



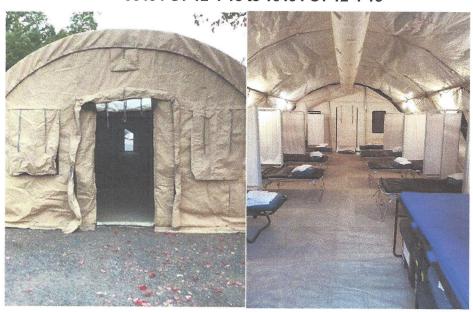
# **INCIDENT ACTION PLAN**

**EMSA Department Operation Center** 

10161 Croydon Rd

Sacramento, CA 95827

IAP # 13 Operational Period 0645 PST 12-4-18 to 1545 PST 12-4-18



Markell Pierce EMSA Departmental Operations



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### **INCIDENT BRIEFING (ICS 201)**

1. Incident Name: 2. Incident Number: 3. Date/Time Initiated: 2018 November Wildfires FEMA-4407-DR Date: 12/4/18 Time: 1300 4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment): Doage Place Rock Creek Merlin Forest Ranch De Sabla (32)Richardson Springs Upper Bidwell Park Brush C iam Berry Creek (191) Elsey Esquon Oregon City 5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards. Current Weather: 55°F **Humidity 61%** Wind Speed N 8 MPH Barometer 30.07 in Dewpoint 32°F (0°C) Visibility 40.00 mi Wind Chill 41°F (5°C) Position/Title: Planning Section Chief \_Signature: \_\_\_\_\_\_ 6. Prepared by:\_ Mark Olivas

Date/Time: 12-4-7018

ICS 201, Page 1

Incident: 2018 November Wildfires Date: December 4, 2018

# MST - SAFETY MESSAGE

### **Weather/Environment**

- Cold stay warm
- Isolated flooding

### **General Work and Working with Equipment**

- Supervisors need to highlight 'area specific' hazard areas in briefings
- Supervisors need to adjust/control operations to limit potential injuries
  - Monitor your personnel
  - Ensure availability to hydrate
  - o Rotate personnel as appropriate
- HYDRATE Before, During, and After Don't wait until you're thirsty!
- Know your objectives and Plan of Action or Ask
- Maintain the Chain of Command
- Look out for each other Awareness
- Use proper lifting and carrying techniques
- Work at a steady pace No need to rush
- Wear medical or work gloves, goggles, and other safety gear where appropriate
- Ensure practical good housekeeping and cleanliness/use hand sanitizer

### **Driving and Transportation**

- Driving in and around the area will be SLOW at all times
- Follow all speed limits
- Always use a spotter when backing ambulances, trucks, and delivery vehicles
- Evaluate surface conditions and drive with the awareness that there are many people working and walking around the area
- Always look and communicate with loaders/off loaders, etc. before moving vehicles

### Specific Concerns or Potential Hazards

- Safety is the responsibility of every individual assigned to the Mission
- It is the primary importance and should be a primary consideration throughout all aspects
  of the operation on or off duty
- Safety in a less controlled environment requires added discipline and consistency
- All injuries shall be reported to the Safety Officer either directly or through the Chain of Command
- All injuries shall be reported to the Safety Officer either directly or through the Chain of Command
- Be aware of placement and stacking items

