



EMS Personnel Division

— TOOLS, TIPS, AND HOT TOPICS—

NREMT Launches New Recertification Tool

The National Registry of Emergency Medical Technicians (NREMT) recently launched the 'National Continued Competency Program' (NCCP) to achieve efficiencies when recertifying EMTs, advanced EMTs (AEMTs), and paramedics. According to NREMT, the NCCP will create a platform for evidenced-based medicine to reach EMS professionals all over the country, give state and local agencies the freedom to dictate a portion of the national recertification requirements and provide a foundation for EMS professionals to embrace life-long learning. The NCCP model is expected to be operational by March 31, 2019.

The new NCCP model streamlines the NREMT renewal process into three strategic categories of continuing education: national, local, and individual.

1. The national component will constitute 50% of the new recertification requirements at each level and will replace the traditional U.S. Department of Transportation (DOT) refresher. Topics are updated every four years and will reflect current trends in evidence-based medicine, scope of practice changes and position papers from numerous associations involved with EMS research.
2. The local component will constitute 25% of the new recertification requirements at each level. The requirement for these hours are determined by states, regions or agencies. Topics may include state or local protocol changes, tasks that require remediation based on quality assessment/improvement (QA/QI) and topics chosen from run reviews. The local component allows national recertification requirements to be adapted to the needs of the local jurisdiction.
3. The individual component will constitute the last 25% of the new recertification requirements at each level. Within this component, individuals are free to take any EMS-related education.

The NCCP recertification model has reduced the total number of continuing education (CE) hours (72 hours every two years) needed to recertify a national EMS certification for EMTs, AEMTs and paramedics.

When and Where Paramedics May Provide Care

Since the Wedworth-Townsend Paramedic Act of 1970, the field of paramedicine has grown and provided much-needed emergency care throughout California. Over the last 46 years, paramedics have proven time and again that quality prehospital care can and does improve patient outcomes. California statute and regulations provide the rules for when and where paramedics can provide advanced life support (ALS) services. Below is a snapshot of these current requirements:

Paramedics may practice when:

- Currently licensed by EMSA (Health and Safety Code §1797.52 and Paramedic Regulation §100146); and
- Accredited with the local EMS agency (LEMSA) whose jurisdiction the paramedic is working in (Health and Safety Code §1797.185 and Paramedic Regulation §1000166); and
- Affiliated and working with an approved paramedic services provider (Health and Safety Code §1797.178 and Paramedic Regulation §100146).

Paramedics may provide ALS:

- At the scene of a medical emergency (Health and Safety Code §1797.52 and Paramedic Regulation §100146); or
- During transport (to an acute care hospital or for interfacility transfers) (Health and Safety Code §1797.52 and Paramedic Regulation §100146); or
- In the emergency department prior to handing over care to the hospital (Health and Safety Code §1797.52 and Paramedic Regulation §100146).

Working outside these requirements could place a paramedic's license at risk, so be sure to keep these in mind.

Spread the Word! The New EMT Regulations...

...took effect July 1, 2017 and can be found on EMSA's [Regulation webpage](#) and on the [EMT webpage](#). The new regulations:

- Give the LEMSAs the ability to approve the use of epinephrine, naloxone and glucometer testing
- Expand initial training of EMTs to include topics on tactical training and the use of epinephrine, naloxone, and glucometer testing
- Allow for the use of high fidelity manikins during training
- Streamline certification processes
- Ensure increased public health and safety

EMSA is requesting that all certifying entities ensure that their certification staff and all EMTs certified with their agency are aware of the changes in regulation. We are receiving calls and emails from certifying entities confused about the changes in MLO and unaware of the new regulations.

EMT Scope of Practice Levels

In the new EMT regulations, you will find **THREE** levels or tiers in scope of practice:



Tier 1 - Basic Scope of Practice §100063 (a)

A certified EMT or supervised EMT student may use these skills statewide with no additional requirements.

Example: Assist patients with administration of physician-prescribed devices such as epinephrine

Tier 2 - Basic Scope of Practice §100063 (b)

Additional skills that are allowed when policies/procedures are established by the medical director of the LEMSAs and the EMT is part of the organized EMS system.

Example: Administer epinephrine by autoinjector

Tier 3 - Optional Skills §100064

Skills that are allowed when a LEMSA has established policies/procedures for local accreditation of an EMT who has a current and valid CA certification and is employed within the jurisdiction of the LEMSA by an employer who is part of the organized EMS system.

Example: Administration of epinephrine by prefilled syringe and/or drawing up of the proper drug dose into a syringe for suspected anaphylaxis or severe asthma

For further detail, which includes training and testing requirements, review the regulations found on the [EMT webpage](#).

