATION WITH OTHER EMS AGENCIES.**

Local trauma system/center evaluation process is performed in conjunction with neighboring Alameda County's process.

**5.05 Mass Casualty Management.**

*The local EMS agency shall encourage hospitals to prepare for mass casualty management.*

**RECOMMENDED GUIDELINE:**

**Preparation.** The local EMS agency should assist hospitals with preparation for mass casualty management, including procedures for coordination of hospital communication and patient flow.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

A comprehensive plan is in place for managing medical/health emergencies. EMS Agency administers federal/state grants that provide funding specific for hospital and trauma center preparations for caring for large numbers of patients. The EMS Agency facilitates the Hospital Disaster Forum providing an opportunity for hospital and city disaster planners and the EMS Agency to share ideas and information. Individual hospitals have their own disaster and mass-casualty incident plans and have adopted the Hospital Emergency Incident Command System. Hospital surge plan developed and submitted to EMSA. Working with hospitals on surge planning is an ongoing project. 11/07

**5.06 Hospital Evacuation.**

*The local EMS agency shall have a plan for hospital evacuation, including its impact on other EMS system providers.*

**CURRENT STATUS: STANDARD MET.**

The Bay Area Medical Mutual Aid (BAMMA) Committee developed hospital evacuation guidelines and each hospital has an evacuation plan as required by law. Additionally, the County Multicasualty Incident Plan can be implemented to handle transport and distribution of patients from a hospital being evacuated.

**COORDINATION WITH OTHER EMS AGENCIES.**

Evacuation guidelines were developed in coordination with the other Bay area counties.

**NEED:**

Review hospital evacuation plans. Participate in at least one tabletop exercise involving a hospital evacuation. 12/07

**5.07 Base Hospital Designation.**

*The local EMS agency shall, using a process which allows all eligible facilities to apply, designate base hospitals or alternative base stations as it determines necessary to provide medical direction of prehospital personnel.*

**CURRENT STATUS: STANDARD MET.**

One hospital has been designated as a base hospital in Contra Costa County (John Muir Medical Center). John Muir Medical Center has also been designated to receive all of the trauma system base contacts. All hospitals may apply to provide base hospital services.

**COORDINATION WITH OTHER EMS AGENCIES.**

Not applicable.

**Trauma Care System**

**5.08 Trauma System Design.**

*Local EMS agencies that develop trauma care systems shall determine the optimal system, including:*

- a) *Number and level of trauma centers,*
- b) *Catchment area design (including areas in other counties, as appropriate), with consideration of workload and patient mix,*
- c) *Identification of patients who should be triaged or transferred to a designated center, including consideration of patients who should be triaged to other critical care centers,*
- d) *Role of non-trauma center hospitals, including those that are outside of the primary triage area of trauma center,*
- e) *Plan for monitoring and evaluation of the system.*

**CURRENT STATUS: STANDARD MET.**

A comprehensive trauma system plan, which addresses the points identified in the standard has been developed and adopted throughout the county. The County has designated one Level II trauma center.

**NEED:**

Address supplemental issues raised by EMSA as part of its Trauma System Plan review.

**5.09 Public Input.**

*In planning its trauma care system the local EMS agency shall ensure input from both providers and consumers.*

**CURRENT STATUS: STANDARD MET.**

The local trauma system planning process included broad multidisciplinary input including from consumers through several health services forums for the public and the EMCC.

**Pediatric Emergency and Critical Care Systems**

**5.10 Pediatric System Design.**

*Local EMS agencies developing pediatric emergency medical/critical care systems shall determine optimal system, including:*

- a) *Number/role of system participants, particularly ED's,*
- b) *Catchment area design with regard to workload/patient mix,*
- c) *Identification of patients to be primarily triaged or secondarily transferred to designated centers,*
- d) *Role of providers qualified to transport such patients to designated facilities,*
- e) *Identification of tertiary care centers for pediatric critical care and pediatric trauma,*
- f) *Role of non-pediatric, critical care hospitals including those outside the primary triage area,*
- g) *Plan for monitoring and evaluation of the system.*

**CURRENT STATUS: STANDARD MET.**

A comprehensive pediatric system plan that addresses considerations listed in the standard for optimal system design is in place. County EMS will participate in addressing regional planning efforts in an ongoing basis. 09/06

**COORDINATION WITH OTHER EMS AGENCIES.**

Local hospitals transfer most seriously ill pediatric patients to Children's Hospital, Oakland, in neighboring Alameda County. Children's Hospital has been designated as a Pediatric Critical Care Center.

**5.11 Emergency Departments.**

*Local EMS agencies shall identify minimum standards for pediatric capability of an emergency department, including:*

- a) *Staffing,*
- b) *Training,*
- c) *Equipment,*
- d) *Identification of patients for whom consultation with a pediatric critical care center is appropriate,*
- e) *Quality assurance, and*
- f) *Data reporting to the local EMS agency.*

**RECOMMENDED GUIDELINE:**

**Identification Procedure.** A County EMS procedure for identifying emergency departments that meet standards for pediatric care, for pediatric critical care centers and pediatric trauma centers.

**CURRENT STATUS: STANDARD MET.**

The County's EMS for Children plan includes standards for hospitals. Revised 10/05

**5.12 Public Input.**

*In planning its pediatric emergency medical and critical care system, the local EMS agency shall ensure input from the prehospital, hospital providers and consumers.*

**CURRENT STATUS: STANDARD MET.**

Public input was obtained through the EMCC, Medical Advisory Committee, Facilities and Critical Care Committee, and others, in developing and implementing a countywide EMS for Children program.

## Other Specialty Care Systems

### 5.13 Specialty System Design.

Local EMS agencies developing specialty care plans for EMS-targeted clinical conditions shall determine the optimal system, for the specific condition involved including:

- a) Number and role of system participants,
- b) Design of catchment areas (including inter-county transport), with consideration of workload and patient mix,
- c) Identification of patients who should be triaged or transferred to a designated center,
- d) The role of non-designated hospitals, including those that are outside of the primary triage area,
- e) A plan for monitoring and evaluating the system.

**CURRENT STATUS: STANDARD MET.**

Local EMS Agency has and will continue to consider the points listed in Standard 5.13 in developing specialty care plans.

**NEED:**

Develop and implement a plan for identification of certain cardiac conditions (S-T Elevation Myocardial Infarcts or STEMIs) by paramedic personnel using equipment that provides a 12-lead electrocardiogram (ECG) and transportation to designated hospitals staffed and equipped to provide immediate specialty care for these patients (STEMI Centers.)

### 5.14 Public Input.

In planning other specialty care systems the local EMS agency shall ensure input from both providers and consumers.

**CURRENT STATUS: STANDARD MET.**

The EMS Agency has and will ensure input from providers and consumers when planning/ developing specialty care systems.

**NEED:**

Assure input from providers and consumers when planning and developing a STEMI Center system.

## F. Data Collection and System Evaluation

### 6.01 QI Program.

The local EMS agency shall establish an EMS quality improvement/assurance program to evaluate response to emergency medical incidents and care provided specific patients. Programs shall address the total EMS system, including all prehospital provider agencies, base and receiving hospitals. It shall address compliance with policies, procedures, and protocols and identification of preventable morbidity and mortality and shall utilize State standards/guidelines. Program shall use provider-based QI/QA programs and shall coordinate them with other providers.

