EMS Personnel Division

— TOOLS, TIPS, AND HOT TOPICS—

Welcome New Paramedic Licensure Unit Manager

EMSA is pleased to announce that the new staff services manager of the Paramedic Licensure Unit is **Kim Lew.**

Kim comes to us with 20 years of public safety experience, which includes service to California as an EMT/Firefighter, CPR/first Aid and public safety instructor, deputy sheriff, 911 dispatcher and code enforcement officer.

In 2014, Kim Lew began her employment with EMSA as the grant and communications program coordinator in our Systems Division. She has been in the Paramedic Licensure Unit for the last two years as the unit lead and EMSA representative working closely with the paramedic training programs, CoAEMSP, and NREMT. Kim has been actively involved in revising the paramedic regulations and has drafted the budget change proposal for the migration to paramedic on-line licensing. Kim is thoroughly excited to continue supporting the Paramedic Licensure Unit, EMSA, the LEMSAs, EMS personnel, and EMS educators across our state.

New EMT Regulations Effective July 1, 2017

The Chapter 2. EMT regulations have been approved by the Office of Administrative Law and take effect on July 1, 2017. The approved text can be found on EMSA's website on the public comment page: http://www.emsa.ca.gov/Public Comment. They can also be found on the EMT webpage.

The new regulations:

- Give the local EMS agencies the ability to approve the use of epinephrine, naloxone and glucometer testing
- Expand initial training of EMTs to include topics on tactical training and the use of epinephrine, naloxone, and glucometer testing
- Allow for the use of high fidelity manikins during training
- Streamline certification processes
- Ensure increased public health and safety

All certifying entities may wish to ensure that EMTs certified with their agency are aware of the changes in regulation. An important change beginning July 1, 2019 (24 months after the effective date of the regulations) is that an EMT applying for renewal or reinstatement of their certification will be required to submit documentation of successful completion of training in the use of naloxone, epinephrine and a glucometer by an approved EMT training program or approved CE provider.

California EMTs Recognized Statewide

Q - Is an EMT required to change certifying entities when they change employment to a different jurisdiction in California?

A - No, a current and valid CA EMT certification is recognized statewide. An EMT can work anywhere in the state without changing certifying entities. Some employers in the state require EMTs to change certifying entities when they become employed with their agency. This is not a state regulation, but an employer requirement for administrative purposes and oversight within their jurisdiction. When an EMT does change certifying entities, they should let the prior certifying agency know that they transferred their certification.

Reference: Title 22, Division 9, Chapter 2, §100062 (e).

Final Tactical Casualty Care Guidelines Approved

On June 21, 2017, the Commission on EMS approved the California Tactical Casualty Care Training Guidelines.

Approval of these guidelines marks a notable milestone for the EMS Authority and the California Tactical EMS (CTEMS) Advisory Committee in the development of standardized EMS training and response to active law enforcement-related incidents in California.

The EMS Authority approves statewide public safety agencies providing training programs and courses. The local EMS agencies are the training program approving authority for all other programs.

For more information, please visit the Emergency Medical Services Tactical Casualty Care webpage or contact Todd Frandsen at (916) 255-4168 office, (916) 591-0236 mobile or email todd.frandsen@emsa.ca.gov.

Public Safety First Aid/CPR Training
Public Lifeguards, Peace Officers and Firefighters

As of April 1, 2017, all **new** and **renewing** Public Safety First Aid and CPR training programs must be reviewed and approved for compliance with the new regulation found in First Aid and CPR Standards and Training for Public Safety Personnel. **Current** programs in operation prior to April 1, 2017 shall submit evidence of compliance to the appropriate approving authority by April 1, 2019.

Statewide public safety agencies are approved by the EMS Authority (e.g. POST, CHP, Cal Fire, Department of Parks and Recreation). All other First Aid/CPR courses for public safety personnel must be approved by the LEMSA.

The initial training requirements specified in the course content of this chapter shall be satisfactorily completed within one (1) year from the effective of the individual's initial employment and whenever possible, prior to assuming regular duty as a public lifeguard, peace officer or firefighter.

If the employee has a current and valid EMT or AEMT certificate or paramedic license, this training is not required.

EMSA Approved Hemostatic Dressings

Acceptable hemostatic dressings for use in California include the following:
- QuikClot® Combat Gauze™
- HemCon® ChitoFlex® PRO Dressing
- Celox™ Gauze

For more information, view hemostatic dressings under scope of practice for responders on EMSA's website. As other dressings are reviewed and approved, they will be added to the website for your reference.

Verifying an Out-of-State Certification or License

To help in processing reciprocity applications, use this link provided by NASEMSO (National Association of State EMS Officials) to verify EMT and paramedic status in other states. You can also navigate to it from http://www.nasemso.org. Click on "Resources" then "Look up a License."

Are You on FB or Twitter? Check Out EMSA News!

