

DUTY STATEMENT

Employee Name:

Classification: Registered Nurse	Position Number: 312-740-8165-906
Working Title: Registered Nurse	Work Location:
Collective Bargaining Unit: R17	Tenure/Time Base: Emergency Appointment
Center/Office/Division: Emergency Medical Services Authority/ Disaster Medical Services Division	Branch/Section/Unit:

All employees shall possess the general qualifications, as described in California Code of Regulations Title 2, Section 172, which include, but are not limited to integrity, honesty, dependability, thoroughness, accuracy, good judgment, initiative, resourcefulness, and the ability to work cooperatively with others. Ability to effectively handle stress, multiple tasks and tight deadlines calmly and efficiently.

This position requires the incumbent to work irregular work hours (7 days a week, up to 12-hour shifts) and have the ability to accept a 14-consecutive-day deployment with the potential to decrease or extend (this means all personal appointments should be cleared before accepting an assignment); communicate effectively (orally and in writing) in dealing with the public and/or other employees; develop and maintain knowledge and skill related to specific tasks, methodologies, materials, tools, and equipment; complete assignments in a timely and efficient manner; and, adhere to departmental policies and procedures.

Ability to work in the field in austere living conditions such as base camp style (or similar) housing/lodging to aid in emergency response and recovery activities and have the ability to self-sustain for the first 24 to 72 hours.

Competencies

The competencies required for this position are found on the classification specification for the classification noted above. Classification specifications are located on the [California Department of Human Resources' Job Descriptions webpage](#).

Job Summary

The mission of Emergency Medical Services Authority (EMSA) is to prevent injuries, reduce suffering, and save lives by developing standards for and administering an effective statewide coordinated system of quality emergency medical care and disaster medical response that integrates public health, public safety, and healthcare.

Under general supervision of the Physician and Surgeon/authorized personnel, the Registered Nurse provides professional nursing care to those who are injured or have become ill due to a disaster or major emergency.

Special Requirements

- ☐ Conflict of Interest (COI)
- ☐ Background Check and/or Fingerprinting Clearance
- ☐ Medical Clearance
- ☒ Travel: Travel statewide for extended periods of time and on short notice.
- ☐ Bilingual: Pass a State written and/or verbal proficiency exam in
- ☒ License/Certification: Registered Nurse License
- ☐ Other:

Essential Functions (including percentage of time)

- 35% As directed by the Physician and Surgeon/authorized personnel, provide emergency treatment/patient care to those injured or have become ill due to disaster or major emergency by administering treatments and/or medications personnel to reduce injury and suffering.
- 25% As directed by the Physician and Surgeon/authorized personnel, assess nursing care needs by observing patient condition and record information on patient's chart to maintain accurate records of intake and output.
- 20% As directed by the Physician and Surgeon/authorized personnel, assist with patient care by performing patient tests, examinations, and treatments to reduce injury and suffering.
- 15% As directed by the Physician and Surgeon/authorized personnel, direct the work of aids and technicians by overseeing and monitoring the patient care by utilizing standard of care guidelines to ensure adequate patient care.

Marginal Functions (including percentage of time)

- 5% As directed by the Physician and Surgeon/authorized personnel, performs nursing/administrative functions as necessary to fulfill the mission, goals and objectives by utilizing medical and office equipment and following standard of care guidelines.

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties and have provided a copy of this duty statement to the employee named above.

I have read and understand the duties and requirements listed above, and am able to perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation may be necessary, or if unsure of a need for reasonable accommodation, inform the hiring supervisor.)

Supervisor's Name:

Date

Employee's Name:

Date

Supervisor's Signature

Date

Employee's Signature

Date

HRD Use Only:
Approved By:

Date