**RECOMMENDED GUIDELINE:**

**Resources to Evaluate.** Local EMS agency should have resources to evaluate response to/care provided specific patients.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

The EMS system has a QI program in place to evaluate response to emergency medical incidents and care provided specific patients. Resources are available for the EMS Agency to evaluate response to and care provided individual patients. The largest local ambulance transport provider has implemented an electronic patient care reporting system, which may be accessed by EMS staff. This upgrade provides a significant enhancement to local QI activities. Fire Agencies providing paramedic service are implementing an electronic patient care reporting system. Steps are being taken to assure that the EMS Medical Director approves all Provider QI plans. EMS Agency staff in conjunction with the EMS QI Committee has developed a number of tools/templates for provider agencies to use to develop or enhance written QI plans, and is actively working with all providers to provide assistance. Revised 11/07

### 6.02 Prehospital Records.

Prehospital records for all patient responses shall be completed and forwarded to appropriate agencies as defined by the local EMS agency.

**CURRENT STATUS: STANDARD MET.**

The EMS Agency has established prehospital care report (PCR) data to be collected by all contract emergency ambulance providers and paramedic first responders. A standard PCR for BLS first responder is in place. Copies of completed

ambulance PCR's are submitted routinely to receiving hospitals and base hospital. EMS Agency staff has access to the major ambulance provider's ePCR database, and may print individual PCR's or evaluate aggregate data. The EMS Agency has purchased electronic software for fire agencies countywide to use to document patient care data and currently work is being done to customize the data collection software to meet local needs. Implementation occurred in early 2007. Some fire agencies have progressed more quickly than others with respect to full implementation and the ability to access data. The EMS Agency has contracted with an individual to act as project manager to identify problems and barriers at the individual fire agencies and with system coordination so that full implementation may be achieved. At that time data will be available to EMS staff to use in monitoring and quality improvement activities. Revised 11/07

### **6.03 Prehospital Care Audits.**

*Audits of prehospital care, including both clinical and service delivery aspects, shall be conducted.*

#### **RECOMMENDED GUIDELINES:**

**Linking Mechanism.** The local EMS agency should have a mechanism that links prehospital records with dispatch, emergency department, inpatient and discharge records.

#### **CURRENT STATUS: STANDARD MET/RECOMMENDED GUIDELINE BEING ADDRESSED.**

Provider agencies, base hospitals and the EMS Agency perform audits of prehospital care. New access to the large database of patient care information generated through the ambulance providers' ePCR programs is available and is being used. Prehospital records for approximately 90% of the county are electronically linked with dispatch. Dispatch, PCR, emergency department, inpatient, and discharge records are manually collected for critical trauma patients, cardiac arrest situations, and on a case-by-case, request for information basis. Further linkages of this information are being considered. Work is being done to complete a plan for routine and special audits. 09/06

### **6.04 Medical Dispatch Evaluation.**

The local EMS agency shall have a mechanism to review medical dispatching to ensure that the appropriate level of medical response is sent to each emergency and to monitor the appropriateness of pre-arrival/post dispatch directions.

#### **CURRENT STATUS: STANDARD MET.**

The dispatch staffs of all three fire/medical dispatch centers in the county have implemented the Emergency Medical Dispatch program. This program provides for pre-arrival instructions, and for ongoing monitoring and evaluation that is performed in conjunction with the EMS Agency.

### **6.05 Data Management System.**

*Local EMS agency shall establish based on State standards a data management system that supports system-wide planning and evaluation (including identification of high-risk patient groups) and QA audit of care provided specific patients.*

#### **RECOMMENDED GUIDELINES:**

**Integrated Data Management System.** The local EMS agency should establish an integrated data management system that includes system response and clinical (both prehospital and hospital) data. The EMS agency should use patient registries, tracer studies, and other monitoring systems to evaluate patient care at all stages of the system.

#### **CURRENT STATUS: STANDARD MET/RECOMMENDED GUIDELINE BEING ADDRESSED.**

Work is being done locally to fully implement a comprehensive data management system. Prehospital ambulance response data is available electronically for all responses, and clinical data is now captured. Current emphasis is on linking information from the various providers and developing programs to evaluate available data. A new data tracking system (First Watch) has been implemented in each of the fire medical dispatch centers, and EMS Staff is working with the private ambulance provider to participate as well. This system is able to integrate response times and key clinical data. The plan is to add the patient care data and the trauma registry data to this system that will provide a major EMS data linkage for the county. Revised 09/06

### **6.06 System Design/Operations Evaluation.**

*The local EMS agency shall establish an evaluation program to evaluate EMS system design and operations. This shall include structure, process, and outcome evaluations, utilizing State standards and guidelines when they exist.*

#### **CURRENT STATUS: STANDARD MET.**

The EMS Agency has a program to evaluate system components.

## 6.07 Provider Participation.

*The local EMS agency shall have the resources and authority to require provider participation in the system-wide evaluation program.*

### **CURRENT STATUS: STANDARD MET.**

Local EMS providers are active participants in EMS system review processes. Such processes include participation on the EMCC, Medical Advisory Committee, QI/Data Committee, Facilities and Critical Care Committee and Hospital Disaster Forum. EMS providers are also active participants on specialized evaluation projects and programs. Contract emergency ambulance providers submit to intense program review. Contracts and written agreements with EMS providers contain provisions that require participation in EMS system evaluation activities. Revised 10/05

## 6.08 Reporting.

*The local EMS agency shall periodically report on EMS system operations to the Board(s) of Supervisors, provider agencies, and Emergency Medical Care Committee(s).*

### **CURRENT STATUS: STANDARD MET.**

The EMS Agency reports to the Board of Supervisors, the EMCC and its advisory committees on a regular basis.

## 6.09 ALS Audit.

*The process used to audit treatment provided by advanced life support providers shall evaluate both base hospital and prehospital activities.*

### **RECOMMENDED GUIDELINES:**

**Integrated Data Management System.** The local EMS agency's integrated data management system should include prehospital, base hospital, and receiving hospital data.

### **CURRENT STATUS: STANDARD MET AND RECOMMENDED GUIDELINE BEING CONSIDERED.**

An EMS system QI process is used to evaluate care provided by paramedics and by base hospital personnel. The EMS agency's integrated data management system includes dispatch, ambulance, first responder, base hospital and trauma system data. Linkage of this data is underway. 09/06

## **Trauma Care System**

## 6.10 Trauma System Evaluation.

*The local EMS agency shall develop a trauma system including:*

- a) *A trauma registry,*
- b) *A mechanism to identify patients whose care fell outside of established criteria, and*
- c) *A process of identifying potential improvements to the system design and operation.*

### **CURRENT STATUS: STANDARD MET.**

The trauma system evaluation process includes a comprehensive trauma registry, a mechanism to identify "under triaged" trauma patients, and methods to assure continued optimal operation.

## 6.11 Trauma Center Data.

*The local EMS agency shall ensure that designated trauma centers provide required data to the EMS agency, including patient specific information that is required for quality assurance and system evaluation.*

### **RECOMMENDED GUIDELINE:**

**Non-Trauma Center Data.** The local EMS agency should seek data on trauma patients who are treated at non-trauma center hospitals and shall include this information in its quality assurance/quality improvement and system evaluation program.

### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

The EMS Agency collects required trauma registry and system data from the local designated level II trauma center, and seeks necessary trauma related data from other hospitals that might, on occasion receive critical trauma patients.

## G. Public Information and Education

### 7.01 Public Information Materials.

*The local EMS agency shall promote the development and dissemination of materials for the public that addresses:*

- a) *Understanding of EMS system design and operation,*
- b) *Proper access to the system,*
- c) *Self help, e.g., CPR, first aid, etc.*
- d) *Patient and consumer rights as they relate to the EMS system,*
- e) *Health/safety habits as they relate to prevention/reduction of health risks in target areas.*
- f) *Appropriate utilization of ED's.*

#### **RECOMMENDED GUIDELINE:**

Local EMS agency should promote targeted community education programs on use of emergency medical services.

#### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

The EMS Agency has developed information and materials for dissemination to the public including a 9-1-1 brochure, which is distributed countywide. EMS participants have been involved in prevention programs including violence prevention, drowning prevention, and in Child Death Review. The EMS Agency maintains a "1-800-GIVE CPR" telephone number to promote CPR training. Local businesses and other organizations have developed Public Access Defibrillation (PAD) programs to assure rapid availability of defibrillation. The EMS Agency has worked with public agencies throughout the county to make available CPR and PAD training, and to distribute 42 defibrillators to public agencies with PAD programs.

#### **NEED:**

Elevation of awareness and expansion of the EMS PAD program. Revised 10/06

### 7.02 Injury Control.

*Local EMS agency, in conjunction with local health education programs, shall work to promote injury control/preventive medicine.*

#### **RECOMMENDED GUIDELINE:**

**Programs for Targeted Groups.** The local EMS agency should promote the development of special EMS educational programs for targeted groups at high risk of injury or illness.

#### **CURRENT STATUS: STANDARD MET.**

The EMS Agency supports/ provides resources to injury control efforts. The local designated trauma center provides a trauma prevention education program directly and financially supports the county's programs to decrease violence and to prevent injury. The local private emergency ambulance provider undertakes an annual community health research project. Revised 11/07

### 7.03 Disaster Preparedness Promotion.

*Local EMS agency, in conjunction with local office of emergency services, shall promote citizen disaster preparedness activities.*

#### **RECOMMENDED GUIDELINE:**

**Disaster Preparedness Activities.** The local EMS agency, in conjunction with the local office of emergency services (OES), should produce and disseminate information on disaster medical preparedness.

#### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

EMS Agency works with the OES and other local agencies to promote and disseminate information on disaster preparedness.

### 7.04 First Aid and CPR Training.

*The local EMS agency shall promote the availability of first aid and CPR training for the general public.*

#### **RECOMMENDED GUIDELINE:**

**Training Goals:** The local EMS agency should adopt a goal for training an appropriate percentage of the general public in first aide and CPR. A higher percentage should be achieved in high-risk groups.

#### **CURRENT STATUS: STANDARD MET.**

EMS has taken a lead in promoting CPR training for the public by maintaining a "1-800 GIVE-CPR" number that provides information regarding locations of citizen CPR classes. Multiple local agencies promote and provide CPR training. American Medical Response offers a program to provide CPR training and AED training/distribution. Revised 111/07

## H. Disaster Medical Response

### 8.01 Disaster Medical Planning.

*In coordination with the local office of emergency services (OES), the local EMS agency shall participate in the development of medical response plans for catastrophic disasters, including those involving toxic substances.*

**CURRENT STATUS: STANDARD MET.**

The EMS Agency is actively involved in medical response planning including bioterrorism response. EMS Agency staff has successfully completed the National Incident Management system (NIMS) Training courses IS-00100, IS-00200, IS-00700.

### 8.02 Response Plans.

*Medical response plans and procedures for catastrophic disasters shall be applicable to incidents caused by a variety of hazards, including toxic substances.*

**RECOMMENDED GUIDELINES:**

**Model Plan.** The California Office of Emergency Services' multi-hazard functional plan should serve as the model for the development of medical response plans for catastrophic disasters.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

County Health Services has implemented a comprehensive medical/health emergency plan for the county based on SEMS that interfaces with the County Disaster Plan. Medical response plans under SEMS are in place for a variety of potential disastrous or hazardous incidents. A Multicasualty Response (MCI) Plan provides for a multidisciplinary response to incidents with multiple victims including hazardous materials medical incidents. A revision of the local MCI plan helps to assure the broadest possible scope of response possibilities. Revised 2007

### 8.03 HAZMAT Training.

*All EMS providers shall be properly trained and equipped for response to hazardous materials incidents, as determined by their system role and responsibilities.*

**CURRENT STATUS: STANDARD MET.**

County's fire departments and the County Health Services Hazardous Materials Division have addressed hazardous materials response. All emergency ambulance providers are required to attend eight hours of HAZMAT training.

### 8.04 Incident Command System.

*Medical response plans and procedures for catastrophic disasters shall use the Incident Command System as the basis for field management.*

**RECOMMENDED GUIDELINES:**

**ICS Training.** The EMS agency should ensure that ICS training is provided for all medical providers.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Medical response plans and procedures for catastrophic events use ICS as the basis for field management and coordination. Training for ICS activities by ambulance personnel is an emergency ambulance contract requirement.

### 8.05 Distribution of Casualties.

*The local EMS agency, using State guidelines when available, shall establish written procedures for distributing disaster casualties to the most appropriate facilities in its service area.*

**RECOMMENDED GUIDELINES:**

**Special Facilities and Capabilities.** Local EMS agency, using State guidelines and in consultation with Regional Poison Center, should identify hospitals with special facilities and capabilities for receipt and treatment of patient with radiation and chemical contamination and injuries.

**CURRENT STATUS: STANDARD MET.**

County multicasualty plan identifies patient distribution procedures. Hospital emergency personnel have received specialized HAZMAT training. All basic emergency departments are considered capable of receiving/treating contaminated patients.

## 8.06 Needs Assessment.

*The local EMS agency shall establish written procedures for early assessment of needs and resources and an emergency means for communicating requests to the State and other jurisdictions.*

### RECOMMENDED GUIDELINE:

**Annual Exercises.** Local EMS agency's procedures for determining necessary outside assistance in a disaster should be exercised yearly.

### CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.

Specific county disaster plan components address out-of-county medical mutual aid requests. A comprehensive Regional Disaster Medical Health Coordination (RDMHC) system is in place in Region II with the CCC EMS Agency as lead. Local hospitals, ambulance providers and the EMS Agency drill together during statewide disaster exercises.

## 8.07 Disaster Communication.

*A specific frequency/frequencies shall be identified for interagency communication and coordination during a disaster.*

### CURRENT STATUS: STANDARD MET.

CALCORD is the County frequency in for interagency coordination at the command level. Fire and emergency ambulance units are capable of unit-to-unit communication, and a single frequency has been identified for this purpose. All paramedic ambulances are equipped with cellular telephones.

## 8.08 Inventory of Resources.

*The local EMS agency, in cooperation with the local OES, shall develop an inventory of appropriate disaster medical resources to respond to multi-casualty incidents and disasters likely to occur in the service area.*

### RECOMMENDED GUIDELINES:

**Medical Resource Provider Agreements.** The local EMS agency should ensure that emergency medical providers and health care facilities have written agreements with anticipated disaster medical resource providers.

### CURRENT STATUS: STANDARD MET.

Resource directories have been developed by County OES and by the EMS Agency. A web-based asset-tracking database called "Asset Logistics and Resource Management System" or "ALARMS", was developed and implemented with HRSA funding to inventory and track local hospital and other emergency resources. There are no plans to require emergency medical providers and health care facilities to develop written agreements with anticipated disaster medical resource providers.

The EMS Agency has entered into cooperative agreements with the Health Resources Services Administration (HRSA) to make available funding to hospitals and clinics to achieve preparedness in surge capacity; pharmaceutical caches; personal protection; decontamination; communications/information; and education, preparedness training and terrorism preparedness exercises. The Health Department and EMS Agency worked with fire, law, and OES to implement a Homeland Security grant that provided communications and radiological detection equipment, and person protective equipment. Revised 10/05

## 8.09 DMAT Teams.

*Local EMS agency shall establish/maintain relationships with disaster medical assistance teams (DMAT) in its area.*

### RECOMMENDED GUIDELINE:

**Local DMAT Team.** The local EMS agency supports the development and maintenance of DMAT teams in its area.

### CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.

The county supports the OES Region II DMAT team, CA-6.

