



EMSA Disability Advisory Council (EDAC)

Meeting Minutes

Prepared by: Katherine Rice, EDAC Secretary

Date: August 6, 2024
Time: 10:00 a.m. – 11:00 a.m.
Place: Emergency Medical Services Authority
11120 International Drive, 2nd Floor, Rancho Cordova, CA
Berryessa Conference Room

Attendees:

Samantha Gray, Chair
Melinda Cargile, Vice Chair
Katherine Rice, Secretary
Laura Aceves
Candace Keefauver
Nirmala Badhan
Kim Lew

| Agenda Topic | Presenter |
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| 1. Welcome - Meeting called to order at 10:00 a.m. | Samantha Gray |
| 2. Roll Call | Samantha Gray |
| 3. Approve Minutes from April 16, 2024 - Moved to next meeting due to minutes not being available prior to the meeting | Samantha Gray |
| 4. Change in Status Survey Ambassadors/Influencers - Melinda discussed the CALHR Office of Civil Rights Change in Status Survey that will be sent out in October. The survey is voluntary and will be used as a tool for creating diverse and inclusive workplaces. | Melinda Cargile |

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| <p>5. Department DEIA</p> <ul style="list-style-type: none"> - Kim Lew had to step out to another meeting and was unable to present this topic. | <p>Kim Lew</p> |
| <p>6. Annual Objectives</p> | <p>Samantha Gray</p> |
| <p>7. EDAC Officer Disability Awareness Training</p> <ul style="list-style-type: none"> - Melinda discussed the new LMS system having DEI trainings. | <p>Samantha Gray</p> |
| <p>8. Internal Newsletter Articles, Quotes, etc.</p> <ul style="list-style-type: none"> - Add NDEAM to the internal EMSA newsletter in November | <p>Samantha Gray</p> |
| <p>9. October National Disability Employment Awareness Month (NDEAM)</p> <ul style="list-style-type: none"> - EMSA has a booth at the event at the capitol on October 10, 2024 from 10:00a.m. – 2:00p.m. - Discussed creating a flyer with EMSA's information and LEAP program information. - Discussed having Melinda stay at EMSA's booth, while other EMSA staff walk around and see what other departments offer in their booths to get ideas for next year's event. | <p>Samantha Gray</p> |
| <p>10. Roundtable Discussion</p> <ul style="list-style-type: none"> - There were no topics brought up for discussion. | <p>All</p> |
| <p>11. Action Items</p> <ul style="list-style-type: none"> - Advise the executive team to do survey of Cal-MAT. - Add NDEAM to the internal EMSA newsletter for November. - Create flyer for the NDEAM event at the capitol on October 10, 2024. | <p>Samantha Gray</p> |

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| <p>12. Adjournment</p> <ul style="list-style-type: none">- The meeting was adjourned at 10:58 a.m. by Samantha Gray. | <p>Samantha Gray</p> |
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