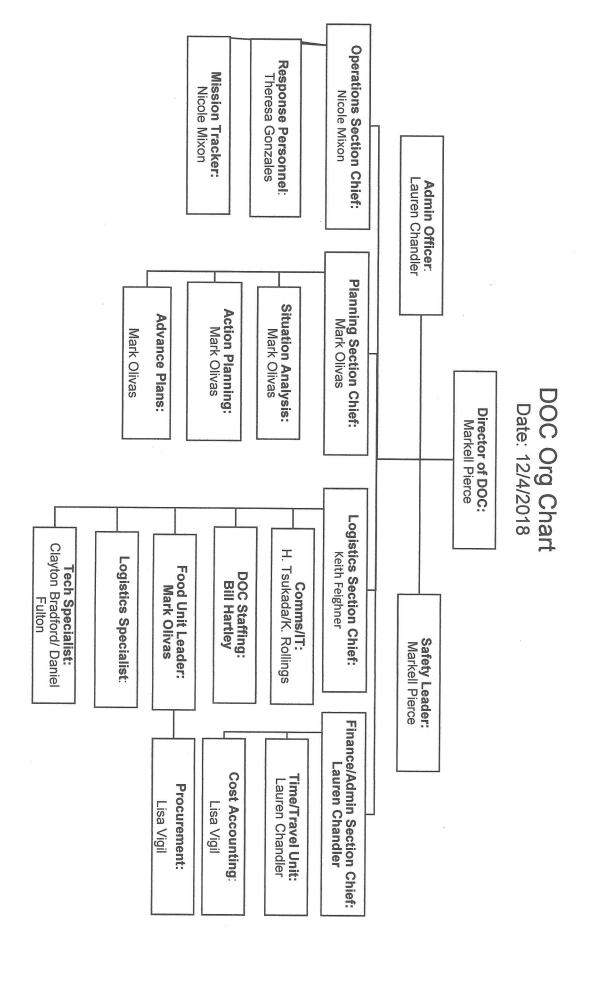
### MST SAFETY OFFICER: Markell Pierce

### **INCIDENT BRIEFING (ICS 201)**

	OIDENT DIVIEL INO (10	0 201)		
1. Incident Name:	2. Incident Number:	3. Date/Time Init	tiated:	
2018 November Wildfires	FEMA-4407-DR	Date: 12/4/18	Time: 1300	
7. Current and Planned Objectives:				
0 " " " " " " " " " " " " " " " " " " "				

- Continue to identify additional CAL-MAT members to support the incident and remain on backfill status.
- Continue to coordinate travel arrangements and hotel reservations for members.
- Continue to coordinate transportation for CAL-MAT members.
- Update Situation Report daily.
- Update Incident Action Plan.
- Continue to plan for possible events and assets needed for the next 24-36 hours.
- Maintain the location and security of assets in the field
- Reassess needs of support staff and assets in the field
- Plan for demobilization and Reclamation of assets

8 Current an	d Diannod Actions Strategies and Taction
Time:	d Planned Actions, Strategies, and Tactics:
On-going	Actions: Update list of CAL-MAT medical personnel on standby.
On-going	Maintain PULSE System from EMSA DOC to Base of Operations.
On-going On-going	•
	Make all travel/transportation arrangements for all CAL-MAT staff.
On-going	Transport CAL-MAT for mobilization and demobilization.
On-going	Track EMSA tents and assets in the field
On-going	Coordinating DHV for availability for medical and veterinarian staff
On-going	Ensure communication methods are accessible and operable
On-going	Support frequency patching by using ACU-M
On-going	Supply resources being requested from the field and within the EMSA DOC
On-going	Reclaiming of EMSA Doc Property
12/4/2018	Admin materials from EMSA DOC to Base of Operations
12/4/2018	Assess number and decontamination status of tents at closed shelter sites
12/4/2018	Disassembly at Butte
6. Prepared b	y: Mark Olivas Position/Title: Planning Section Chief_Signature:
ICS 201, Page	



# **INCIDENT BRIEFING (ICS 201)**

1. Incident Name:		2. Inciden	t Number:		3. Date/Time Initiated:
2018 November Wildfires	3	FEMA-440	7-DR		Date: 12/4/18 Time: 1300
10. Resource Summary:		9		0.1	
	Resource	Date/Time		Arrived	
Resource	Identifier	Ordered	ETA	Arri	Notes (location/assignment/status)
Pharmaceutical Resupply		11/30/18	12/4/18		Awaiting arrival to EMSA DOC
Order					
Small order of pharmaceutical and medical supplies from EMSA DOC to Base of Operations		12/2/18	12/4/18		In route to Cal-Mat BoO
Admin materials from EMSA DOC to Base of Operations		12/3/18	12/4/18		In route to Cal-Mat BoO
			5		
	٥				
6. Prepared by: Mark Oliva	S	Position	n/Title: Plan	ning :	Section Chief_Signature:
ICS 201, Page 5			ime: <i>[7</i>		

