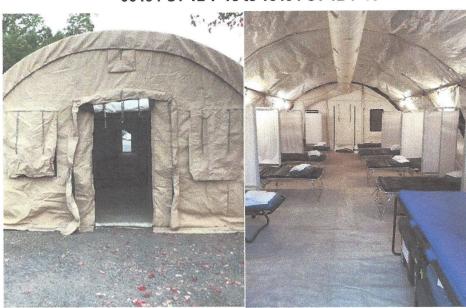


# INCIDENT ACTION PLAN

EMSA Department Operation Center 10161 Croydon Rd Sacramento, CA 95827

IAP # 15 Operational Period 0645 PST 12-7-18 to 1545 PST 12-7-18



Markell Pierce
EMSA Departmental Operations



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Please do not distribute outside participating agencies



















# **INCIDENT BRIEFING (ICS 201)**

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
2018 November Wildfires	FEMA-4407-DR	Date: 12/7/18 Time: 1300
4. Map/Sketch (include sketch, showir areas, overflight results, trajectories, in assignment):	ng the total area of operations, the npacted shorelines, or other grapl	e incident site/area, impacted and threatened nics depicting situational status and resource
Doage Place		Rock Creek
	Loveloc	Merlin
Forest Ranch	De Sabla	2 MARINE
Richardson Springs		Cresta
Upper Bidwell Park	rville	oncow Pa
33	Paradise	
(g)		Parkhill  Brush C
e	Pentz Butte Valley 70	Berry Creek
Esquon (39)	Elsey Oregon	City E
incident Health and Safety Hazards equipment, warn people of the haza	and develop necessary measures	transfer of command): Recognize potential (remove hazard, provide personal protective se hazards.
Current Weather:      FeeE		
55°F  Humidity 44%  Wind Speed calm  Barometer 30.16 in  Dewpoint 34°F (1°C)  Visibility 40.00 mi		
6. Prepared by: Jennaya Young	Position/Title: Admin Offi	cerSignature: Myll Mul
ICS 201, Page 1	Date/Time:	V / /

Incident: 2018 November Wildfires Date: December 7, 2018

# MST - SAFETY MESSAGE

### Weather/Environment

- Cold stay warm
- Isolated flooding

### **General Work and Working with Equipment**

- Supervisors need to highlight 'area specific' hazard areas in briefings
- Supervisors need to adjust/control operations to limit potential injuries
  - Monitor your personnel
  - o Ensure availability to hydrate
  - Rotate personnel as appropriate
- HYDRATE Before, During, and After Don't wait until you're thirsty!
- Know your objectives and Plan of Action or Ask
- Maintain the Chain of Command
- Look out for each other Awareness
- Use proper lifting and carrying techniques
- Work at a steady pace No need to rush
- Wear medical or work gloves, goggles, and other safety gear where appropriate
- Ensure practical good housekeeping and cleanliness/use hand sanitizer

### **Driving and Transportation**

- Driving in and around the area will be <u>SLOW</u> at all times
- Follow all speed limits
- Always use a spotter when backing ambulances, trucks, and delivery vehicles
- Evaluate surface conditions and drive with the awareness that there are many people working and walking around the area
- Always look and communicate with loaders/off loaders, etc. before moving vehicles

### **Specific Concerns or Potential Hazards**

- Safety is the responsibility of every individual assigned to the Mission
- It is the primary importance and should be a primary consideration throughout all aspects of the operation on or off duty
- Safety in a less controlled environment requires added discipline and consistency
- All injuries shall be reported to the Safety Officer either directly or through the Chain of Command
- All injuries shall be reported to the Safety Officer either directly or through the Chain of Command
- Be aware of placement and stacking items