Where to Find Approved Online CE Providers

- [Approved Paramedic, EMT, AEMT, and MICN Training Programs](#)
- [California Approved Continuing Education Providers](#)
- [CAPCE \(CECBEMS\) Approved Continuing Education Courses/Providers](#)

The links above can be found on EMSA's website on the [EMT webpage](#) and on the [Paramedic webpage](#).

Important Dates and Actions

- **July 1, 2018** - EMT Training programs in operation prior to July 1, 2017 will be required to submit evidence of compliance with the [new regulations](#) to the appropriate approving authority (EMSA for statewide public safety agencies and LEMSAs for all other programs)
- **April 1, 2019** - Current public safety first aid/CPR programs in operation prior to April 1, 2017 shall submit evidence of compliance with [current regulations](#) to the appropriate approving authority)
- **July 1, 2019** - EMTs renewing or reinstating for the first time after this date will be required to submit documentation of successful completion of training in the use of naloxone, epinephrine and a glucometer. It is recommended that all certifying entities disseminate this information to EMTs certified through their agency. You may direct the EMTs to the [EMT webpage](#) or the [EMT Frequently Asked Questions](#).



EMT 2010 Central Registry



New or updated central registry procedures available now:

- Reinstating an Expired EMT Certification - Effective 8/30/2017
- Creating an Initial Application - Effective 8/30/2017

Central registry procedures in process:

- Compatibility View Instructions
- Generating Reports
- Renewing an EMT Certification - updating to new regulations

- Deactivation of an EMT Certification

Several other procedures are in development and we will keep you apprised as these become available. Let us know if there is a procedure not found in [Information for Certifying Entities](#) that would assist your certification or enforcement staff as we are prioritizing procedures.

New EMT Regulations = New Registry Updates

EMSA has updated MLO and the [EMT webpage](#) to align with the new EMT regulations effective July 1, 2017. Here is a synopsis of some of the revisions on the webpage:

- EMT Regulations Effective July 1, 2017 [\[PDF\]](#)
- EMT Skills Verification Form Effective July 1, 2017 [\[PDF\]](#)
- [EMT Certification Requirements and Fees](#)
- [EMT Frequently Asked Questions](#)
- [Request for Approval of Undefined Scope of Practice](#)
- Updated [EMT cycle chart](#)

Heads Up Certification Staff!



Recent EMT certification Questions and Answers

- **Q:** If an out of state EMT is applying for reciprocity in CA but has a prior California EMT certification that has expired, can the applicant be processed as an initial EMT in California?
- **A:** No, you will need to process them as a reinstatement using their California E#. The lapse for that CA certification will provide the requirements for reinstatement. An expired EMT cannot be certified as an initial EMT unless they have never had a CA EMT certification or there is no record of it in your files or in the Central Registry.
- **Q:** I am processing an over 24 month lapsed reinstatement, but that "Obtained By" option is no longer in MLO. How do I use the paramedic license to reinstate this EMT?
- **A:** You cannot use a paramedic license to reinstate a lapsed EMT certification. New EMT regulations have removed the 24+ month lapse option and combined it with **EMTs who lapse over 12 months**. There are specific requirements, some of which include 48 CEs, live scan and NREMT (though an active paramedic license can replace the requirement for NREMT here).
- **Q:** I am trying to give an Initial EMT the same expiration date as their paramedic license but the system will not let me change the date. Is this something EMSA has to input?
- **A:** All EMT initial, renewals and reinstatements receive a full two year certification in the new EMT regulations effective 7/1/17. These dates now auto populate in MLO. The dates are no longer based upon the license used to establish eligibility.
- **Q:** I have several EMTs that are renewing greater than 6 months from their current expiration date. How do I change the date to align with regulation, since the renewals stay on the same cycle in MLO?
- **A:** You will need to submit a helpdesk requesting date changes and providing the EMT name, E#, effective and expiration dates.

- **Q:** I am reinstating an EMT that has changed back to our certifying agency recently. How do I assign a new E# and is it necessary to obtain a new live scan if we never submitted an NLI on the EMT?
- **A:** A California EMT maintains the same certification number unless they are revoked and reapply. When they change certifying entities, they are required to obtain a new live scan, even if they were with your agency prior to their last reinstatement (or renewal).

REMINDER! After each certification is processed in the Registry and prior to printing/issuing an EMT card, take a minute to check over your entry! Verify that your agency is listed in the pre-requisite relationship mini-panel, the background check is current with your agency, and that status and dates are accurate.