### **INCIDENT OBJECTIVES (ICS 202)**

		TI OBOLOTIVES (I	03 202)	
1.	Incident Name: 2018 November Wildfires	2. Operational Period: Date Time	From: 12/4/18 From: 0645	Date To: 12/4/18 Time To: 1545
2.	Objective(s):	W		
	• Ensure all actions are prioritiz	ed for responders and pub	olic safety	
	<ul> <li>Coordinate the strategies and Isolation shelter sites within th</li> </ul>	development of individual	I incident objectiv	res of CAL-MAT
	<ul> <li>Establish area priorities and a priorities.</li> </ul>			ased on those
	<ul> <li>Ensure continuity of operation for disposable and durable su</li> </ul>	s of CAL-MAT ISO sites by pplies.	y establishing sir	ngle point ordering
	<ul> <li>Ensure accurate tracking of as</li> </ul>	ssigned resources.		
	<ul> <li>Identify operational period that</li> </ul>	t Health Medical Task Ford	ce will operate ur	nder.
	<ul> <li>Ensure all treatment sites provided</li> </ul>			
	• Establish communications / lia	ison with local, operationa	al. and regional a	rea
	<ul> <li>Develop operational plan base</li> </ul>		., enter egional a	
	<ul> <li>Support CALMAT property ac</li> </ul>			
	<ul> <li>Develop staffing schedule for</li> </ul>	<u>*</u>		
	perational Period Command Emphasis Coordinate information sharing Establish a recovery framewor	g between agencies.	nters and recove	rv task forces
	<ul> <li>Continue consolidation and re-</li> </ul>	duction in staffing with bac	kup staffing in m	ind
	<ul> <li>Label EMSA owned property</li> </ul>	9	resp etaining in in	ii id
	Re-claim Issued Property			
Gen	eral Situational Awareness			
	<ul> <li>Be aware of potential security</li> </ul>	risk at all medical tent loca	ations.	
	<ul> <li>Be aware of potential flooding/</li> </ul>	hazard risks at all medical	tent locations.	
,	<ul> <li>Be aware of potential safety co</li> </ul>			
	ite Safety Plan Required? Yes □□No	rial.		
-	pproved Site Safety Plan(s) Located at			
	cident Action Plan (the items checked	pelow are included in this Incider	nt Action Plan):	
	ICS 202 ICS 206		ttachments:	
	ICS 203 ICS 207 ICS 204 ICS 208			
	ICS 204			
	nortical and the second	□ st/Tides/Currents □		
	repared by: Mark Olivas	Position/Title: <u>Planning Sectio</u>	on Chief Cianatura	///
	pproved by Incident Commander: Nar			
CS 2			Signature:	The last of the la
	IAF Fage <u>o</u>	Date/Time: 12/4/20	18	

# ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name 2018 November \		2. Opera	ational Period: Date F Time F		ate To: 12/4/18 me To: 1545			
3. Incident Comma	ander(s) and Comman	d Staff:	7. Operations Sec	tion:				
	Markell Pierce	YIV	Chief	<del></del>				
Admin Officer I	Lauren Chandler		Deputy					
		***************************************						
Deputy			Staging Area	DOC				
Safety Officer	Markell Pierce	**************************************	Branch	Response Personnel				
Public Info. Officer	Jennifer Lim		Branch Director					
Liaison Officer		- I - Marine Marine	Deputy	DHV	Theresa Gonzales			
4. Agency/Organiz	ation Representatives	>:	Division/Group	CAL-MAT	Mike Frenn			
Agency/Organization	Name		Division/Group	CAL-MAT	Sonya Baker			
			Division/Group					
			Division/Group					
			Division/Group					
,			Branch					
			Branch Director					
			Deputy					
5. Planning Section	n:		Division/Group					
Ch	nief Mark Olivas		Division/Group					
Dep	uty		Division/Group					
Resources U	nit		Division/Group					
Situation U	nit Mark Olivas		Division/Group					
Documentation U	nit		Branch		1			
Demobilization U	nit		Branch Director					
Technical Specialis			Deputy					
Advance Planning Lo	1		Division/Group					
Advance Plan Analy	/sis Mark Olivas		Division/Group					
			Division/Group					
6. Logistics Section	n:		Division/Group					
Ch	ief Keith Feighner		Division/Group					
Depu	ıty		Air Operations Brane	ch				
Support Brand	eh		Air Ops Branch Dir.					
Direct	or							
Supply Ur	nit			,				
Facilities Ur	nit		8. Finance/Adminis	stration Section:				
Ground Support Ur	nit		Chief	Lauren Chandler				
Service Brand	h		Deputy					
Direct	or		Time Unit					
Communications Ur	nit		Procurement Unit					
Medical Ur	nit		Comp/Claims Unit					
Food Ur	nit		Cost Unit					
9. Prepared by: Ma	ark Olivas	Positio	n/Title: Planning Sectio	n Chief Signature:	ML			
ICS 203	IAP Page 7		Fime: $12 - 4 - 20$					
		2007		· V				