### MST SAFETY OFFICER: Markell Pierce

	INC	IDENT BRIEFING (ICS 2	201)
1. Incident N	ame:	2. Incident Number:	3. Date/Time Initiated:
2018 Novemb	oer Wildfires	FEMA-4407-DR	Date: 12/7/18 Time: 1300
<ul> <li>Contin</li> <li>Contin</li> <li>Contin</li> <li>Update</li> <li>Contin</li> <li>Mainta</li> <li>Reass</li> </ul>	ue to coordinate travel al ue to coordinate transpo e Situation Report daily. e Incident Action Plan.	ff and assets in the field	nembers.
8. Current and	l Planned Actions, Stra	tegies, and Tactics:	
Time:	Actions:		
On-going		medical personnel on standby.	
On-going	Maintain PULSE System	n from EMSA DOC to Base of Operation	S.
On-going	Make all travel/transport	tation arrangements for all CAL-MAT sta	ff.
On-going	Transport CAL-MAT for	mobilization and demobilization.	
On-going	Track EMSA tents and a	assets in the field	
On-going	Coordinating DHV for a	vailability for medical and veterinarian sta	aff
On-going	Ensure communication	methods are accessible and operable	
On-going	Support frequency patcl	ning by using ACU-M	
On-going	Supply resources being	requested from the field and within the E	EMSA DOC
On-going	Reclaiming of EMSA Do	c Property	
12/7/2018	Delivery of 4 rental vans	back to EMSA DOC	
12/7/2018	Shipment of variety of su	upplies from EMSA DOC	

Position/Title: Admin Officer

Date/Time:

6. Prepared by: Jennaya Young\_

ICS 201, Page 3

Signature: Yun hud

# **Operations Section Chief:** Response Personnel: Michael Frenn/Todd Frandsen Mission Tracker: Jennaya Young Jennaya Young Admin Officer: Jennaya Young Safety Leader: Markell Pierce Planning Section Chief: Jennaya Young Situation Analysis: Action Planning: Jennaya Young Advance Plans: Jennaya Young Jennaya Young DOC Org Chart Director of DOC: Date: 12/5/2018 Markell Pierce Logistics Section Chief: Keith Freighner Tech Specialist: Clayton Bradford/ Daniel Fulton Logistics Specialist: Clayton Bradford/ Daniel Food Unit Leader: Jennaya Young DOC Staffing: Bill Hartley Comms/IT: Kevin Rollings Fulton Rick Stricklin/ Keith Freighner MST: Finance/Admin Section Chief: Kathy Spencer Time/Travel Unit: Todd Frandsen Cost Accounting: Kathy Spencer Procurment: Kathy Spencer

# INCIDENT BRIEFING (ICS 201)

1. Incident Name:			Number:		3. Date/Time Initiated:
2018 November Wildfires	3	FEMA-4407	7-DR		Date: 12/7/18 Time: 1300
10. Resource Summary:		<u></u>	T		
	Resource	Date/Time		ved	
Resource	Identifier	Ordered	ETA	Arrived	Notes (location/assignment/status)
4 Vehicle rentals		12/7/18	12/7/18		Arrived at EMSA DOC
			*		
Pharmaceutical Supplies, Sheet protectors		12/7/18	12/7/18		Arrived at BoO
6. Prepared by: Jennaya \( \) ICS 201, Page 5	Young		on/Title: <u>Adn</u> /Time:	nin O	Officer Signature: Supply

