

**EMERGENCY MEDICAL SERVICES AUTHORITY**

10901 GOLD CENTER DR., SUITE 400  
RANCHO CORDOVA, CA 95670  
(916) 322-4336 FAX (916) 324-2875



**DATE:** February 5, 2021  
**TO:** Local EMS Agency Administrators and Medical Directors  
**FROM:** Dave Duncan MD  
Director, EMS Authority  
**Subject: Expanded Scope of Practice for all EMS providers to Administer COVID-19 Vaccinations – Data Collection and Reimbursement**

The purpose of this memo is to provide additional guidance on EMS personnel vaccination administration tracking and the reimbursement process. On January 10, 2021, the Emergency Medical Services Authority issued a memo authorizing local emergency medical services agencies (LEMSAs) to submit local optional scope of practice (LOSOP) requests to allow EMTs, Advanced EMTs and EMT-Paramedics (including non-accredited paramedics) to administer COVID-19 vaccinations to the general public in California. This request was a result of increased need for COVID-19 vaccinations and under the authority of the Executive Order issued on March 12, 2020 (N-25-20). The memo included details regarding required COVID-19 vaccination training and vaccine administration by emergency services personnel. It included the notice of reimbursements to LEMSAs that submit their LOSOP applications to EMSA by January 14, 2021 and establish training programs by January 20, 2021.

**Non-Accredited Paramedic Vaccination Administration**

Approved LEMSAs shall have the discretion to allow non-accredited paramedics to administer COVID-19 vaccinations to the public within their jurisdiction. If the LEMSA medical director elects to use these individuals, the LEMSA shall be required to collect data to ensure compliance with vaccination training and accountability. The LEMSA shall collect the following information for all non-accredited paramedics who have been approved to provide COVID-19 vaccinations to the public:

- Paramedic Name
- License Number
- Copy of COVID-19 Training Certificate
- Date of Skills Verification
- Name of Agency/Facility Assigned to or Hired by
- Hiring Agency/Facility Contact Information (e.g. phone number, address)

All information must be retained by the LEMSA and made available to EMSA upon request.

## Vaccine Program Reimbursement

To support the additional training requirements and expanded role of EMS service providers, funding has been made available to participating LEMSAs. LEMSAs who submit their LOSOP applications to EMSA by January 14, 2021, and establish a training program that makes a significant portion of EMTs, AEMTs, and EMTPs available for vaccination teams by January 20, 2021, will be reimbursed from federal vaccination funding according to the following schedule:

- LEMSAs serving a population of less than 300,000: \$10,000 (#10)
- LEMSAs serving a population of between 300,000 and 1,000,000: \$20,000 (#10)
- LEMSAs service a population greater than 1,000,000: \$30,000 (#11)

LEMSAs will have the discretion to use this funding to support the expansion of vaccine administration efforts. To qualify for reimbursement participating LEMSAs shall demonstrate a good faith effort to make EMS personnel available for vaccination administration by January 20, 2021. A good faith effort shall include, but is not limited to, communication to stakeholders, EMS providers, hospitals, and/or EMS personnel regarding vaccine administration training. The communication to these groups may be in the form of memos, letters, or emails. LEMSAs shall submit an application for reimbursement to EMSA and attach documented proof of effort to expand the role of EMS personnel in local vaccination efforts. Additionally, LEMSAs will be asked to provide the approximate number of trainings performed, number of EMS personnel trained, and number of vaccines administered by EMS personnel. The application for reimbursement will be made available at a future date. EMSA anticipates having access to federal funding for local vaccination efforts by June 1, 2021.

## Additional Resources

Additional material, including the LOSOP application template, links to the COVID-19 vaccination training, as well as other COVID-19 response related material can be found on the [EMSA website](#). If you have any additional questions, please contact Austin Trujillo of my staff by phone at (916) 431-3727 or by email at [Austin.Trujillo@emsa.ca.gov](mailto:Austin.Trujillo@emsa.ca.gov).