## 8.10 Mutual Aid Agreements.

*The local EMS agency shall ensure medical mutual aid agreements with other counties in its OES Region and elsewhere, as needed, to ensure that sufficient emergency medical response and transport vehicles, and other relevant resources will be available during significant medical incidents and during periods of extraordinary system demand.*

### CURRENT STATUS: STANDARD MET.

Inter-county medical mutual aid planning has been extensive particularly in the EMS Agency's role as the Regional Disaster Medical Health Coordinator (RDMHC). The County is signatory to the California Mutual Aid Agreement.

### 8.11. CCP Designation.

*The local EMS agency, in coordination with local OES and County health officer(s), and using State guidelines when they are available, shall designate casualty collection points (CCP's).*

**CURRENT STATUS: STANDARD MET.**

CCP sites have been designated for all areas of the County.

### 8.12 Establishment of CCP's.

*The local EMS agency shall develop plans for establishing CCP's and a means for communicating with them.*

**CURRENT STATUS: STANDARD MET.**

CCP sites have been designated. There is a plan to dispatch an ambulance to the CCP to communicate with County EOC.

### 8.13 Disaster Medical Training.

*The local EMS agency shall review the disaster medical training of EMS responders in its service area, including the proper management of casualties exposed to and/or contaminated by toxic or radioactive substance.*

**RECOMMENDED GUIDELINE:**

**EMS Responders Appropriately Trained.** The EMS agency should assure that EMS responders are appropriately trained in disaster response, including the proper management of casualties exposed to or contaminated by toxic or radioactive substances.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Policies, procedures, and treatment guidelines for substance specific hazardous material incidents have been developed. EMS Agency requires eight hours of HAZMAT training for all ambulance personnel. EMS providers participate in training exercises. EMS Agency staff has successfully complete the National Incident Management system (NIMS) Training courses IS-00100, IS-00200, IS-00700.

### 8.14 Hospital Plans.

*The local EMS agency shall encourage all hospitals to ensure that their plans for internal and external disaster are fully integrated with the County's medical response plan(s).*

**RECOMMENDED GUIDELINE:**

**Hospital Disaster Drills.** At least one disaster drill per year conducted by each hospital should involve other hospitals, the local EMS agency, and prehospital medical care agencies.

**CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

Hospitals have internal and external disaster plans in place. There is integration with the County's disaster plans. EMS Agency facilitates the Hospital Disaster Forum for hospitals to share ideas and assist each other in disaster planning. Local hospitals, ambulance providers and the EMS Agency participate in the annual EMSA statewide hospital/ambulance disaster exercise held each fall at a minimum.

**NEED:**

Assure that hospital fatality management plans are integrated into the County's plan for handling mass fatalities and conduct a tabletop exercise involving hospitals and appropriate local officials. 12/07

### 8.15 Inter-hospital Communications.

*The local EMS agency shall ensure that there is an emergency system for inter-hospital communications, including operational procedures.*

**CURRENT STATUS: STANDARD MET.**

ReddiNet, an inter-hospital microwave communications system, links hospitals with each other, the EMS Agency, Sheriff's Communications Center, and all 3 ambulance dispatch centers.

**NEED:**

Develop a schedule for either Sheriff's Communications staff or EMS Agency staff to hold ReddiNet polling and status drills with the hospitals on a periodic basis on all three nursing shifts (days, evenings, nights). 12/07

## 8.16 Prehospital Agency Plans.

*The local EMS agency shall ensure that all prehospital medical response agencies and acute care hospitals in its service area, in cooperation with other local disaster medical response agencies, have developed guidelines for the management of significant medical incidents and have trained their staffs in their use.*

### **RECOMMENDED GUIDELINE:**

**Prehospital Training.** The local EMS agency ensures the availability of training in management of significant medical incidents for all prehospital medical response agencies and acute-care hospital staffs in its service area.

### **CURRENT STATUS: STANDARD AND RECOMMENDED GUIDELINE MET.**

All hospitals and medical response agencies have written policies and procedures for the management of significant medical incidents. Generally, all hospitals participate in multi-agency exercises on an annual basis.

## **Advanced Life Support**

## 8.17 ALS Policies.

*The local EMS agency shall ensure that policies and procedures allow advanced life support personnel and mutual aid responders from other EMS systems to respond and function during significant medical incidents.*

### **CURRENT STATUS: STANDARD MET.**

Current policies waive restrictions on responders during disasters. There are reciprocal agreements with surrounding county EMS agencies.

## **Critical Care System**

## 8.18 Specialty Center Roles.

*Local EMS agencies developing trauma or other critical care systems shall determine the role of identified specialty centers during significant medical incidents and the impact of such incidents on day-to-day triage procedures.*

### **CURRENT STATUS: STANDARD MET.**

In multiple patient situations, efforts are made to see that patients are transported by ground or air to indicated specialty centers. The local trauma center capacity is being greatly enhanced as the result of a grant providing trauma and burn related equipment and supplies for multicase situations. In a significant medical incident, trauma or other specialty center designation may not be taken into consideration in patient triage once trauma resources are overwhelmed.

Revised 10/05

## 8.19 EOA/Disasters.

*Local EMS agencies that grant exclusive operating permits shall ensure that a process exists to waive the exclusivity in the event of a significant medical incident.*

### **CURRENT STATUS: STANDARD MET.**

Current policies and County contracts with providers allow exclusivity waiver in the event of disaster and mutual aid requests.

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## SECTION II: UPDATES OF SPECIFIC INFORMATION

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### EMSA TABLE 2 - SYSTEM ORGANIZATION AND MANAGEMENT

- |    |   |               |
|----|---|---------------|
| 1. | Percentage of population served by each level of care by county:                    |               |
|    | a. Basic Life Support (BLS)   | _____ %       |
|    | b. Limited Advanced Life Support (LALS)   | _____ %       |
|    | c. Advanced Life Support (ALS)  | _____ 100 %   |
| 2. | Type of agency  | _____ b _____ |
|    | a. Public Health Department   |               |
|    | b. County Health Services Agency  |               |
|    | c. Other (non-health) County Department   |               |
|    | d. Joint Powers Agency  |               |
|    | e. Private Non-profit Entity  |               |
|    | f. Other: _____   |               |
| 3. | Person responsible for day-to-day EMS Agency activities reports to                  | _____ b _____ |
|    | a. Public Health Officer  |               |
|    | b. Health Services Agency Director/Administrator                                    |               |
|    | c. Board of Directors   |               |
|    | d. Other: _____   |               |
| 4. | Indicate the non-required functions that are performed by the Agency                |               |
|    | Implementation of exclusive operating areas (ambulance franchising)                 | _____ X _____ |
|    | Designation of trauma centers/trauma care system planning                           | _____ X _____ |
|    | Designation/approval of pediatric facilities  | _____ X _____ |
|    | Designation of other critical care centers  | _____ X _____ |
|    | Development of transfer agreements  | _____ X _____ |
|    | Enforcement of local ambulance ordinance  | _____ X _____ |
|    | Enforcement of ambulance service contracts  | _____ X _____ |
|    | Operation of ambulance service  | _____ _____   |
|    | Continuing education  | _____ X _____ |
|    | Personnel training  | _____ X _____ |
|    | Operation or oversight of EMS dispatch center                                       | _____ _____   |
|    | Non-medical disaster planning   | _____ _____   |
|    | Administration of critical incidents stress debriefing (CISD) team                  | _____ _____   |
|    | Administration of disaster medical assistance team (DMAT)                           | _____ _____   |
|    | Administration of EMS Fund [Senate Bill (SB) 12/612]                                | _____ _____   |
|    | Other: Tracking and monitoring hospital emergency and critical care capacity        | _____ X _____ |
|    | Other: Procuring and monitoring emergency ambulance services countywide             | _____ X _____ |
|    | Other: Implementing EMS program enhancements funded under County Service Area EM-1  | _____ X _____ |
|    | Other: Planning for/coordinating disaster medical response at local/regional levels | _____ X _____ |

