



TABLE 1: SYSTEM ORGANIZATION AND MANAGEMENT

EMS Agency Overview

Local EMS Agency: _____

Plan Year: _____

EMS Director/Administrator: _____

EMS Medical Director: _____

Physical Address: _____

- Type of Agency:
- County Health Services Agency
 - Public Health Department
 - Joint Powers Agency
 - Non-Health County Department
 - Private Non-Profit Entity

Number of Counties in Local EMS Agency: _____

Counties within Regional Agency: _____

Population of EMS system: _____

- Local EMS Agency responsibility:
- Hospital Preparedness Program
 - Public Health Emergency Preparedness Program
 - Other: _____

EMS Agency Organization

Organizational Charts Attached: County Structure EMS Agency

EMS Agency Budget

Fiscal Year: _____

Expenses for EMS agency administration services only:

Expense Category	Total
Salaries and Benefits (not contracted staff)	\$
Contract Services	\$
Services and Supplies	\$
Total Expenses*	\$



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EMS Agency Budget (cont.)

Revenue received for EMS agency administration services only:

Revenue Category	Total
County General Fund (local tax funds, county health realignment funds, etc.)	\$
County Health Realignment Funds	\$
Maddy EMS Fund (LEMSA discretionary funds only)	\$
Grant Revenue	\$
Fees	\$
Other:	\$
Total Revenue*	\$

Provide brief explanation if totals do not equal: _____

EMS Agency Fee Structure

Effective Date of Fees: _____

	Item	Fee	Comment
Certifications	First responder certification	\$	
	First responder re-certification	\$	
	EMS dispatcher certification	\$	
	EMS dispatcher re-certification	\$	
	EMT certification	\$	
	EMT recertification	\$	
	EMT accreditation	\$	
	EMT re-accreditation	\$	
	AEMT certification	\$	
	AEMT recertification	\$	
	Paramedic accreditation	\$	
	Paramedic re-accreditation	\$	
	MICN/ARN certification	\$	
	MICN/ARN recertification	\$	
Program Approval	EMR training program approval	\$	
	EMT training program approval	\$	
	AEMT training program approval	\$	
	Continuing education provider	\$	
	Paramedic training program approval	\$	
	EMS dispatch program approval	\$	
	MICN/ARN training program approval	\$	



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EMS Agency Fee Structure (cont.)

	Item	Fee	Comment
Designation	Base hospital application	\$	
	Base hospital designation	\$	
	Emergency receiving center designation	\$	
	Pediatric facility approval	\$	
	Pediatric facility designation	\$	
	STEMI/Cardiac center application	\$	
	STEMI/Cardiac center designation	\$	
	Stroke center application	\$	
	Stroke center designation	\$	
	Trauma center application	\$	
	Trauma center designation	\$	
	Other	Ambulance licensure	\$
Ambulance vehicle permits		\$	
Ambulance franchise fee		\$	
Paramedic course tuition		\$	
Other: _____		\$	

EMS Agency Staffing

Total full-time equivalent (FTE) staff dedicated to EMS administration: _____

Roles	Classification	Contract (Yes/No)	FTE	Annual Salary Range	Actual Annual Salary	Benefits (% of Salary)	Benefits (Cost)
EMS Administrator				\$	\$	%	\$
Asst./Deputy EMS Administrator				\$	\$	%	\$
EMS Medical Director				\$	\$	%	\$
EMS Coordinator				\$	\$	%	\$
EMS Specialist				\$	\$	%	\$
CQI Coordinator				\$	\$	%	\$
Trauma Coordinator				\$	\$	%	\$
EMS Analyst				\$	\$	%	\$
Senior Procedures Analyst (IT)				\$	\$	%	\$
Administrative Assistant				\$	\$	%	\$
Office Assistant III				\$	\$	%	\$
				\$	\$	%	\$
				\$	\$	%	\$
				\$	\$	%	\$
				\$	\$	%	\$