If you have questions or need more information, please refer to the link at the bottom of the [EMT webpage](#) also found here: [Information for Certifying Entities](#) or send an email to [mlohelpdesk](#).

Deactivating an EMT Certification

New EMT regulations: An individual currently certified as an EMT in California may voluntarily deactivate his or her EMT certificate as long as the individual is not under investigation or disciplinary action by a LEMSA medical director for violations of Health and Safety Code Section 1798.200. An individual who has voluntarily deactivated his or her EMT certificate shall comply with specific requirements found in Section 100062 of the [new EMT regulations](#).

In the Registry, the certification staff will need to change the status and reason to "Deactivate," and then request that EMSA change the expiration date to the date of deactivation.

If you need further assistance, send an email request to [mlohelpdesk](#).

Certifying Entity Live Scan Forms

Please verify that your live scan form has the following highlighted information to ensure the requesting agency and EMSA are receiving DOJ and FBI CORI results as required in Health and Safety Code 1797.118:

- Emergency Medical Technician (EMT) Lic/Cert in the Authorized Applicant Type
- EMSA's contact information must be documented under the employer section



REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

ORI (Code assigned by DOJ) _____ **Emergency Medical Technician (EMT), Lic/Cert Authorized Applicant Type**

Type of License/Certification/Permit **025** Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)

Contributing Agency Information:

Agency Authorized to Receive Criminal Record Information _____ Mail Code (five-digit code assigned by DOJ) _____

Street Address or P.O. Box _____ Contact Name (mandatory for all school submissions) _____

City _____ State _____ ZIP Code _____ Contact Telephone Number _____

Applicant Information:

Last Name _____ First Name _____ Middle Initial _____ Suffix _____

Other Name (AKA or Alias) Last _____ First _____ Suffix _____

Date of Birth _____ Sex Male Female _____ Drivers License Number _____

Height _____ Weight _____ Eye Color _____ Hair Color _____ Billing Number _____

Place of Birth (State or County) _____ Social Security Number _____ Misc. Number (Agency Billing Number) _____

Home Address Street Address or P.O. Box _____ City _____ State _____ ZIP Code _____

Year Number: _____ Level of Service: DOJ FBI

CCA Number (Agency Identifying Number) _____

If re-submission, list original ATI number: _____ Original ATI Number _____
(Must provide proof of rejection)

Employer (Additional response for agencies specified by statute):

Emergency Medical Services Authority _____ **02531** _____
Employer Name _____ Mail Code (five digit code assigned by DOJ) _____

10901 Gold Center Drive _____
Street Address or P.O. Box _____

Rancho Cordova _____ **CA** _____ **95670** _____ **+1 (916) 431-3692** _____
City _____ State _____ ZIP Code _____ Telephone Number (optional) _____

Live Scan Transaction Completed By:

Name of Operator _____ Date _____

Transmitting Agency _____ LBID _____ ATI Number _____ Amount Collected/Billed _____

ORIGINAL - Live Scan Operator SECOND COPY - Applicant THIRD COPY (if needed) - Requesting Agency

For any questions or concerns, please contact Shona Merl at (916) 431-3692 or by [email](#).

DOJ Background Check Process

For an overview of the DOJ Background check process, enter the following link into your search engine: <https://oag.ca.gov>.

If you have not been on DOJ's website in a while, you will find that it looks incredibly different today. Once you access the home page, scroll down until you see the background check section pictured below and have fun exploring.

BACKGROUND CHECKS

[Check the Status of Your Background Check](#)

[What to do if There is a Delay](#)

[Overview of the Background Check Process](#)

[Frequently Asked Questions](#)

CRIMINAL HISTORY RECORD

[How to Obtain a Copy of Your Record](#)

[Where to Get Your Fingerprints Taken](#)

For any questions or concerns, please contact Shona Merl at (916) 431-3692 or by [email](#).

DOJ Contacts for Applicant Agencies

1. 24-hour Automated Telephone Service Available: (916) 210-4557
2. Applicant Processing Program: Patty O’Ran, Program Manager (916) 210-3722
3. Applicant Program Email Box: appagencyquestions@doj.ca.gov
4. Custodian of Records Unit: COR@doj.ca.gov
5. Client Services Program/Applicant Agency Compliance and Training Section: (916) 210-3755
6. Live Scan Billing Unit: (916) 210-3870 or DOJ.AppBill@doj.ca.gov

Newsletters Are for YOU...Read and Share!

Due to many requests for information from prior newsletters, we continue to archive prior quarterly newsletters on the EMT page of the website. The archived newsletters are accessible in the section on [Information for Certifying Entities](#). Valuable information and tips can be found in these newsletters. These can be used when you have central registry, policy, procedure, enforcement and certification questions or to **assist with training new certification staff**.