**EMSA TABLE 2 - System Organization & Management (cont.)**

5. EMS Agency budget FY 06-07

a. **EXPENSES**

Salaries and benefits	1,349,697
Contract Services	350,056
Operations (e.g. copying, postage, facilities)	1,458,202
Travel	25,777
Fixed assets	-
Indirect expenses (overhead)	606,416
Ambulance subsidy	-
EMS Fund payments to physicians/hospital	1,291,866
Dispatch center operations (non-staff)	242,950
Training program operations	-
Other: 1st Responder Enhancements	1,367,917
Other: HazMat	150,000
Other: Contingencies (incl. Paramedic engine startup)	917,469

**TOTAL EXPENSES** 7,760,351

b. **SOURCES OF REVENUE FY 06/07**

Special project grant(s) [from EMSA]	-
Preventive Health and Health Services (PHHS) Block Grant	-
Office of Traffic Safety (OTS)	-
State general fund	212,851
County general fund	-
Other local tax funds (e.g., EMS district)	4,690,051
County contracts (e.g. multi-county agencies)	-
Certification fees	24,480
Training program approval fees	-
Training program tuition/Average daily attendance funds (ADA)	-
Job Training Partnership ACT (JTPA) funds/other payments	-
Base hospital application fees	-
Base hospital designation fees	-
Trauma center application fees	-
Trauma center designation fees	75,000
Pediatric facility approval fees	-
Pediatric facility designation fees	-
Other critical care center application fees	-
Other critical care center designation fees	-
Ambulance service/vehicle fees	28,000
Contributions	-
EMS Fund (SB 12/612)	1,604,864
Other grants:	1,102,929
Other:	22,175
<b>TOTAL REVENUE</b>	<b>7,760,351</b>
Surplus (deficit)	0

**EMSA TABLE 2 - System Organization & Management (cont.)**

6. Fee structure for <b>2006</b>	
First responder certification	\$ <u>0</u>
EMS dispatcher certification	<u>                    </u>
EMT-I certification	<u>30</u>
EMT-I recertification	<u>30</u>
EMT-defibrillation certification	<u>0</u>
EMT-defibrillation recertification	<u>0</u>
EMT-II certification	<u>NA</u>
EMT-II recertification	<u>NA</u>
EMT-P accreditation	<u>50</u>
Mobile Intensive Care Nurse/ Authorized Registered Nurse (MICN/ARN) certification	<u>0</u>
MICN/ARN recertification	<u>0</u>
EMT-I training program approval	<u>0</u>
EMT-II training program approval	<u>NA</u>
EMT-P training program approval	<u>0</u>
MICN/ARN training program approval	<u>0</u>
Base hospital application	<u>0</u>
Base hospital designation	<u>0</u>
Trauma center application	<u>10,000</u>
Trauma center designation	<u>75,000</u>
Pediatric facility approval	<u>NA</u>
Pediatric facility designation	<u>NA</u>
Other critical care center application	
Other critical care center designation	
Ambulance service license	<u>NA</u>
Ambulance vehicle permits	
Non-emergency ambulance (three year permit)	<u>1,500</u>
Emergency ambulance (three year permit per ERA)	<u>1,500</u>
Other: Helicopter classification	<u>250</u>
Other: Helicopter authorization (2 year permit)	<u>1,800</u>
Other: CE Provider (authorization and reauthorization)	<u>100</u>
Other: Replacement EMT certification card	<u>10</u>
Other: CCT P Program	<u>                    </u>
Other: Non-Emergency Paramedic Transfer Program (plus \$50/transfer after 1 <sup>st</sup> 50)	<u>3,000</u>
7. The following tables are for the fiscal year <u>06/07</u>	

EMSA TABLE 2 - System Organization & Management (cont.)

CATEGORY	ACTUAL TITLE	FTE POSITIONS (EMS ONLY)	TOP SALARY BY HOURLY EQUIVALENT <sup>1</sup>	BENEFITS (% of salary)	COMMENTS
EMS Admin/Coord/Dir	EMS Director	1	\$49.70	37%	
Asst. Admin/Admin Asst/Admin Mgr.	EMS Assistant Director	1	\$44.93	37%	
ALS Coord/Field Coord/Trng Coord	1. 1st Responder Prog/Training Coord	1	\$41.38	37%	
Prog Coord/Field Liaison (Non-clinical)	1. Prehosp Care Coord. Personnel/MIS	1	\$41.38	37%	
	2. RDMHS (Grant)	1	\$41.38	37%	
Trauma Coord.	EMS Trauma Coordinator	1	\$41.38	37%	
Med. Director	EMS Medical Director	0.5	\$79.71	37%	
Other MD/Med Consult					
Disaster Med. Planner	Health Services Disaster Mgr	1	\$42.93	37%	
Dispatch Super.					
Medical Planner					
Dispatch Super.					
Data Evaluator/Analyst					
QA/QI Coordinator (RN)	EMS QI Specialist (contract position)	0.8	\$43.50		
Public Info. & Ed. Coord.					
Ex. Secretary	Secretary - Advanced	1	\$24.72	37%	
Other Clerical	1. Clerk - Senior	1	\$20.99	37%	
Data Entry Clerk					
Other: Administrative Assistant	Training Consortium Coordinator - Adm.	1	\$20.60		

<sup>1</sup> Salary as of 9/1/06

**EMSA TABLE 3 - PERSONNEL/TRAINING**

	EMT-I's	EMT - II's	EMT- P's	MICN's	EMS Dispatchers
Total certified/accredited/authorized	618	-	391	48	
Number of newly certified this year	N/A	-	N/A	NA	
Number of certified this year	505	-	233	28	
Total number of accredited personnel on July 1 of 2005	N/A	-	N/A	N/A	
Number of certificate reviews resulting in:					
a) formal investigations	-		-	-	
b) probation	-		-	-	
c) suspensions	-		-	-	
d) revocations	-		-	-	
e) denials	-		-	-	
f) denials	-		-	-	
g) no action taken	-		-	-	
h) referred to EMSA	-		-	-	

1. Number of EMS dispatchers trained to EMSA standards: 45

2. Early defibrillation:

    a) Number of EMT-I (defib) certified 609  
    b) Number of public safety (defib) certified (non-EMTI) 330

3. Do you have a first responder training program?      yes             no   X

## EMSA TABLE 4 - COMMUNICATIONS

1.	Number of primary Public Service Answering Points (PSAP)		10
2.	Number of secondary PSAP's		2
3.	Number of dispatch centers directly dispatching ambulances		3
4.	Number of designated dispatch centers for EMS aircraft		3
5.	Do you have an operational area disaster communication system?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	a. Radio primary frequency		
	<u>MEDARS (T-Band) 4 channel</u>		
	b. Other methods		
	<u>Alternate telephone system; Local government radio frequencies; ReddiNet microwave communications among hospitals, ambulance dispatch centers and EMS Agency.</u>		
	c. Can all medical response units communicate on the same disaster communications system?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	d. Do you participate in OASIS?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	e. Do you have a plan to utilize RACES as a back up communication system?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	1) Within the operational area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	2) Between the operational area and region and/or state?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
6.	Who is your primary dispatch agency for day-to-day emergencies?		
	<u>Three designated fire/medical dispatch centers</u>		
7.	Who is your primary dispatch agency for a disaster?		
	<u>Sheriff's Communications</u>		

## EMSA TABLE 5 - RESPONSE/TRANSPORTATION

### Transporting Agencies

1.	Number of exclusive operating areas		5
2.	Percentage/population covered by Exclusive Operating Areas		100%
3.	Total number responses in 2006		72,849
	a) Number of emergency responses	(Code 2: expedient, Code 3: lights/siren)	72,849
	b) Number of non-emergency responses	(Code 1: normal)	unknown
4.	Total number of transports in 2006		54,170*
	a) Number or emergency transports	(Code 2: expedient, Code 3: lights/siren)	54,170*
	b) Number of non-emergency transports	(Code 1: normal)	unknown

\* Data not available from one fire provider that transports approximately 3% of patients within the County.