- Facebook
- Twitter

Important Dates and Actions

- **June 28, 2017** - Northern California LEMSA Coordinator meeting at the Alameda County EMS Agency
- **July 1, 2017** - New EMT regulations effective
- **July 11, 2017** - Southern California LEMSA Coordinator meeting at the Ventura County EMS Agency
- **July 1, 2018** - EMT Training programs in operation prior to the effective date (July 1, 2017) of the new EMT regulations will be required to submit evidence of compliance to the appropriate approving authority (EMSA for statewide public safety agencies and LEMSAs for all other programs)
- **April 1, 2019** - Current Public Safety First Aid/CPR programs in operation prior to April 1, 2017 shall submit evidence of compliance to the appropriate approving authority. Regulations are found here: First Aid and CPR Standards and Training for Public Safety Personnel.
- **July 1, 2019** - EMTs renewing or reinstating for the first time after this date will be required to submit documentation of successful completion of training in the use of naloxone, epinephrine and a glucometer. It is recommended that all certifying entities disseminate this information to EMTs certified through their agency. You may direct the EMTs to the EMT webpage or the EMT Frequently Asked Questions.

EMT 2010 Central Registry

New or Updated Central Registry Procedures Available Now:

- Renewing an EMT Record
- Live Scan Instructions

Central Registry Procedures in process:

- Reinstating an Expired EMT Certification
- Compatibility View Instructions
- Generating Reports

Several other procedures are in development and we will keep you apprised as these become available. Let us know if there is a procedure not found in Information for Certifying Entities that would assist your certification or enforcement staff as we are prioritizing procedures.

New EMT Regulations = New Registry Updates

EMSA is updating the EMT webpage to align with the new EMT regulations effective July 1, 2017. Take a look at the changes for initial, renewal and reinstatement of EMT certification. Here is a synopsis of some of the revisions on the webpage:

- EMT Regulations Effective July 1, 2017 [PDF]
- EMT Skills Verification Form Effective July 1, 2017 [PDF]
- Certification and Licensure Requirements
- EMT Frequently Asked Questions
- EMSA#0391 form effective July 1,2017
- Updated EMT cycle chart and EMT Certification Requirements and Fees

Take note! All effective and expiration dates will **auto populate** in MLO and all certifications will now **automatically** receive a two year cycle. This includes initial certifications, renewals and reinstatements. If you are in need of a date change for an EMT renewing greater than six months in advance of their current certification expiration, the EMSA BLS Coordinator will be required to make that revision. You may submit a request to mlohelpdesk if you need any corrections.

Reminder: Print EMT Cards from the Registry

California regulation requires that all State EMT cards be printed using the Central Registry. This requirement can be found in Title 22, Division 9, Chapter 10, §100344 Registry Requirements.

It has come to our attention that card printing is, on occasion, occurring via template and then entry to MLO follows. This often leads to the certificate lapsing in the registry and showing as expired. This is not compliant with regulations and needs to be addressed.

If you have questions or need more information, please send an email to mlohelpdesk.

Can't Find an EMT in the Registry?

Have you ever searched for an EMT with an E#, name or the SSN and the EMT does not pop up? There are several reasons this could be. Prior to sending a helpdesk request, try the following:

- Check your compatibility view as Internet Explorer updates weekly and will drop the link to MLO. That needs to be restored or you will get blank screens, error codes and incomplete processes. You will find instructions on how to fix this issue here.
- Clear your "Search" in Licensee or Applicant Edit, as you may have prior letters or numbers that are blocking your search.
- Do not use periods in names or initials to search and verify that you have correct spelling or social security numbers.
- Check to see if the EMT was archived (inadvertently or on purpose) by clicking on the underlined "Licensee -Person Advanced" at the bottom of the "Licensee Edit" search screen. Check the "Archive Only" box and search the EMT again. If the EMT is archived and comes up, you can click on the "Unarchive" button and proceed with processing. You may find the procedure to unarchive here.
- If you need further assistance, send an email request to mlohelpdesk.

EMSA Notification Letters

Effective June 1, 2017, EMSA will no longer send out email notifications for hits or subsequent arrests reported by DOJ, due to current workloads and processes. The notification letters are duplicated by the alerts we place in the Central Registry system. It is felt that the alerts provide better documentation as they are available to all certifying entities in one centralized location.

With this in mind, please be sure to check alerts when working in an EMT's Central Registry record. These will contain all information that we are able to disclose regarding CORI information and should be reviewed prior to completion of a certification or recertification.

For any questions or concerns, please contact Shona Merl at (916) 431-3692 or by email.

Documenting CORI Information in the Registry

Certifying Entities should document EMT applicant or existing EMT certificate holder Criminal Offender Record Information (CORI) results on the date the agency has received both the DOJ and FBI CORI background results from DOJ. Please do not enter the date that the EMT applicant or EMT certificate holder submitted prints for your agency. Waiting to receive and review both the DOJ and FBI CORI results, will allow certifying entities to review criminal history that requires further investigation by enforcement staff prior to certification.

