



CALIFORNIA EMERGENCY MEDICAL SERVICES AUTHORITY
PARAMEDIC LICENSURE PROGRAM
11120 International Drive, Ste. 200, Rancho Cordova, CA 95670
TELEPHONE (916) 323-9875 / FAX (916) 324-2875



STATE USE ONLY

P.M. _____ Rec: _____ By: _____
1st \$ _____ Type: _____ R#: _____
2nd \$ _____ Type: _____ R#: _____
☐ Scanned ☐ QC

**STATE OF CALIFORNIA
INITIAL IN-STATE PARAMEDIC LICENSE APPLICATION**

This application is for applicants who have successfully completed an approved paramedic training program in the state of California.

Please type or print Clearly. The **non-refundable** fee in the amount of **\$300** may be paid by credit card (complete credit card authorization form), check, or money order made payable to **EMS PERSONNEL FUND.**

PERSONAL INFORMATION				
LAST NAME:		FIRST NAME:		MIDDLE INITIAL:
DATE OF BIRTH (MM/DD/YYYY):		SOCIAL SECURITY NUMBER (SSN) or TAXPAYER ID NUMBER (TIN):		
RESIDENTIAL ADDRESS:		CITY:	STATE:	ZIP CODE:
HOME PHONE NUMBER:	CELL PHONE NUMBER:	EMAIL ADDRESS:	<input type="checkbox"/> Do not send EMSA correspondence via email	
MAILING ADDRESS (EMSA will send official correspondence to this address)				
<input type="checkbox"/> Same as residential. If not, complete the below:				
MAILING ADDRESS:		CITY:	STATE:	ZIP CODE:
TRAINING PROGRAM AND EMT CERTIFICATION				
PARAMEDIC TRAINING COURSE(attach copy):		EMT CARD NUMBER, if certified in California (attach copy):		
NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS (NREMT)				
PARAMEDIC WRITTEN EXAM DATE:	PARAMEDIC PRACTICAL EXAM DATE:	REGISTRATION CARD NUMBER (attach copy):		
LIVE SCAN FINGERPRINT SUBMISSION				
LIVE SCAN DATE (attach copy of form):				
EMPLOYER INFORMATION (IF KNOWN)				
EMPLOYER NAME:		EMPLOYER PHONE NUMBER:		
EMPLOYER ADDRESS:				
QUESTIONNAIRE				
1. Have you ever been convicted of any felony or misdemeanor offense in California or in any other state or place, including entering a plea of nolo contendere or no contest and, including any conviction which has been expunged (set aside) or records sealed under Penal Code Section 1203.4?				YES <input type="radio"/> NO <input type="radio"/>
2. Are any criminal charges currently pending against you?				YES <input type="radio"/> NO <input type="radio"/>
3. Have you ever had a healthcare certification, accreditation, or license denied, suspended, revoked, fined, placed on probation, or are you currently under investigation at this time?				YES <input type="radio"/> NO <input type="radio"/>
 If you marked YES to any of these questions, attach a detailed statement describing the accusation, charge(s)/conviction(s), case number, date, location, court, sentence served, parole or probation status, etc. Refer to instructions for more details.				
SIGNATURE				
I hereby certify under penalty of perjury that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to paramedic licensure in the State of California. I understand all information on this application is subject to verification, and I hereby give my express permission for the EMS Authority to contact any person or agency for information related to my role and function as a paramedic in California.				
 SIGNATURE OF APPLICANT		DATE		

Initial In-State Paramedic License Application

✓	INSTRUCTIONS
	Complete the Initial In-State Paramedic License Application. Do not leave any sections blank. Incomplete applications will be returned.
	Sign and date the application. Only original signatures are accepted.
	Attach a copy of one of the following official identification documents: <ul style="list-style-type: none"> - Valid U.S. State Dept. of Motor Vehicles Real ID, Driver's License, or ID card - Valid government or country issued photo ID - Passport: U.S. or unexpired, valid foreign passport with valid U.S. visa and approved U.S. Department of Homeland Security Lawful Record of Admission - Birth Certificate: Certified U.S. or U.S. Territory - Government Issued Military ID with Date of Birth - U.S. Lawful Permanent Resident card - U.S. Lawful Resident Alien card
	Attach copy of paramedic course completion certificate.
	Attach copy of either a current National EMT- P Registry (NREMT) card or proof of passing the NREMT written and practical exams within the last two (2) years. Exam results are available on the NREMT website at www.NREMT.org . <u>Acceptable documents (other than NREMT card) are as follows:</u> <ul style="list-style-type: none"> • Copy of congratulations letter. • Copy of written and practical exam results. • Copy of NREMT certificate. • NREMT website printout with your name and the NREMT registry number.
	Attach a copy of the completed Live Scan Service, Form #BCII 8016. A list of Live Scan locations is available on the Department of Justice (DOJ) website at https://oag.ca.gov/fingerprints/locations .
	If you answered YES to any questions in the Questionnaire section, attach a detailed statement describing the charge(s)/conviction(s) case number, date, location, court, sentence served, parole or probation if any. You may attach applicable certified court documents and police reports to help expedite the review of your application.
	Include payment in the amount of \$300.00 with your application. This non-refundable application fee may be paid by credit card (include a completed credit card authorization form), check, or money order made payable to <u>EMS PERSONNEL FUND.</u>
	Mail the application, payment, and required documents to the following address: <div style="text-align: center;"> California Emergency Medical Services Authority Paramedic Licensure Unit 11120 International Drive, Suite 200 Rancho Cordova, CA 95670 </div>