## Early Defibrillation Programs

5.	Number of public safety defibrillation programs	11
	a) Automated	11
	b) Manual	0
6.	Number of EMT-Defibrillation programs	9
	a) Automated	9
	b) Manual	0

## Air Ambulance Services

7.	Total number of responses	unknown
	a) Number of emergency responses	unknown
	b) Number of non-emergency responses	unknown
8.	Total number of transports in 2006	338
	a) Number of emergency (scene) responses	338
	b) Number of non-emergency responses	unknown

## System Standard Response Times (90th Percentile) for 2006.

	METRO/URBAN	SUBURBAN/RURAL	WILDERNESS	SYSTEM WIDE
1. BLS and CPR capable first responder.	Varies by local jurisdiction	N/A	N/A	Varies by local jurisdiction
2. Early defibrillation capable responder.	Varies by local jurisdiction	N/A	N/A	Varies by local jurisdiction
3. Advanced life capable responder.	0:00 minutes <sup>1</sup>	N/A	N/A	N/A
4. EMS transport unit.	7:45 minutes <sup>2</sup>	N/A	N/A	N/A

<sup>1</sup> Data not available from one fire provider that transports approximately 3% of patients within the County.

<sup>2</sup> Data not available from one fire provider that transports approximately 3% of patients within the County. Official response performance standard are 10 minutes 95% of the time. Providers average the above performance.

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## EMSA TABLE 6 - FACILITIES/CRITICAL CARE

### Trauma care system

Trauma patients for 2006:

1.	Number of patients meeting trauma triage criteria	<u>2,909</u>
2.	Number of major trauma victims transported directly to a trauma center by ambulance	<u>1,140</u>
3.	Number of major trauma patients transferred to a trauma center	<u>145</u>
4.	Number of patients meeting triage criteria who weren't treated at a trauma center	<u>49</u>

### Emergency departments:

1.	Total number of emergency departments	<u>8*</u>
	a) Number of referral emergency services	<u>0</u>
	b) Number of standby emergency services	<u>0</u>
	c) Number of basic emergency services	<u>8</u>
	d) Number of comprehensive emergency services	<u>0</u>

\* An additional ED was added in 11/07 making a total of 9 ED's.

### Receiving Hospitals

1.	Number of receiving hospitals with agreements	<u>0</u>
2.	Number of base hospitals with agreements	<u>1</u>

## EMSA TABLE 7 - DISASTER MEDICAL

### System Resources

1.	Casualty Collections Points (CCP)	
	a. Where are your CCP's located?	<u>On file at the EMS Agency</u>
	b. How are they staffed?	<u>No staffing plan</u>
	c. Do you have a supply system for supporting them for 72 hours?	Yes <u>x</u> No <u>      </u>
2.	<u>CISD</u>	
	Do you have a CISD provider with 24-hour capability?	Yes <u>x</u> No <u>      </u>
3.	Medical Response Team	
	a. Do you have any team medical response capability?	Yes <u>      </u> No <u>x</u>
	b. For each team, are they incorporated into your local response plan?	Yes <u>      </u> No <u>x</u>
	c. Are they available for statewide response?	Yes <u>      </u> No <u>x</u>
	d. Are they part of a formal out-of state response system?	Yes <u>      </u> No <u>x</u>
4.	Hazardous materials	
	a. Do you have any HAZMAT trained medical response teams?	Yes <u>x</u> No <u>      </u>
	b. At what HAZMAT level are they trained? <u>First Responder</u>	



**EMSA TABLE 8 - PROVIDERS**

<b>American Medical Response</b>			5151 Port Chicago Hwy, Suite A Concord, CA		Leslie Mueller, General Manger, CCC 925-602-1300 or 888-267-6591	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	PS PS-Defib. 125 BLS EMT-D LALS 189 ALS
Ownership: <input type="checkbox"/> Public <input checked="" type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Number of Ambulances: 71

<b>San Ramon Valley Fire Protection District</b>			1500 Bollinger Canyon Road San Ramon, CA 94583		Debbie Meier, EMS Program Manager 925-838-6691	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	PS 50 PS-Defib. BLS 138 EMT-D LALS 62 ALS
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Number of Ambulances: 8

<b>Moraga-Orinda Fire Protection District</b>			1280 Moraga Way Moraga, CA 94556		Stephen Healy, EMS Chief 925-258-4599	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	PS PS-Defib. BLS 30 EMT-D LALS ALS
Ownership:	Medical Director:	If Public:	If Public:	System available 24 hours?		34

<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State	<input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: 2 (plus 1 BLS backup, 1 ALS backup)
--	--	--	--	---	--	---

**EMSA TABLE 8 - Providers (cont.)**

<b>Contra Costa County Fire Protection District</b>			2010 Geary Road Pleasant Hill, CA 94523		Keith Richter, Fire Chief/Dave George, EMS Battalion Chief 925-941-3300	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	<input type="checkbox"/> PS <input type="checkbox"/> PS-Defib. <input type="checkbox"/> BLS 196 EMT-D <input type="checkbox"/> LALS 101 ALS
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input type="checkbox"/> City <input checked="" type="checkbox"/> County <input type="checkbox"/> State	<input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: 0

<b>Crockett-Carqueniz Fire Protection District</b>			746 Loring Avenue Crockett, CA 94525		G. Littleton, Jr., Fire Chief 510-787-2717	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	11 PS 17 PS-Defib. <input type="checkbox"/> BLS 30 EMT-D <input type="checkbox"/> LALS <input type="checkbox"/> ALS
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State	<input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: 0

<b>East Contra Costa Fire Protection District</b>			134 Oak Street Brentwood, CA 94513		Jeff Burris, EMS Chief 925-240-2132	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services:	<input type="checkbox"/> PS <input type="checkbox"/> PS-Defib. <input type="checkbox"/> BLS 6 EMT-D 63 LALS <input type="checkbox"/> ALS
Ownership:	Medical Director:	If Public:	If Public:	System available 24 hours?		

<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State	<input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: <u>0</u>
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**EMSA TABLE 8 - Providers (cont.)**

<b>El Cerrito Fire Department</b>			10900 San Pablo Avenue El Cerrito, CA 94530		Lance Maples, Fire Chief 510-215-4450	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services: <u>10</u> <u>16</u>	PS PS-Defib. BLS EMT-D LALS ALS
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State	<input type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: <u>0</u>

<b>Pinole Fire Department</b>			880 Tennent Avenue Pinole, CA 94564		Jim Parrott, Fire Chief 510-724-8970	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services: <u>24</u> <u>24</u> <u>5</u>	PS PS-Defib. BLS EMT-D LALS ALS
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State	<input type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: <u>0</u>

<b>Richmond Fire Department</b>			1401 Marina Way South Richmond, CA 94804		Michael Banks, Fire Chief 510-307-8031	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services: <u>89</u>	PS PS-Defib. BLS EMT-D

Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> LALS <input type="checkbox"/> ALS Number of Ambulances: <input type="text" value="0"/>
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**EMSA TABLE 8 - Providers (cont.)**