### **INCIDENT OBJECTIVES (ICS 202)**

	INCIDE	41 OBJECTI	VE3 (103 202)	
	Incident Name: 2018 November Wildfires	2. Operational Per	riod: Date From: 12/7/18 Time From: 0645	Date To: 12/7/18 Time To: 1545
2.	Objective(s):		· ·	
	<ul> <li>Ensure all actions are prioritized</li> </ul>	ed for responder	s and public safety.	
	<ul> <li>Coordinate the strategies and Isolation shelter sites within th</li> </ul>	development of	individual incident obj	
	<ul> <li>Establish area priorities and a priorities.</li> </ul>			
	<ul> <li>Ensure continuity of operation for disposable and durable su</li> </ul>	pplies.		g single point ordering
	<ul> <li>Ensure accurate tracking of a</li> </ul>	ssigned resource	es.	
	<ul> <li>Identify operational period that</li> </ul>	t Health Medical	Task Force will opera	te under.
	• Ensure all treatment sites pro	vide for the healt	h and safety of public	and responders.
	• Establish communications / lia	aison with local, o	pperational, and regior	nal area.
	• Develop operational plan base	ed on identified n	eeds.	
	<ul> <li>Support CALMAT property ac</li> </ul>	countability unit		
	Assess and improve utilization	n of staff		
4.0	perational Period Command Emphas	s:		
	<ul> <li>Coordinate information sharin</li> </ul>		cies.	
	• Establish a recovery framewo	•		coverv task forces.
	<ul> <li>Continue consolidation and re</li> </ul>			
	Label EMSA owned property		gg	
	Re-claim Issued Property			
	<ul> <li>Deliver Pharmaceutical and a</li> </ul>	dministrative sur	nlies	v v
Ger	neral Situational Awareness	arriinotrative sup	plico	
00.	Be aware of potential security	risk at all medic:	al tent locations	
	<ul> <li>Be aware of potential flooding</li> </ul>			ne
	<ul> <li>Be aware of potential nooding</li> <li>Be aware of potential safety of</li> </ul>			110.
	Be aware or potential salety of	oncerns at all the	edical terit locations	
5. 5	Site Safety Plan Required? Yes □□No			
	Approved Site Safety Plan(s) Located	eyen		
6.1	ncident Action Plan (the items checked	below are included	in this Incident Action Plan	):
	ICS 202 ICS 206		Other Attachments:	
	ICS 203 ICS 207			
	ICS 204 ICS 208		_	
	ICS 205 Map/Chart			en e
	ICS 205A Weather Fored	ast/Tides/Currents		
7. P	repared by: Jennaya Young	Position/Title: Ad	dmin Officer Sign	ature: July July
8. A	approved by Incident Commander: N	ame: Markell Pierce	Signature:	delant '
ICS	202 IAP Page <u>6</u>	Date/Time:	12/7/2018	3

# ORGANIZATION ASSIGNMENT LIST (ICS 203)

<ol> <li>Incident Nam</li> <li>2018 November</li> </ol>		fires	2. Operation	<b>onal Period:</b> Date Fr Time Fr		te To: 12/7/18 ne To: 1545
3. Incident Comm	nande	er(s) and Command	Staff:	7. Operations Sect	ion:	
IC/UCs		ell Pierce		Chief	Jennaya Young	
Admin Officer	Jenna	aya Young		Deputy		
<u></u>	Rick :	Stricklin/ Keith Freigl	nner			
Deputy				Staging Area	DOC	
Safety Officer	Mark	ell Pierce		Branch	Response Personnel	
Public Info. Officer	Jenn	ifer Lim		Branch Director		
Liaison Officer			A ALCEMEN	Deputy		
4. Agency/Organ	izatio	n Representatives:		Division/Group	CAL-MAT	Mike Frenn
Agency/Organizatio		Name		Division/Group	DHV	Todd Frandsen
				Division/Group		
A CONTRACTOR OF THE CONTRACTOR				Division/Group	, and a second s	
				Division/Group		
		- Lawrence - Comment - Com		Branch		
A CONTRACTOR OF THE CONTRACTOR				Branch Director		
				Deputy		
5. Planning Secti	on:			Division/Group		
	Chief	Nicole Mixon		Division/Group		
				Division/Group		
Deputy  Resources Unit			Division/Group			
	Resources Unit Situation Unit Nicole Mixon			Division/Group		
Documentation				Branch		
Demobilization				Branch Director		
Technical Specia			A month of the second	Deputy		
Advance Planning		Nicole Mixon		Division/Group		
Advance Plan An				Division/Group		
				Division/Group		
6. Logistics Sect	ion:			Division/Group		
		Keith Freighner		Division/Group		
	eputy			Air Operations Bran	ıch	
Support Bra	CONTRACTOR OF STREET			Air Ops Branch Dir.		
	ector					Way and the second seco
Supply						
Facilities				8. Finance/Admin	istration Section:	
Ground Support				Chief	1.4 11 6 5	note
Service Bra	and the same			Deputy		
	ector			Time Unit		
Communications				Procurement Unit		
Medica				Comp/Claims Unit		
	d Unit			Cost Unit		
		ave Voune	Docition	n/Title: Admin Officer	Signature:/\_	helia htree
9. Prepared by:	Jenna				Signature./	July of
ICS 203		IAP Page 7	Date/T	ime:	V	V //