For additional information:

- View our Frequently Asked Questions (FAQ's) and Informational Videos at <http://www.emsa.ca.gov/Paramedic> or
- Send inquiries to the Emergency Medical Services Authority at paramedic@emsa.ca.gov or
- Contact the Paramedic Licensure Unit by phone at (916) 323-9875.

EMERGENCY MEDICAL SERVICES AUTHORITY

10901 GOLD CENTER DR., SUITE 400
RANCHO CORDOVA, CA 95670
(916) 322-4336 FAX (916) 324-2875



INSTRUCTIONS FOR COMPLETING REQUEST FOR LIVE SCAN SERVICE APPLICANT SUBMISSION FORM

As authorized by Health & Safety Code Section 1797.172 all new applicants for licensure as a Paramedic and Paramedics whose licenses have lapsed beyond one year are required to submit fingerprints for a California Department of Justice (DOJ) criminal history check and a Federal Bureau of Investigation (FBI) criminal history check.

The Applicant Live Scan process for the submission of fingerprints and the automated criminal history check and response replaces the blue and white fingerprint card previously used.

You may download a Request for Live Scan Service Applicant Submission form from the EMS Authority's website at www.emsa.ca.gov/licensure_forms_and_applications. Please refer to the attached instructions sheet for completing the Request for Live Scan Services Applicant Submission Form. Live Scan terminals where you can go to be fingerprinted are located in sheriffs' offices and police departments throughout the state as well as public applicant Live Scan sites. A list of Live Scan terminal locations can be found on the Internet at the DOJ Live Scan web site at <http://ag.ca.gov/fingerprints/publications/contact.php>.

Fingerprint fees for processing the criminal history check are established by DOJ and may be subject to change. The current nonrefundable fee for this process is \$49 (\$32 for the state and \$17 for the federal background checks) and is payable to the Department of Justice or to the Live Scan Agency doing the fingerprinting. The "rolling fee" for Live Scan fingerprinting, which is separate from the fee for processing the criminal history check(s), is paid directly to the agency conducting the Live Scan fingerprinting, and may vary by agency.

The EMS Authority will receive the results of the criminal history check(s) electronically within seven to ten days of being fingerprinted in most cases. However, if manual processing is required, it may take longer to receive the results and in some rare cases it may take as long as 30 days or more.

IMPORTANT: Please refer to the attached instruction sheet for completing the Live Scan Applicant Submission Form. If the form is not completed correctly, the fingerprints may be rejected by DOJ and you will be required to have your fingerprints taken again (there should be no charges for reprinting rejected fingerprints providing you take the reject notice with you when you go to be reprinted).

FBI Inquiries- If after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency. [Order No. 1134-86, 51 FR 16677, May 6, 1986, as amended by Order NO. 2258-99, 64 FR 52226, Sept. 28, 1999] Federal Code of Regulations, Title 28, Section 16.34.

INSTRUCTIONS

All areas indicated on form must be filled in with the information noted below. Please type or print information clearly. *TAKE THE ORIGINAL AND TWO COPIES OF THE FORM TO THE LIVE SCAN AGENCY WHEN YOU HAVE YOUR FINGERPRINTS DONE.*

ORI

The ORI number for the EMS Authority is **A0536**.

Job Title or Type of License, Certification or Permit:

Paramedic

Mail Code

The five digit mail code assigned by DOJ is **02531**.

Name of Applicant

Indicate complete name. Last Name, First Name and Middle Initial.

Date of Birth

Indicate month-day-year of birth.

Height

Indicate your height in feet and inches.

Eye Color

Indicate eye color.

Place of Birth

Indicate the state or country of birth.

Driver's License No.

Indicate your California Driver's License Number.

Type of Application

License

Agency Address Set Contributing Agency

Emergency Medical Services Authority
11120 International Drive Ste.200
Rancho Cordova, CA. 95670-6073

Contact Telephone Number

(916) 323-9875

Alias

Indicate other names used (i.e., nickname, maiden name and/or alias name{s}).

Sex

Check either Male or Female.

Weight

Indicate your weight in pounds.