<b>Rodeo-Hercules Fire Protection District</b>			1680 Refugio Valley Road Hercules, CA 94547		Gary Boyles, Fire Chief 510-799-4561	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input type="checkbox"/> Air <input type="checkbox"/> Water	<input type="checkbox"/> Transport <input checked="" type="checkbox"/> Non-Transport	Air Classification: <input type="checkbox"/> Auxiliary rescue <input type="checkbox"/> Air ambulance <input type="checkbox"/> ALS rescue <input type="checkbox"/> BLS rescue	If Air: <input type="checkbox"/> Rotary <input type="checkbox"/> Fixed Wing	# of personnel providing services: <input type="text" value="20"/> PS <input type="text" value="8"/> PS-Defib. <input type="text" value=""/> BLS <input type="text" value=""/> EMT-D <input type="text" value=""/> LALS <input type="text" value=""/> ALS	Number of Ambulances: <input type="text" value=""/>
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other	If Public: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input checked="" type="checkbox"/> Fire district <input type="checkbox"/> Federal	System available 24 hours? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Ambulances: <input type="text" value=""/>	

## EMSA TABLE 9 – APPROVED TRAINING PROGRAMS

<b>Los Medanos College</b> 2700 East Leland Road Pittsburg, CA 94565		Jennifer Warden (925) 439-2181 ext 3352
<b>Student Eligibility:</b>  Open to the general public.	<b>Cost of Program</b> \$20.00/unit Basic:     Approx. \$200 - \$450 Refresher:   Approx \$20	<b>Program Level:</b> <u>EMT Training</u> Number of students completing training per year: Initial training:             100 - 120 Refresher:                     40 - 50 Cont. Education:               0 Expiration Date:               11/30/07 Number of courses: Initial training:               1 Refresher:                     1 Cont. Education:               0

<b>Contra Costa College</b> 2600 Mission Bell Drive San Pablo, CA 94806		Michael J. Frith 510-235-7800 x4229
<b>Student Eligibility:</b>  Open to the general public.	<b>Cost of Program</b> Basic:     \$156 Refresher:   Approx \$26.00	<b>Program Level:</b> <u>EMT Training</u> Number of students completing training per year: Initial training:             55 Refresher:                     20 Cont. Education:               50 Expiration Date:               8/31/11 Number of courses: Initial training:               2 Refresher:                     2 Cont. Education:               As needed

<b>Mt. Diablo Adult Education</b> 1266 San Carlos Avenue Concord, CA 94518		Barbara Leal 925-685-7340, #2768
<b>Student Eligibility:</b>  Open to the general public.	<b>Cost of Program</b> Basic:     \$150 - 1 <sup>st</sup> responder \$520 - EMT Refresher:   Approx \$72	<b>Program Level:</b> <u>EMT Training</u> Number of students completing training per year: Initial training:             40 Refresher:                     0 Cont. Education:               10 Expiration Date:               8/31/09 Number of courses: Initial training:               2 Refresher:                     0 Cont. Education:               1

**EMSA TABLE 9 - Approved Training Programs (cont.)**

<b>Contra Costa County Fire – EMS Division</b> 2945 Treat Blvd. Concord, CA 94518		Dave George, EMS Battalion Chief 925-941-3300
<b>Student Eligibility:</b>  District Personnel Only	<b>Cost of Program</b>  No charge to Fire District Employees In-house training only.	<b>Program Level:</b> <u>EMT Training</u>  Number of students completing training per year: Initial training:            0 Refresher:                    0 Cont. Education:            300 Expiration Date:            8/31/11  Number of courses: Initial training:            0 Refresher:                    0 Cont. Education:            12

<b>Contra Costa R.O.P</b> 77 Santa Barbara Road Pleasant Hill, CA 94523		Janet Gower 925-296-1430
<b>Student Eligibility:</b>  Open to the general public	<b>Cost of Program</b>  Basic:        \$250 Refresher:   N/A	<b>Program Level:</b> <u>EMT Training</u>  Number of students completing training per year: Initial training:            50 Refresher:                    0 Cont. Education:            0 Expiration Date:            12/31/09  Number of courses: Initial training:            1 Refresher:                    N/A Cont. Education:            N/A

## EMSA TABLE 10 - FACILITIES

<b>Contra Costa Regional Medical Center</b>		2500 Alhambra Avenue Martinez, CA 94553		Primary Contact: Administration (925) 370-5000	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Trauma Center what Level: <sup>4</sup> _____	

<b>Doctors' Medical Center, San Pablo</b>		2000 Vale Road San Pablo, CA 94806		Primary Contact: Administration 510-235-7000	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Trauma Center what Level: <sup>4</sup> _____	

<b>John Muir Health, Walnut Creek Campus</b>		1601 Ygnacio Valley Road Walnut Creek, CA 94598		Primary Contact: Administration 925-939-3000	
Written Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Trauma Center what Level: <sup>4</sup> <u>Level II</u>	

<b>Kaiser Medical Center-Antioch</b>		4501 Sandcreek Road Antioch, CA 94531		Primary Contact: Administration 925-813-6500	
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Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Trauma Center what Level: <sup>4</sup> _____			

<b>Kaiser Medical Center-Richmond</b>		1330 So. Cutting Blvd. Richmond, CA 94801		Primary Contact: Administration 510-307-1500	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Trauma Center what Level: <sup>4</sup> _____					

<b>Kaiser Medical Center-Walnut Creek</b>		1425 South Main Street Walnut Creek, CA 94596		Primary Contact: Administration 925-295-4000	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service _____ Standby emergency service _____ Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service _____	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Trauma Center what Level: <sup>4</sup> _____					

<b>John Muir Health – Concord Campus</b>		2540 East Street Concord, CA 94524		Primary Contact: Administration 925-682-8200	
Written Contract:	Referral emergency service _____	Base Hospital:	Pediatric Critical Care Center: <sup>1</sup>		

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Standby emergency service <input type="checkbox"/> Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service <input type="checkbox"/>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Trauma Center what Level: <sup>4</sup> _____				

<b>San Ramon Regional Medical Center</b>		6001 Norris Canyon Road San Ramon, CA 94583		Primary Contact: Administration 925-275-9200	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service <input type="checkbox"/> Standby emergency service <input type="checkbox"/> Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service <input type="checkbox"/>	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>1</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Trauma Center what Level: <sup>4</sup> _____	

<b>Sutter Delta Medical Center</b>		3901 Lone Tree Way Antioch, CA 94509		Primary Contact: Administration 925-779-7200	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Referral emergency service <input type="checkbox"/> Standby emergency service <input type="checkbox"/> Basic emergency service <input checked="" type="checkbox"/> Comprehensive emergency service <input type="checkbox"/>	Base Hospital: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pediatric Critical Care Center: <sup>11</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
EDAP: <sup>2</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PICU: <sup>3</sup> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Burn Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Trauma Center: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Trauma Center what Level: <sup>4</sup> _____	

<sup>1</sup> Meets EMSA Pediatric Critical Care Center (PCCC) Standards.  
<sup>2</sup> Meets EMSA Emergency Departments Approved for Pediatrics (EDAP) Standards.  
<sup>3</sup> Meets California Children Services (CCS) Pediatric Intensive Care Unit (PICU) Standards.  
<sup>4</sup> Levels I, II, III and Pediatric.