# ASSIGNMENT LIST (ICS 204)

2018 November Wildfires Date From: 12/4/18 Time To: 124/18 Time To: 1545 4. Operations Personnel: Contact Number(s) DOC 916-255-1805 Branch Director: Markell Pierce DOC 916-384-1448 Division/Group Supervisor: Markell Pierce DOC 916-384-1448 Division/Group Supervisor: Markell Pierce DOC 916-384-1448 S. Resources Assigned: Description of Pierces Assigned: DOC 916-384-1448 S. Resources Assigned: DOC 916-38	1. Incident Name:		2. Operat			3.
4. Operations Personnel:  Operations Section Chief: Nicole Mixon  Branch Director: Markell Pierce  Division/Group Supervisor: Markell Pierce  Division/Gro	2018 November Wil	dfires			20.00 .02	Branch:
Operations Section Chief: Nicole Mixon  Branch Director: Markell Pierce  Division/Group Supervisor: Markell Pierce  DOC 916-384-1448  Resource Identifier Leader Lead	4.0		Time Fro	m: 0645		Dianen.
Branch Director: Markell Pierce DOC 916-384-1448  Division/Group Supervisor: Markell Pierce DOC 916-384-1448  5. Resources Assigned: Security Contact (e.g., phone, pager, radio frequency, etc.) Contact (e.g., phone, pager, radio frequency, etc.) Leader Security Markell Pierce D16-384-1448  Resource Identifier Leader Security Markell Pierce D16-384-1452 Security Septial Equipment and Supplies Remarks, Notes, Information Supplies Remarks, Notes, Information D16-384-1452 Security Septial Equipment and Supplies Remarks, Notes, Information Section Mark Olivas 1 916-255-1805 Security Sec					<u>Contact Number(s)</u>	Division:
Staging Area:    Division/Group Supervisor: Markell Pierce	Operations Section C	Group:				
Division/Group Supervisor: Markell Pierce  5. Resources Assigned:  Resource Identifier Leader	Branch Dire	ctor: <u>Marke</u>	Il Pierce		DOC 916-384-1448	
S. Resource Assigned:   Resource Identifier   Leader   Section   Contact (e.g., phone, pager, radio frequency, etc.)   Contact (e.g., phone, pager, radio frequency, etc.)   Information   Special Equipment and Supplies, Remarks, Notes, Information   Semination   Seminat	Division/Group Supervi	sor: Marke	Il Pierce		DOC 916-384-1448	Otaging Area.
Resource Identifier Leader Leader Logistics Section Reith Feighner Logistics Section Reith Feighner 2 916-384-1452 EMSA DOC EMSA DOC Finance Section Lisa Vigil 1 916-255-1805 EMSA DOC Finance Section Ricole Mixon 1 916-255-1449 EMSA DOC Admin Officer Lauren Chandler 2 916-384-1448 EMSA DOC  6. Work Assignments:  Operations to update CAL-MAT staffing availability. Administrative Officer assist Finance in finalizing orders and acquiring needed information Time/Travel Unit (Finance) update flight plans for demobilization Logistics provided pharmaceutical, medical and administration supplies to field  7. Special Instructions:  Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /	5. Resources Assign	ed:		W		Reporting Location.
Planning Section Mark Olivas 1 916-255-1805 EMSA DOC  Finance Section Lisa Vigil 1 916-322-4336 EMSA HQ  Operations Section Nicole Mixon 1 916-255-1449 EMSA DOC  Admin Officer Lauren Chandler 2 916-384-1448 EMSA DOC  6. Work Assignments:  Operations to update CAL-MAT staffing availability.  Administrative Officer assist Finance in finalizing orders and acquiring needed information  Time/Travel Unit (Finance) update flight plans for demobilization  Logistics provided pharmaceutical, medical and administration supplies to field  7. Special Instructions:  8. Communications (radio and/or phone contact numbers needed for this assignment):  Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  / / // // // // // // // // // // // /					frequency, etc.)	Special Equipment and Supplies, Remarks, Notes,
Finance Section  Lisa Vigil  1 916-322-4336  EMSA HQ  Operations Section  Nicole Mixon  1 916-255-1449  EMSA DOC  Admin Officer  Lauren Chandler  2 916-384-1448  EMSA DOC  6. Work Assignments:  Operations to update CAL-MAT staffing availability.  Administrative Officer assist Finance in finalizing orders and acquiring needed information  Time/Travel Unit (Finance) update flight plans for demobilization  Logistics provided pharmaceutical, medical and administration supplies to field  7. Special Instructions:  8. Communications (radio and/or phone contact numbers needed for this assignment):  Name/Function  Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  / / / / / / / / / / / / / / / / / /				2	916-384-1452	EMSA DOC
Operations Section Nicole Mixon 1 916-255-14449 EMSA DOC  Admin Officer Lauren Chandler 2 916-384-1448 EMSA DOC  6. Work Assignments:  • Operations to update CAL-MAT staffing availability.  • Administrative Officer assist Finance in finalizing orders and acquiring needed information  • Time/Travel Unit (Finance) update flight plans for demobilization  • Logistics provided pharmaceutical, medical and administration supplies to field  7. Special Instructions:  8. Communications (radio and/or phone contact numbers needed for this assignment):  Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  / / / / / / / / / / / / / / / / / / /			B 000000000000000000000000000000000000	1	916-255-1805	EMSA DOC
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6. Work Assignments:  Operations to update CAL-MAT staffing availability.  Administrative Officer assist Finance in finalizing orders and acquiring needed information  Time/Travel Unit (Finance) update flight plans for demobilization  Logistics provided pharmaceutical, medical and administration supplies to field  7. Special Instructions:  8. Communications (radio and/or phone contact numbers needed for this assignment):  Name/Function  Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  / / / / / / / / / / / / / / / / / /	Operations Section	Nicole Mixor	1	1	916-255-1449	EMSA DOC
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8. Communications (radio and/or phone contact numbers needed for this assignment):  Name/Function  Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /  /  /  9. Prepared by: Mark Olivas  Position/Title: Planning Section Chief_Signature:	<ul><li>Operations</li><li>Administrati</li><li>Time/Travel</li></ul>	to update ( ve Officer a Unit (Fina	assist Fir nce) upd	nance i ate flig	n finalizing orders and acquiring ht plans for demobilization	
Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /  /  9. Prepared by: Mark Olivas Position/Title: Planning Section Chief_Signature:	7. Special Instruction	s:	No.			
Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /  /  9. Prepared by: Mark Olivas Position/Title: Planning Section Chief_Signature:	-					
Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel)  /  /  9. Prepared by: Mark Olivas Position/Title: Planning Section Chief_Signature:	8. Communications (r	adio and/or p	hone cont	act num	bers needed for this assignment):	
	Name/Function					uency/system/channel)
			***************************************			
	9. Prepared by: Mark	Olivas		_Positic	on/Title: Planning Section Chief_Signat	cure:
	ICS 204	IAP Page 8	<u> </u>			3