Most Common "Glitches" When Re-certifying EMTs

1. **Compatibility View settings** – This is a "biggy." Multiple calls and emails are received weekly. If you get a blank screen or error code when you open MLO to input EMT certification, this is likely a compatibility view issue. Internet Explorer is the only browser supported by MLO and updates weekly. Here is the direct link to locate a guide: [Information for Certifying Entities](#).
2. **Make Complete tab** – Anytime an EMT status reflects "pending," the certification record must be completed in the "Applicant Edit" module of the registry. Finishing the "Requirements Checklist" and clicking the "Make Complete" tab will provide the "Approve" tab in order to activate the EMT in the registry.
3. **Initial Eligibility and Expiration dates** - Here is the new, updated [EMT cycle chart](#) to assist in identifying eligibility for initial EMT certification, re-certification and lapsed certification. To view all certification charts, forms and procedures available: [Information for Certifying Entities](#).
4. **Adding a blank background check line** that contains no information or not filling in the status will cause an error and the inability to complete the certification process. Please note that No Longer Interested (NLI) submissions should be reported on the same line as the CORI status and original applicant transaction identifier (ATI) number.
5. **Leaving the SSN blank** in the Person Record - This is a requirement and will cause an error if it is left blank. As well, putting an incorrect SSN can cause duplicate person records and multiple corrections.

Helpdesk Keywords

Do you know the five keywords to submit when requesting assistance to the MLO Helpdesk?

KEYWORDS

PASSWORD

To reset a Central Registry password or request a paramedic accreditation password, be sure to include your user ID in the email body.

PRINTER

Having printer issues? Notify EMSA and request assistance (not for print re-queues).

NEW USER

Establish a new Central Registry user by filling out and emailing the [Central Registry User Application Form](#).

DELETE USER

Delete a Central Registry User by filling out and emailing the [Central Registry User Application Form](#).

ACCREDITATION

To request assistance with paramedic accreditation issues.

Please submit the applicable keyword in the **email subject line** to: mlohelpdesk@emsa.ca.gov and include your return email address and phone number.

Are You on FB or Twitter? Check Out EMSA News!

[Facebook](#)

[Twitter](#)

EMSA Contacts: EMS Personnel Division

PARAMEDIC LICENSURE GENERAL INFORMATION:

(916) 323-9875; Paramedic@emsa.ca.gov

Sean Trask (Chief of EMS Personnel Division):

(916) 431-3689; Sean.Trask@emsa.ca.gov

* Oversees Personnel Standards Unit, Paramedic Licensure Unit and Enforcement Unit.

Michael Smith (Manager - Enforcement Unit)

(916) 431-3703; Michael.Smith@emsa.ca.gov

* Oversees Paramedic Enforcement Unit.

Priscilla Rivera (Manager - Personnel Standards Unit):

(916) 431-3707; Priscilla.Rivera@emsa.ca.gov

* Oversees BLS Program, Central Registry and regulatory updates.

Kim Lew (Manager - Paramedic Licensure Unit):

(916) 323-9875; Kimberly.Lew@emsa.ca.gov

* Oversees Paramedic Licensure Unit and paramedic programs, NREMT representatives, and EMT and paramedic billing.

Betsy Slavensky (Personnel Standards Unit):

(916) 431-3717; Betsy.Slavensky@emsa.ca.gov

* Provides Central Registry technical assistance, interpretations and amendments of regulations, and assists EMTs/AEMTs with questions.

Shona Merl (Personnel Standards Unit)

(916) 431-3692; Shona.Merl@emsa.ca.gov

* Handles questions regarding CORIs, EMT disciplinary questions, and interpretations of regulations pertaining to EMT/AEMT discipline.

Ken Campbell (Paramedic Licensure Unit):

(916) 431-3713; Kenneth.Campbell@emsa.ca.gov

* Prints and sends the EMT certification cards, returns dishonored checks, and processes paramedic accreditations.

Caroline Fudge (Paramedic Licensure Unit):

(916) 431-3652; Caroline.Fudge@emsa.ca.gov

* Handles renewal paramedic licensure applications.

Brad Beltram (Paramedic Licensure Unit):

(916) 431-3648; Bradley.Beltram@emsa.ca.gov

* Handles paramedic audit renewal applications and processes EMT and paramedic invoices.

Paramedic Licensure Unit:

(916) 431-3741; Paramedic@ems.ca.gov

* Monitors CE provider and training program database, and paramedic Central Registry assistance.

Todd Frandsen (Disaster Medical Services) [Tactical Casualty Care webpage](#)

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