## EMSA TABLE 11 - DISPATCH AGENCIES

<b>Contra Costa Fire Dispatch</b>		2010 Geary Road Pleasant Hill, CA 94523		Brent Finster 925-941-3550	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Day-to-Day <input checked="" type="checkbox"/> Disaster	Number of Personnel providing services:	<input type="checkbox"/> 15 EMD Trained <input type="checkbox"/> EMT-D <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS	
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other		<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input checked="" type="checkbox"/> Fire District <input type="checkbox"/> Federal	
		Explain:			

<b>Richmond Police/Fire Dispatch</b>		401 27th Street Richmond, CA 94804		Byron Baptiste 510-620-6660	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Day-to-Day <input type="checkbox"/> Disaster	Number of Personnel providing services:	<input type="checkbox"/> 21 EMD Trained <input type="checkbox"/> EMT-D <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS	
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If public: <input checked="" type="checkbox"/> Fire <input checked="" type="checkbox"/> Law <input type="checkbox"/> Other		<input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Fire District <input type="checkbox"/> Federal	
		Explain: _			

<b>San Ramon Valley Fire Dispatch</b>		1500 Bollinger Canyon Road San Ramon, CA 94583		Chief Steve Hart 925-838-6600	
Written Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Service: <input checked="" type="checkbox"/> Ground <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water	<input checked="" type="checkbox"/> Day-to-Day <input type="checkbox"/> Disaster	Number of Personnel providing services:	<input type="checkbox"/> 9 EMD Trained <input type="checkbox"/> EMT-D <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS	
Ownership: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	Medical Director: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If public: <input checked="" type="checkbox"/> Fire <input type="checkbox"/> Law <input type="checkbox"/> Other		<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input checked="" type="checkbox"/> Fire District <input type="checkbox"/> Federal	
		Explain:			

## AMBULANCE ZONE SUMMARY FORM - ERA I

Local EMS Agency or County Name: <b>Contra Costa County</b>
Area or sub area (Zone) Name or Title: <b>ERA I</b>
Name of Current Provider(s): <b>American Medical Response</b>
Area or sub area (Zone) Geographic Description: <b>ERA-I includes the cities of El Cerrito, Richmond, Pinole, Hercules, San Pablo, Kensington, Martinez, Pleasant Hill, Lafayette, and Walnut Creek west of Highway 680 and adjacent unincorporated areas excluding that portion of ERA 1 included in the Moraga-Orinda Fire Protection District.</b>
Statement of Exclusivity, Exclusive or non-Exclusive (HS 1797.6): <b>Exclusive</b>
Type of Exclusivity, "Emergency Ambulance", "ALS", or "LALS" (HS 1797.85): <b>Emergency Ambulance, ALS, 9-1-1 responses.</b>
Method to achieve Exclusivity, if applicable (HS 1797.224) Competitively-determined. Request for Proposal and review process held at least every 10 years. EMS Authority approved an RFP August 10, 2004. An exclusive 9-1-1 contract with American Medical Response went into affect of July 1, 2005.

## AMBULANCE ZONE SUMMARY FORM – ERA II

Local EMS Agency or County Name: <b>Contra Costa County</b>
Area or sub area (Zone) Name or Title: <b>ERA II</b>
Name of Current Provider(s): <b>American Medical Response</b>
Area or sub area (Zone) Geographic Description: <b>ERA-II includes the cities of Clayton, Concord, Walnut Creek east of Highway 680 and adjacent unincorporated areas.</b>
Statement of Exclusivity, Exclusive or non-Exclusive (HS 1797.6): <b>Exclusive</b>
Type of Exclusivity, "Emergency Ambulance", "ALS", or "LALS" (HS 1797.85): <b>Emergency Ambulance, ALS, 9-1-1 responses</b>
Method to achieve Exclusivity, if applicable (HS 1797.224) <b>Competitively-determined. Request for Proposal and review process held at least every 10 years. EMS Authority approved RFP August 10, 2004. An exclusive 9-1-1 contract with American Medical Response went into affect of July 1, 2005.</b>

## AMBULANCE ZONE SUMMARY FORM – ERA III

Local EMS Agency or County Name: <b>Contra Costa County</b>
Area or sub area (Zone) Name or Title: <b>ERA III</b>
Name of Current Provider(s): <b>Moraga-Orinda Fire Protection District</b>
Area or sub area (Zone) Geographic Description: <b>ERA-III includes the territory of the Moraga -Orinda Fire Protection District.</b>
Statement of Exclusivity, Exclusive or non-Exclusive (HS 1797.6): <b>Exclusive</b>
Type of Exclusivity, "Emergency Ambulance", "ALS", or "LALS" (HS 1797.85): <b>Emergency Ambulance-all calls requiring emergency ambulance response, ALS</b>
Method to achieve Exclusivity, if applicable (HS 1797.224) <b>Grandfathered with exclusivity pursuant to H.S. 1797.224. Moraga Fire Protection District began providing paramedic ambulance service throughout the territory of its jurisdiction in June 1977 and has continued on an uninterrupted basis. In December 1997, the territory of the Moraga Fire Protection District was combined with the territory of the Orinda Fire Protection District and a new Moraga-Orinda Fire Protection District formed and the County exclusive operating area agreement update to reflect the expanded territory. EMSA approved this boundary adjustment on January 30, 2003.</b>

## AMBULANCE ZONE SUMMARY FORM – ERA IV

Local EMS Agency or County Name: <b>Contra Costa County</b>
Area or sub area (Zone) Name or Title: <b>ERA IV</b>
Name of Current Provider(s): <b>San Ramon Valley Fire Protection District</b>
Area or sub area (Zone) Geographic Description: <b>ERA IV includes the territory of San Ramon Valley Fire Protection District.</b>
Statement of Exclusivity, Exclusive or non-Exclusive (HS 1797.6): <b>Exclusive</b>
Type of Exclusivity, "Emergency Ambulance", "ALS", or "LALS" (HS 1797.85): <b>Emergency Ambulance-all calls requiring emergency ambulance response, ALS</b>
Method to achieve Exclusivity, if applicable (HS 1797.224)
<b>Periodic Request for Proposal process. Most recent process resulted in a contract that expires 11/07. A one year contract extension is in process to allow adequate time for an RFP process.</b>

## AMBULANCE ZONE SUMMARY FORM – ERA V

Local EMS Agency or County Name: <b>Contra Costa County</b>
Area or sub area (Zone) Name or Title: <b>ERA V</b>
Name of Current Provider(s): <b>American Medical Response West</b>
Area or sub area (Zone) Geographic Description: <b>ERA-V includes all of East County including the cities of Pittsburg, Bay Point, Antioch, Brentwood and unincorporated areas along the 9-1-1 boundary line separating East from Central County.</b>
Statement of Exclusivity, Exclusive or non-Exclusive (HS 1797.6): <b>Exclusive</b>
Type of Exclusivity, "Emergency Ambulance", "ALS", or "LALS" (HS 1797.85): <b>Emergency Ambulance, ALS, 9-1-1 responses</b>
Method to achieve Exclusivity, if applicable (HS 1797.224) <b>Competitively-determined. Request for Proposal and review process held at least every 10 years. EMS Authority approved RFP August 10, 2004. An exclusive 9-1-1 contract with American Medical Response went into affect of July 1, 2005.</b>

**EMERGENCY MEDICAL SERVICES AUTHORITY**

1930 9<sup>th</sup> STREET  
SACRAMENTO, CA 95811-7043  
(916) 322-4336 FAX (916) 324-2875



April 14, 2008

Art Lathrop  
Contra Costa County EMS Agency  
1340 Arnold Drive, Suite 126  
Martinez, CA 94553-1631

Dear Mr. Lathrop:

We have completed our review of *Contra Costa County's 2006 Emergency Medical Services Plan Update*, and have found it to be in compliance with the *EMS System Standards and Guidelines* and the *EMS System Planning Guidelines*, with the exception of exclusive operating area "ERA IV", which is not approved.

We noted that the competitive bid process for "ERA IV" ambulance zone is over ten years old. You have indicated that you are preparing to conduct another competitive bid process by November 2008. If you would like the EMS Authority to review the Request for Proposal, please submit it to us 30 days in advance. Also, when a selection is made please provide the updated ambulance zone forms (enclosed) to the EMS Authority for review.

Your annual update will be due one year from your approval date. If you have any questions regarding the plan review, please call Sandy Salaber at (916) 322-4336, extension 423.

Sincerely,

A handwritten signature in black ink that reads "Daniel R. Smiley".

Daniel R. Smiley  
Interim Director

DS:ss

Enclosure