# ASSIGNMENT LIST (ICS 204)

1. Incident Name:		2. Operat			3.
2018 November Wild	dfires	Date Fron			Branch:
4 Operations Demon		Time Fron	n: 0645		S 8
4. Operations Persor	inei:			Contact Number(s)	Division:
Operations Section Ch	nief: <u>Jenna</u>	ya Young		DOC 916-255-1805	Group:
Branch Direc	ctor: <u>Marke</u>	ell Pierce		DOC 916-384-1448	Staging Area:
Division/Group Supervis	sor: <u>Marke</u>	ell Pierce		DOC 916-384-1448	
5. Resources Assign	ed:		Ø		Reporting Location,
ResourceIdentifier	Leader	X	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Special Equipment and Supplies, Remarks, Notes, Information
Logistics Section	Keith Freigh		2	916-384-1452	EMSA DOC
Ops, Plans	Jennaya Yo	ung	1	916-255-1449	EMSA DOC
Finance Section	Kathy Spen	icer	1	916-431-3696	EMSA HQ
	1				
					The state of the s
<ul><li>Administrati</li><li>Time/Travel</li><li>Logistics pro</li></ul>	to update ve Officer Unit (Fina ovide trans	assist Fir ance) upd	nance i ate flig	ng availability. in finalizing orders and acquiring tht plans for demobilization ersonnel and equipment as need	
7. Special Instruction	s:				
	radio and/or			bers needed for this assignment):	
Name/Function	w	Prim	ary Con	tact: indicate cell, pager, or radio (fred	uency/system/channel)
9. Prepared by: Jenn	aya Young		Positi	on/Title: <u>Admin Officer</u> Signa	ature: Auga Aug
ICS 204	IAP Page	8	Date	e/Time:	VIII

# INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

					CIVINIC	MINICALIONO	CNO		(100 100)	
1. Inc	iden	1. Incident Name:		2. Date/Time Prepared:	repared:			3. Op	3. Operational Period:	
2018	Nov	2018 November Wildfires		Date: 12/7/18 Time: 1000				Date Time	Date From: 12/7/18 Time From: 0645	8 Date To: 12/7/18 Time To: 1545
4. Ba	sic R	4. Basic Radio Channel Use:								
Zone Grp.	# 유	Function	Channel Name/Trunked Radio System Talk Group	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A, D, or M)	Remarks
_	_	COMMAND	MED-3T13	CALMAT	463.05 N	CSQ	468.05 N	141.3 T 13	Þ	COMMAND- REPEATER
_	_	COMMAND TACTICAL	MED 9	CALMAT TAC	462.905 N	CSQ	467.95 N	141.3 T 13	Α	CALMAT- REPEATER
2	ယ	OES LOGISTICS CMD	LOGISTICS TAC	LOGISTICS TAC	453.2125 N	156.7 T6	458.4625	156.7 T6	Α	CALOES LOGISTICS STAGING TAC
2	7	OES LOGISTICS CMD	OES LOGISTICS CMD	LOGISTICS	453.8625 N	156.7 T7	458.8625	156.7 T6	A	CALOES LOGISTICS STAGING COMMAND
		,								
			-						1	
5. Sp	ecial	Instructions: Com	5. Special Instructions:  Communications link between Med3 Tone 13, Med 9 Tone 5 and JPS VIA APP\ACU-M	ween Med3 To	one 13, Me	d 9 Tone 5	and JPS \	/IA APP\AC	M-W	
							r			
				(P.)						
ICS 2	ת כ	ICS 205	IAP Page 9		Date/Time:	17	7/00/7/	Q G		
ICS 205	05		IAP Page 9		Date/Time:	12/	7/2018	κŞ		