For clarification, see Title 22, Division 9, Chapter 2 and Chapter 10. For any questions or concerns, please contact Shona Merl at (916) 431-3692 or by email.

Newsletters Archived for Reference

Due to many requests for information from prior newsletters, we continue to archive prior quarterly newsletters on the EMT page of the website. The archived newsletters are accessible in the section on Information for Certifying Entities. Valuable information and tips can be found in these newsletters. Feel free to peruse when you have central registry, policy, procedure, enforcement and certification questions.

Most Common "Glitches" When Re-certifying EMTs

1. Compatibility View settings – If you get a blank screen or error code when you open MLO to input EMT certification, this is likely a compatibility view issue. Internet Explorer is the only browser supported by MLO and updates weekly. Here is the direct link to locate a guide: Information for Certifying Entities.
2. Make Complete tab – Anytime an EMT status reflects "pending," the certification record must be completed in the "Applicant Edit" module of the registry. Finishing the "Requirements Checklist" and clicking the "Make Complete" tab will provide the"Approve" tab in order to activate the EMT in the registry.
3. Initial Eligibility and Expiration dates - Here is the new, updated EMT cycle chart to assist in identifying eligibility for initial EMT certification, re-certification and lapsed certification. To view all certification charts, forms and procedures available: Information for Certifying Entities.
4. Adding a blank background check line that contains no information or not filling in the status will cause an error and the inability to complete the certification process. Please note that No Longer Interested (NLI) submissions should be reported on the same line as the CORI status and original applicant transaction identifier (ATI) number.
5. Leaving the SSN blank in the Person Record - This is a requirement and will cause an error if it is left blank. As well, putting an incorrect SSN can cause duplicate person records and multiple corrections.

Helpdesk Keywords

Do you know the <u>five</u> keywords to submit when requesting assistance to the MLO Helpdesk?

<u>**KEYWORDS**</u>

PASSWORD

To reset a Central Registry password or request a paramedic accreditation password, be sure to include your user ID in the email body.

PRINTER
Having printer issues? Notify EMSA and request assistance (not for print re-queues).

NEW USER
Establish a new Central Registry user by filling out and emailing the Central Registry User Application Form.

DELETE USER
Delete a Central Registry User by filling out and emailing the Central Registry User Application Form.

ACCREDITATION
To request assistance with paramedic accreditation issues.

Please submit the applicable keyword in the **email subject line** to: mlohelpdesk@emsa.ca.gov and include your return email address and phone number.

EMSA Contacts: EMS Personnel Division

PARAMEDIC LICENSURE GENERAL INFORMATION:
(916) 323-9875; Paramedic@emsa.ca.gov

Sean Trask (Chief of EMS Personnel Division):
(916) 431-3689; Sean.Trask@emsa.ca.gov
* Oversees Personnel Standards Unit, Paramedic Licensure Unit and Enforcement Unit.

Michael Smith (Manager - Enforcement Unit)
(916) 431-3703; Michael.Smith@emsa.ca.gov
* Oversees Paramedic Enforcement Unit.

Priscilla Rivera (Manager - Personnel Standards Unit):
(916) 431-3707; Priscilla.Rivera@emsa.ca.gov
* Oversees BLS Program, Central Registry and regulatory updates.

Kim Lew (Manager - Paramedic Licensure Unit):
(916) 323-9875; Kimberly.Lew@emsa.ca.gov
*Oversees Paramedic Licensure Unit and Paramedic Programs, NREMT Representatives, and EMT and paramedic billing.

Betsy Slavensky (Personnel Standards Unit):
(916) 431-3717; Betsy.Slavensky@emsa.ca.gov
* Provides My License Office (MLO)/Central Registry technical assistance, interpretations and amendments of regulations, and assists EMTs/AEMTs with questions.

Shona Merl (Personnel Standards Unit)
(916) 431-3692; Shona.Merl@emsa.ca.gov
* Handles questions regarding CORIs, EMT disciplinary questions, and interpretations of regulations pertaining to EMT/AEMT discipline.

Ken Campbell (Paramedic Licensure Unit):
(916) 431-3713; Kenneth.Campbell@emsa.ca.gov
* Prints and sends the EMT certification cards, returns dishonored checks, and processes paramedic accreditations.

Caroline Fudge (Paramedic Licensure Unit):
(916) 431-3652; Caroline.Fudge@emsa.ca.gov
* Handles renewal paramedic licensure applications.

Brad Beltram (Paramedic Licensure Unit):
(916) 431-3648; Bradley.Beltram@emsa.ca.gov
*Handles paramedic audit renewal applications and processes EMT and paramedic invoices.

Paramedic Licensure Unit:
(916) 431-3741; Paramedic@emsa.ca.gov
* Monitors CE provider and training program database, and paramedic Central Registry assistance.

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