CALIFORNIA EMERGENCY MEDICAL SERVICES AUTHORITY

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DATE: July 17, 2019

TO: LEMSA Administrators

From: Tom McGinnis, EMT-P
                   Chief, EMS Systems Division
                   California EMS Authority

SUBJECT: Ambulance Patient Offload Time (APOT) Reporting

Beginning July 1, 2019, Health and Safety Code (HSC) Section 1797.225 required that Local EMS Agencies (LEMSAs) shall transmit Ambulance Patient Offload Time (APOT) data quarterly to the EMS Authority, The EMS Authority has developed an APOT Tool Kit for use by LEMSAs when generating and submitting their reports. Adhering to the Tool Kit specifications is key for comparing the reported results throughout the State. In future years, the EMS Authority intends to run the APOT reports for all LEMSAs using CEMSIS data. The EMS Authority will being using CEMSIS data once all LEMSAs are submitting data to CEMSIS from 100% of their 911 EMS providers.

LEMSA should use only the elements, codes and criteria found in the APOT Tool Kit to calculate each indicator. Please do not use any custom elements or fields specific to your local jurisdiction or EMS providers, as such customizations will cause the statewide data to be inconsistant. The use of the Tool Kit specifications are critical for maintaining the integrity of this statewide mandated assessment.

The first APOT data submissions are due on or before Friday, November 1, 2019 for the third quarter (July, August, and September). Thereafter, submissions are due 30 days after the end of each quarter. If you cannot make this date or time frame, please contact the EMS Authority and we will work with you on a case-by-case basis. Please submit all APOT data submissions to APOT@emsa.ca.gov.

The APOT Tool Kit specifications, template and information is located on the EMS Authority's website: https://emsa.ca.gov/apot/.

Please contact Adam Davis at adam.davis@emsa.ca.gov or by phone at (916) 431-3659 for any questions.