Hair Color

Indicate hair color.

SOC

Indicate your Social Security Number.

Level of Service

Check the FBI and DOJ boxes.

Do not fill in any other areas on the Request for Live Scan Applicant Submission Form. Verify that the Live Scan Operator has entered the correct information before transmitting. Verify that the Live Scan Operator has entered the ATI No. in the bottom portion of the Request for Live Scan Service Applicant Submission Form.



REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

A0536		EMT/PARAMEDIC/MOB INT NURSE	
ORI (Code assigned by DOJ)		Authorized Applicant Type	
Paramedic			
Type of License/Certification/Permit <u>OR</u> Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)			
Contributing Agency Information:			
Emergency Medical Services Authority		02531	
Agency Authorized to Receive Criminal Record Information		Mail Code (five-digit code assigned by DOJ)	
11120 International Drive, Suite 200		Contact Name (mandatory for all school submissions)	
Street Address or P.O. Box			
Rancho Cordova, CA 95670-6073		Contact Telephone Number	
City	State	ZIP Code	

Applicant Information:

Last Name		First Name		Middle Initial	Suffix
Other Name (AKA or Alias) Last		First		Suffix	
Date of Birth	Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Driver's License Number	
Height	Weight	Eye Color	Hair Color	Billing Number	
				(Agency Billing Number)	
Place of Birth (State or Country)		Social Security Number		Misc. Number	
				(Other Identification Number)	
Home Address		City		State	ZIP Code
Street Address or P.O. Box					

Your Number: _____
OCA Number (Agency Identifying Number)

Level of Service: ☒ DOJ ☒ FBI
(If the Level of Service indicates FBI, the fingerprints will be used to check the criminal history record information of the FBI)

If re-submission, list original ATI number:
(Must provide proof of rejection)

Original ATI Number _____

Employer (Additional response for agencies specified by statute):

Employer Name		Mail Code (five digit code assigned by DOJ)	
Street Address or P.O. Box			
City	State	ZIP Code	Telephone Number (optional)

Live Scan Transaction Completed By:

Name of Operator		Date	
Transmitting Agency	LSID	ATI Number	Amount Collected/Billed



REQUEST FOR LIVE SCAN SERVICE

Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The California Justice Information Services (CJIS) Division in the Department of Justice (DOJ) collects the information requested on this form as authorized by Business and Professions Code sections 4600-4621, 7574-7574.16, 26050-26059, 11340-11346, and 22440-22449; Penal Code sections 11100-11112, and 11077.1; Health and Safety Code sections 1522, 1416.20-1416.50, 1569.10-1569.24, 1596.80-1596.879, 1725-1742, and 18050-18055; Family Code sections 8700-87200, 8800-8823, and 8900-8925; Financial Code sections 1300-1301, 22100-22112, 17200-17215, and 28122-28124; Education Code sections 44330-44355; Welfare and Institutions Code sections 9710-9719.5, 14043-14045, 4684-4689.8, and 16500-16523.1; and other various state statutes and regulations. The CJIS Division uses this information to process requests of authorized entities that want to obtain information as to the existence and content of a record of state or federal convictions to help determine suitability for employment, or volunteer work with children, elderly, or disabled; or for adoption or purposes of a license, certification, or permit. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The DOJ's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

Providing Personal Information. All the personal information requested in the form must be provided. Failure to provide all the necessary information will result in delays and/or the rejection of your request.

Access to Your Information. You may review the records maintained by the CJIS Division in the DOJ that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information. In order to process applications pertaining to Live Scan service to help determine the suitability of a person applying for a license, employment, or a volunteer position working with children, the elderly, or the disabled, we may need to share the information you give us with authorized applicant agencies.

The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes;
- To another government agency as required by state or federal law.

Contact Information. For questions about this notice or access to your records, you may contact the Associate Governmental Program Analyst at the DOJ's Keeper of Records at (916) 210-3310, by email at keeperofrecords@doj.ca.gov, or by mail at:

Department of Justice
Bureau of Criminal Information & Analysis
Keeper of Records
P.O. Box 903417
Sacramento, CA 94203-4170



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TELEPHONE (916) 323-9875 / FAX (916) 324-2875
paramedic@ems.ca.gov

STATE USE ONLY

Receipt Number:

CREDIT CARD AUTHORIZATION FORM

Applicant Name: _____ **P-Number** _____
(If applicable)

Card Type:

Visa

☐

Mastercard

☐

Debit

☐

Name: _____
(As name appears on card)

Credit Card Number: _____
*Only Visa and Mastercard credit cards are accepted

Expiration Date (MM/YY): _____

CVC2 Code (Security Code): _____ **Billing Zip Code:** _____

Payment Amount: _____

Signature of Cardholder: _____

To receive a receipt of payment, please provide your email address:

**Do not add application information to this form.
It will be shredded.**