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Cost Accounting	Trave/Time Unit	Finance/Admin Section Chief	Tech Specialist	Logistics Specialist	Food Unit Leader	Procurement	DOC Staffing	Comms/IT	Travel Coordinator	Logistics Section Chief	Other	Advance Plan Analysis	Advance Planning Lead	Situation Analysis	Planning Section Chief	Mission Tracker	Response Personnel	Operations Section Chief	Safety Leader	Admin Officer	Director of DOC	Position Title	
Kathy Spencer	Todd Frandsen	Kathy Spencer	Kevin Rollins		Jennaya Young	(none)	William Hartley	Kevin Rollins	Todd Frandsen	Keith Freighner	(None)	Jennaya Young	Jennaya Young	Jennaya Young	Jennaya Young	Jennaya Young	Mike Frenn	Jennaya Young	Markell Pierce	Jennaya Young	MarkellPierce	Contact Name	COMMUN ICATIONS
	916-384-1449				1		916-384-1452	1					916-255-1805				916-255-1805			916-384-1448		Contact Number	LIST (ICS 205A)
	financeadmin.emsadoc@emsa.ca.gov						logistics emsadoc@emsaca.gov						planning.emsadoc@emsa.ca.gov				operations.emsadoc@emsa.ca.gov	-		command.emsadoc@emsa.ca.gov		Email	

# MEDICAL PLAN (ICS 206)

1. Incident Nam 2018 Novembe		S	2. Operational		Date From: Time From:		Date To: 12 Time To: 15		
3. Medical Aid S	Stations:								
Name			Location		II.	ontact )/Frequency		nedics Site?	
CAL-MAT BoO		3680-3716 Hicks L	ane Chico, CA			e Rhymer '42-2690	□□Yes □□No		
Silver Dollar Fa	irground	2357 Fair Street C	hico, CA	***		e Rhymer 742-2690	□□Ye	s 🗆 No	
			· · · · · · · · · · · · · · · · · · ·			Martin programme and the second	□□Ye	s □□No	
							□□Ye	s □□No	
							□□Ye	s 🗆 🗆 No	
							□□Ye	s 🗆 No	
4. Transportation	on (indicate	e air or ground):							
Ambulance S	Service		Location			ontact )/Frequency	Levelo	f Service	
First Responder	<del>*************************************</del>	333 Huss Ln, Chic			Theras	se Rhymer 742-2690		S 🔲 BLS	
								BLS	
							□□ ALS	B D BLS	
								B DD BLS	
5. Hospitals:	T				i.				
	A Latitude	ddress, e & Longitude	Contact Number(s)/	Tra	vel Time	Trauma	Burn		
Hospital Name	if	Helipad	Frequency	Air	Ground	Center	Center	Helipad	
ENLOE Hospital	1531 Espl CA 95926	anade, Chico,		N/A	N/A	□□ Yes Level:	□□ Yes	□□ Yes	
						□□Yes Level:	□□Yes	□□ Yes □□ No	
			-			□□Yes Level:	□□Yes □□No	□□Yes □□No	
			8			□□Yes Level:	□□Yes □□No	□□Yes □□No	
				t a		□□Yes Level:	□□Yes	□□Yes □□No	
6. Special Medi	cal Emerge	ency Procedures:							
□□ Check box if	aviation as	ssets are utilized fo	r rescue. If asse	ts are use	d, coordinate	e with Air Ope	rations.		
7. Prepared by	(Medical U	nit Leader): Name	: Markell	Pierce	Signa	ture:	Mu		
8. Approved by	(Safety Of	ficer): Name: <u>Mar</u>	kell Pierce		Signature	e:	160		
ICS 206	IA	P Page <u>11</u>	Date/Time: _	12/7	12018	A STATE OF THE STA	2		