# **INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)**

						1	1		00 100	
1. Inc 2018	iden Nov	1. Incident Name: 2018 November Wildfires		2. Date/Time Prepared: Date: 12/4/18 Time: 1000	repared:			3. Op Date Time	3. Operational Period: Date From: 12/4/18 Time From: 0645	riod: 18 Date To: 12/4/18 Time To: 1545
4. Ba	sic R	4. Basic Radio Channel Use:								
Zone Grp.	Ch	Function	Channel Name/Trunked Radio System Talk Group	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A. D. or M)	Remarks
_		COMMAND	MED-3T13	CALMAT	463.05 N	CSQ	468.05 N	141.3 T 13	<b>A</b>	COMMAND- REPEATER
_	_	COMMAND TACTICAL	MED 9	CALMAT TAC	462.905 N	CSQ	467.95 N	141.3 T 13	Α	CALMAT- REPEATER
2	ω	OES LOGISTICS CMD	LOGISTICS TAC	LOGISTICS	453.2125 N	156.7 T6	458.4625	156.7 T6	⊳	CALOES LOGISTICS STAGING TAC
N	7	OES LOGISTICS CMD	OES LOGISTICS CMD	LOGISTICS	453.8625 N	156.7 T7	458.8625	156.7 T6	⊳	CALOES LOGISTICS STAGING COMMAND
									S.	
5. Sp	cial	5. Special Instructions:								
6. Pre	pare	6. Prepared by (Communications Unit Leader):	ons Unit Leader): Name:	ne: Marke	11 Pierce	26		Signature:	1	
ICS 205	05		IAP Page 9		Date/Time:	12/	12/4/2018	76		No.

<b>-</b> )	Cost Accounting	Trave/Time Unit		Tech Specialist	Logistics Specialist	Food Unit Leader	Procurement	DOC Staffing	Comms/IT	Travel Coordinator	Logistics Section Chief	Other	Advance Plan Analysis	Advance Planning Lead	Situation Analysis	Planning Section Chief	Mission Tracker	S Response Personnel	Operations Section Chief	Safety Leader	Admin Office r	□ Director of DOC	0645-1545 Position Title	
	gr	Jnit	Finance/Admin Section Chief		ialist	der				nator	ion Chief		Analysis	ning Lead	lys is	tionChief	(er	sonnel	ection Chief		ľ	00		
	Teri Davis	Lauren Chandler	Lauren Chandler	Howard Tsukada		Nicole Mixon	(none)	William Hartley	Kevin Rollins	Lisa Dattolico	Keith Feighner	(None)	Mark Olivas	Mark Olivas	Mark Olivas	Mark Olivas	Mark Olivas	Theresa Gonzales	Nicole Mixon	Markell Pierce	Lauren Chandler	MarkellPierce	Contact Name	COMMONICATIONS
er e		916-384-1449						916-384-1452	Addition to the second					916-255-1805				916-255-1805			916-384-1448		Contact Number	O LIOI (IUO ZUDA)
		financeadmin.emsadoc@emsa.ca.gov						logistics emsadoc@emsaca.gov		ć				planning.emsadoc@emsa.ca.gov				operations.emsadoc@emsa.ca.gov		(	command.emsadoc@emsa.ca.gov		Email	

# MEDICAL PLAN (ICS 206)

1. Incident Nam 2018 November		res	2. Operational	Period:	Date From: Time From:			Date To: 12/4/18 Time To: 1545		
3. Medical Aid S	Stations:									
Name			Location		Number(	ontact s)/Frequency		medics Site?		
CAL-MAT BoO	West of the State	2357 Fair St., Chic	o, CA 95928		Teri Martin 6	661-972-2636		es 🗆 🗆 No		
							□□ <b>Y</b> €	es 🗆 No		
							□□ <b>Y</b> €	es 🗆 No		
							□ □ Y €	es 🗆 No		
							□□Ye	es 🗆 No		
							□□Ye	es 🗆 🗆 No		
4. Transportation	n (indica	ate air or ground):								
Ambulance S	ervice		Location		1	ontact s)/Frequency	Lavialia			
First Responder		2357 Fair St., Chic				61-972-2636		Level of Service		
DOD Ground FL	.А	2357 Fair St., Chice	o, CA 95928		Teri Martin 6	61-972-2636		□□ ALS □□ BLS □□ ALS □□ BLS		
								S DD BLS		
·								S DD BLS		
5. Hospitals:							00712	J 00 DES		
		Address,	Contact	Tra	vel Time					
Hospital Name		ide & Longitude if Helipad	Number(s)/ Frequency Air		Ground	Trauma Center	Burn Center	Helipad		
ENLOE Hospital	1531 E CA 959	splanade, Chico, 926		N/A	N/A	□□Yes Level:	□□ Yes	□□ Yes		
						□□Yes Level:	□□Yes □□No	□□ Yes		
						□□Yes Level:	□□Yes □□No	□□Yes □□No		
	ETT II					□□Yes Level:	□□Yes □□No	□□Yes □□No		
						□□Yes Level:	□□Yes □□No	□□Yes □□No		
6. Special Medica	al Emerg	gency Procedures:					·			
□□ Check box if a	viation a	ssets are utilized for	rescue. If assets	s are used	d coordinate	with Air Open	ations	77		
		Jnit Leader): Name:		eve	Signat		alions.	>		
		fficer): Name: Marke					1/m			
ICS 206		P Page <u>11</u>	Date/Time:	12/11	Signature	<i>9</i>	M			
_			Date/Time.	144/	2016					